

# Public Document Pack



## NOTICE OF MEETING

<b>Meeting</b>	Executive Member for Education and Skills Decision Day
<b>Date and Time</b>	Wednesday, 26th February, 2020 at 2.00 pm
<b>Place</b>	Chute Room - HCC
<b>Enquiries to</b>	members.services@hants.gov.uk

John Coughlan CBE  
Chief Executive  
The Castle, Winchester SO23 8UJ

## FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

## AGENDA

### DEPUTATIONS

To receive any deputations notified under Standing Order 12.

### KEY DECISIONS (NON-EXEMPT/NON-CONFIDENTIAL)

**1. CALTHORPE PARK SECONDARY SCHOOL, FLEET (Pages 3 - 18)**

To consider a report of the Director of Culture, Communities and Business Services seeking spend approval for project proposals for Calthorpe Park Secondary School, Fleet.

**2. WYVERN COLLEGE, ALL-WEATHER PITCH (Pages 19 - 34)**

To consider a report of the Director of Culture, Communities and Business Services seeking spend approval for project proposals for Wyvern College.

**3. SHEPHERDS DOWN SCHOOL, COMPTON (Pages 35 - 48)**

To consider a report of the Director of Culture, Communities and Business Services seeking spend approval for the project proposals for Shepherds Down School.

## **NON KEY DECISIONS (NON-EXEMPT/NON-CONFIDENTIAL)**

### **4. WATERLOO SCHOOL, WATERLOOVILLE (Pages 49 - 64)**

To consider a report of the Director of Culture, Communities and Business Services seeking spend approval for project proposals for Waterloo School, Waterlooville.

### **5. DETERMINATION OF 2021/22 ADMISSION ARRANGEMENTS (Pages 65 - 154)**

To consider a report of the Director of Children's Services regarding 2021/22 admission arrangements.

### **6. SCHOOL TERM AND HOLIDAY DATES FOR 2021/22 (Pages 155 - 162)**

To consider a report of the Director of Children's Services regarding the school term and holiday dates for 2021/22.

### **7. APPOINTMENTS TO OUTSIDE BODIES (Pages 163 - 164)**

To consider a report of the Director of Transformation and Governance – Corporate Services regarding appointments to Outside Bodies.

## **KEY DECISIONS (EXEMPT/CONFIDENTIAL)**

None

## **NON KEY DECISIONS (EXEMPT/CONFIDENTIAL)**

None

## **ABOUT THIS AGENDA:**

**On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.**

## **ABOUT THIS MEETING:**

**The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact [members.services@hants.gov.uk](mailto:members.services@hants.gov.uk) for assistance.**

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Education and Skills
<b>Date:</b>	26 February 2020
<b>Title:</b>	Calthorpe Park School, Fleet
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact names:** Steve Clow and Bob Wallbridge

**Tel:** 01962 847858  
01962 847894

**Email:** steve.clow@hants.gov.uk  
bob.wallbridge@hants.gov.uk

#### **Purpose of this Report**

- 1 Following a public consultation between May and June 2018 to expand Calthorpe Park School by 300 places. This report seeks approval to the project proposals at Calthorpe Park Secondary School. This is a result of additional housing development in the area.

#### **Recommendations**

- 2 That the Executive Member for Education and Skills, grants spend approval to the project proposals for Calthorpe Park School at an estimated total cost of £9,180,000.

#### **Executive Summary**

- 3 Calthorpe Park School provides secondary education for up to 1425 children (9.5 Forms of Entry).
- 4 This project addresses the demand for additional secondary pupil places arising from local primary schools due to new housing development in the catchment area including Netherhouse Copse. The proposed expansion will increase the capacity by 300 pupils to 1725 pupils creating an 11.5 Form of Entry school from September 2021.
- 5 The project proposals comprise a new two storey teaching block and associated external works, together with some refurbishment of the existing science accommodation.
- 6 The project is included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services and Young People Decision Day on 10 January 2020, with a budget of £9,180,000.
- 7 A planning application was submitted in October 2019.

## Background

- 8 Calthorpe Park School provides education for children between ages of 11 through to 16. There are currently 1288 pupils on roll.
- 9 A previous project to expand the capacity of the school by 2 Forms of Entry (300 pupils) was completed in 2015. This enabled the school to increase its intake by a Form of Entry in September 2015 and by a further Form of Entry in September 2018.
- 10 This project was included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services and Young People Decision Day on 10 January 2020, which outlines the available budget for the project.
- 11 Originally built in 1969 of SCOLA construction, there have been a number of extensions to the school over time, most recently a teaching extension completed in 2015 and a new replacement sports hall in 2018.
- 12 The proposed new teaching block is to be located on the site of the former Hart Leisure Centre, which has been demolished following the construction of a new leisure centre on an adjacent site by Hart District Council. The land has subsequently been returned to the County Council under the terms of the lease. To replace the school's use of the former leisure centre, a new school sports hall was completed on the school site in 2018 adjacent to the location proposed for the new teaching block. A phased masterplan exercise was undertaken to ensure that there was best use of the site for the expansion of the school and the construction of the sports hall.

## Finance

- 13 Capital Expenditure:

The Capital Expenditure has already been approved in principle; the following tables outline the breakdown of its distribution across the project:

<b>Capital Expenditure</b>	<b>Current Estimate £'000</b>	<b>Capital Programme £'000</b>
Buildings	7,880	7,880
Fees	1,300	1,300
Total	9,180	9,180

- 14 Sources of Funding:

<b>Financial Provision for Total Scheme</b>	<b>Buildings £'000</b>	<b>Fees £'000</b>	<b>Total Cost £'000</b>
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1. From Own Resources			
a) Capital Programme (as above)	1,571	259	1,830
<b>2. From Other Resources</b>			
a) Developer Contribution	6,309	1,041	7,350
<b>Total</b>	<b>7,880</b>	<b>1,300</b>	<b>9,180</b>

Building Cost:

Net Cost = £2,848 per m<sup>2</sup> (new build only)

Gross Cost = £4,435 per m<sup>2</sup>

Cost Per Pupil Place - £30,600 per pupil

*i. Furniture & Equipment:*

Included in the above figures is an allocation of £380,000 for the provision of all loose furniture, fittings, equipment and I.T. (inclusive of fees).

*ii. School Balances:*

The school has the following level of balances:

*Published revenue balance as at 31 March 2019: £86,278.39*

*Devolved capital as at 31 March 2019: £67,216.51*

Revenue Issues:

*iii. Overview of Revenue Implications:*

	(a) Employees £'000	(b) Other £'000	(a+b) *Net Current Expenditure £'000	(c) Capital Charges £'000	(a + b + c) Total Net Expenditure £'000
Revenue Implications Additional + / Reductions	0	0	0	505	505

**Details of Site and Existing Infrastructure**

- 15 The existing Calthorpe Park School is located off Hitches Lane, Fleet.
- 16 The existing statutory services infrastructure and access to the site are sufficient to accommodate the project proposals.

### **Scope of the Project**

- 17 The project comprises the construction of a new two storey teaching block, new external hard play and social areas, together with the refurbishment of some of the existing accommodation and the extension of the existing staff car park.

### **The Proposed Building Works**

- 18 The proposed new teaching block comprises:

- 13 general teaching classrooms
- 2 technology ICT classrooms
- A ceramics art classroom
- An additional dining area
- Staff office and workspace
- Pupil and staff toilets

The proposed works to the existing accommodation comprises:

- Refurbishment of 2 science classrooms
- An additional library area
- A new music room
- A new ICT room

- 19 The proposed new building will be of framed construction, finished externally in brick with aluminium windows and doors and roofed in a high-performance roof covering. The building is designed to complement the recent teaching block and form outdoor spaces that make best use of the site. Solar shading is provided to the south façade, together with ground floor canopies providing cover and shade to the dining area and main entrance.

### **External Works**

- 20 The external works comprise:

- Additional staff car parking accessed off Hitches Lane
- Additional fencing to provide a new aligned secure boundary

- Improvements to pedestrian areas
- External dining area
- Formation of an external amphitheatre area with additional soft landscaping
- Significant tree and hedge planting

## **Planning**

21 A planning application was submitted in October 2019.

## **Construction Management**

22 The school site will remain in use during the construction period with robust management arrangements in place to manage the health and safety on site. Contractors working areas will be segregated from the school users.

23 No deliveries or construction vehicle movements will take place at the start or end of the school day in order to avoid traffic conflict when pupils are arriving at or departing from the school.

24 The works will be procured through the Southern Construction Framework and are anticipated to commence in summer 2020 and complete during summer 2021. The refurbishment will take place during school holiday periods to minimise any disruption to the pupils and staff at the school.

## **Building Management**

25 The existing building management arrangements will remain in place with new arrangements being put in place for the new facilities..

## **Professional Resources**

26	Architecture -	Culture, Communities & Business Services
	Landscape Architecture -	Culture, Communities & Business Services
	Interior Design -	Culture, Communities & Business Services
	Mechanical & Electrical -	Culture, Communities & Business Services
	Structural Engineering -	Culture, Communities & Business Services
	Cost Management -	Culture, Communities & Business Services
	Principal Designer -	Culture, Communities & Business Services
	Drainage Engineering -	Economy, Transport and Environment

## **Consultation and Equalities**

- 27 A statutory consultation on enlargement took place between 16 May and 29 June 2018 and included a public drop-in event on 5 June 2018. A public Notice Period took place between 28 September and 2 November 2018.
- 28 A pre planning consultation took place between 4 March and 1 April 2019 and included a drop-in at the school held on 18 March 2019.
- 29 In addition, staff, parents, students, governors and the Local Member took part in two site strategy workshops which were held at the school on 20 March 2018 and 19 April 2018.
- 30 The following have been consulted during the development of this project. Refer also to Appendix A.

Headteacher  
School Governors  
Children's Services  
Executive Lead Member for Children's Services  
Local County Councillor  
Town Council  
Parish Councils  
Local Residents  
Parents  
Students  
Fire Officer  
Access Officer  
HCC Planning Department

## **Risk & Impact Issues**

### **Fire Risk Assessment**

- 31 With respect to fire safety and property protection, the proposals have been risk assessed in line with the agreed Property Services procedures and confirmed that the provision of sprinklers is required in this instance.
- 32 The proposals will meet the requirements of the Building Regulations (BB100 Fire Safety in Schools), including enhancements beyond minimum provision, and are consistent with current fire safety legislation, the partnership arrangement with Hampshire Fire and Rescue Services, and are in line with the County Council's policy to manage corporate risk.
- 33 The project proposals include the following fire safety features:
  - Extension of the existing fire alarm system
  - Sprinklers
  - External finishes specified as fire resistant

## **Health and Safety**

34 Design risk assessments, pre-construction health & safety information and a Health & Safety File will be produced in accordance with the Construction Design and Management Regulations for the proposed scheme.

**Climate Change:**

35 The project will incorporate the following features to reduce energy consumption and mitigate the impact of climate change:

- A highly insulated building envelope for the extension including high performance windows, doors and rooflights
- Provision of good levels of day lighting to all teaching areas to reduce the need for artificial lighting and energy use
- Energy efficient lighting and heating controls
- Shading over large glazed areas to limit summer-time overheating
- Night time secure ventilation for summer cooling
- The use of timber from sustainable sources
- Substantial new planting of trees and hedges on the demolition site of the old Hart Leisure Centre
- Water retention systems on site to mitigate and reduce the potential effects of flooding on the site and run off into the local drainage infrastructure.
- Flexible internal partitions to allow future alterations and ensure a long life in use
- Investigation into electric car charging points subject to funding
- Calthorpe Park School has already reached peak viable Photo Voltaic (PV) electricity generation on site and so no further PV is proposed
- A site waste management plan to ensure the principles of minimising waste are maintained during construction

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

<b>Section 100 D - Local Government Act 1972 - background documents</b>	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

Please see below in Appendix B

**FEEDBACK FROM CONSULTEES:****OTHER EXECUTIVE MEMBERS:**

<b>Executive Member &amp; Portfolio</b>	<b>Reason for Consultation</b>	<b>Date Consulted</b>	<b>Response:</b>
Councillor Patricia Stallard, Executive Lead Member for Children's Services and Young People	Portfolio Holder		

**OTHER FORMAL CONSULTEES:**

<b>Member/ Councillor</b>	<b>Reason for Consultation</b>	<b>Date Consulted</b>	<b>Response:</b>
Councillor Forster	Local Councillor for Fleet		



# Equality Impact Assessment



## Enlargement of Calthorpe Park School

Accountable officer: Mark Saunders  
Email address: strategicplanningunit@hants.gov.uk  
Department: Children's Services  
Date of assessment: 31/08/2018

### Description of current service/policy

To make a prescribed alteration to Calthorpe Park School, Hitches Lane, Fleet, Hampshire, GU51 5JA (category of schools – Community) by enlarging the premises of the school with effect from 1 September 2021.

Geographical impact: Hart

### Description of proposed change

Hampshire County Council is proposing to increase the physical capacity Calthorpe Park School to allow them to offer 345 places for Year 7 (age 11+). This expansion will allow the school to increase its capacity to 1725 pupils in total. i.e. 345 pupils per year group.

The pressure for school places is a result of a rise in the number of births in the area and new housing development. It is anticipated that building works will start during spring 2020 and will be completed and available for September 2021.

### Impacts of the proposed change

This impact assessment covers Service users

### Engagement and consultation

Has engagement or consultation been carried out? Yes

A formal consultation took place between 16 May and 19 June 2018, and a drop-in session was held at the school on 5 June 2018.

This consultation received a total of 27 written comments which were largely focused around traffic and parking around school. To address these comments, a school travel plan process will be followed to identify issues and seek solutions.

In considering the responses received from the consultation, the County Council felt that the provision of additional school places was necessary and that comments received did not represent

sufficient concern to prevent proceeding with the enlargement.

<b>Statutory considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Age:</b> Neutral		
<b>Disability:</b> Neutral		
<b>Sexual orientation:</b> Neutral		
<b>Race:</b> Neutral		
<b>Religion and belief:</b> Neutral		
<b>Gender reassignment:</b> Neutral		
<b>Gender:</b> Neutral		
<b>Marriage and civil partnership:</b> Neutral		
<b>Pregnancy and maternity:</b> Neutral		
<b>Other policy considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Poverty:</b> Neutral		

<b>Rurality:</b> Positive	A pressure for school places has been identified within the Calthorpe Park area, therefore by expanding the Calthorpe Park School, this will provide the opportunity for children to walk to school close to where they live as opposed to travelling by car to their next nearest school.	
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### **Any other information**





**New Building  
Calthorpe Park Secondary  
School**

**Proposed Site & Building Plans - Project  
Approval (EME)**

Site Plan Key

- A Proposed new teaching block
- B Main teaching block
- C Sports hall

- 1 Proposed cycle shelter
- 2 Proposed remodelled car park
- 3 Proposed ramped level access
- 4 Proposed secondary entrance
- 5 Proposed outdoor social space
- 6 Proposed general teaching spaces
- 7 Proposed specialist teaching spaces
- 8 Proposed dining/multi purpose space
- 9 Proposed grassed amputheater/mound
- 10 Proposed wild flower swale
- 11 Proposed soft 'Common' landscape space

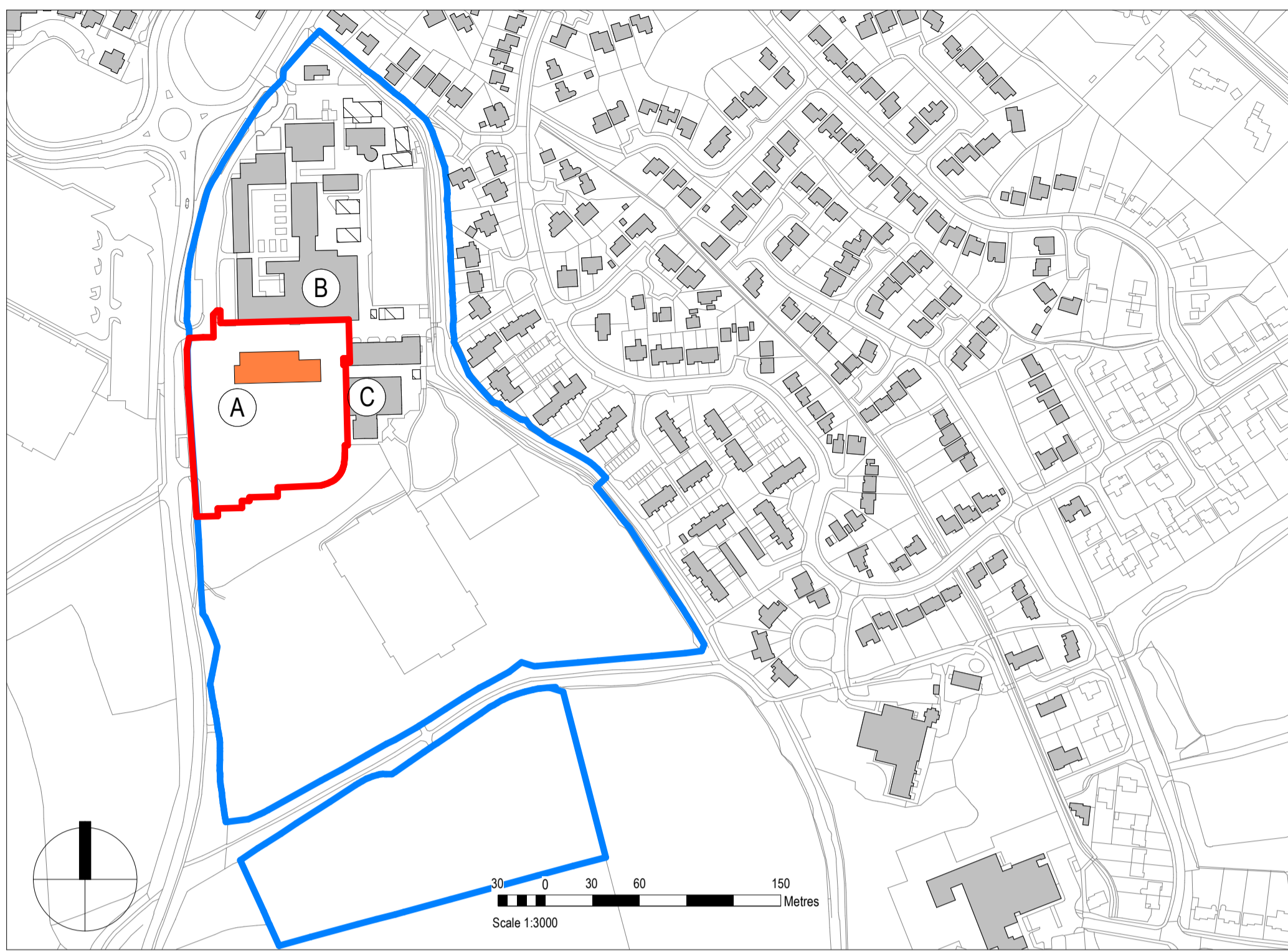
- Proposed Site Boundary
- Calthorpe Park Secondary
- Proposed Building
- ▶ Pedestrian Access
- ▶ Vehicular Access
- Teaching New Build
- Non-Teaching - New Build
- Non-Teaching - New Build

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HCC 100019180.

Rev	Description	Date	By	Chkd

**Project Appraisal**

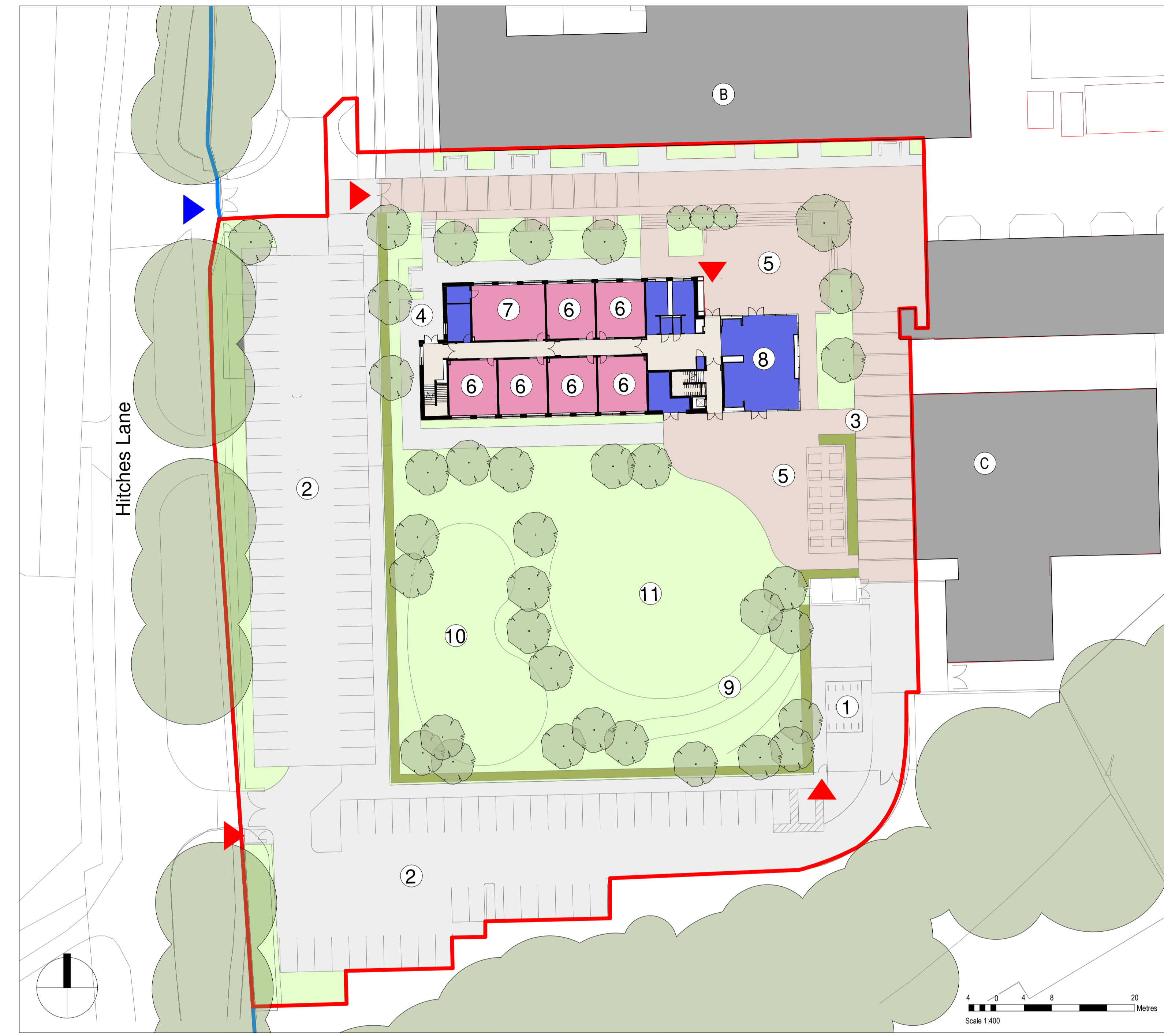
NTS @ A1  
project code - originator - volume - level - type - role - number revision version  
P11866-HCC-NB-00-DR-A-1950



Location Plan



View of Proposed North Elevation



Proposed Site Plan



View of Proposed South Elevation - External Dining Area



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## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Education and Skills
<b>Date:</b>	26 February 2020
<b>Title:</b>	Wyvern College, Fair Oak
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact names:** Steve Clow and Bob Wallbridge

**Tel:** 01962 847858  
01962 847894

**Email:** steve.clow@hants.gov.uk  
bob.wallbridge@hants.gov.uk

#### Purpose of this Report

- 1 Following a public consultation between June and July 2019 to the addition of an all-weather pitch and ICT investment. This report seeks approval to the project proposals for Wyvern College.

#### Recommendations

2. That the Executive Member for Education and Skills grants spend approval to the project proposals at Wyvern College, at an estimated total cost of £1,132,000

#### Executive Summary

3. Wyvern College provides education for up to 1,350 secondary age children, 9 FE (forms of entry).
4. The existing formal external sports provision is below the recommended area for a school of this size. This project addresses this shortfall through the provision of a new full size floodlit All-Weather Pitch. It also includes the provision of additional paths, parking and other associated external infrastructure.
5. In addition to the All-Weather Pitch this report seeks approval for significant investment in the upgrading of the ICT infrastructure and equipment to improve teaching and learning at the Academy.
6. The project is included in the Children Services Capital Programme, approved at the Executive Lead Member for Children's Services and Young People Decision Day on 10 January 2020, with a total budget £2,200,000.

7. A planning application for the All-Weather Pitch was submitted in January 2020.

## **Background**

8. Wyvern College provides education for children aged between 11 and 16 years old. There are currently 1,301 pupils on roll. The number attending the school is not planned to increase as a result of these proposals.
9. The project is included in the Children Services Capital Programme, approved at the Executive Lead Member for Children's Services and Young People Decision Day on 10 January 2020, which outlines the available budget for the project.
10. The existing external sports provision at Wyvern College is undersized for a 9FE secondary school (based on guidelines published by the Department for Education). The proposals replace an existing Multi Use Games Area with a significantly larger full-sized floodlit All-Weather Pitch to address the under provision.
11. The existing ICT infrastructure and equipment at the school is in need of upgrade and requires investment and, in part, replacement. The proposals include the replacement of core infrastructure and hardware together with an upgrade of the wireless network.
12. In order to maintain the core delivery of the curriculum an initial project to invest in the school's ICT infrastructure was approved under officers delegated authority in the summer 2019. The remaining ICT proposals will be procured directly by the school and managed by the County Councils Children's Services ICT team.
13. Due to a requirement to address an urgent security issue at the school which increases the risk of safeguarding, new site boundary fencing was installed during the autumn term 2019 under delegated officer approval.
14. It is proposed that the remaining approved funding of £859,000 (including fees) will be used to remodel and refurbish some existing classrooms and circulation areas. This will be subject to a further project appraisal in due course.

## **Finance**

### **Capital Expenditure:**

15. The Capital Expenditure has already been approved in principle; the following tables outline the breakdown of its distribution across the project:

<b>Capital Expenditure</b>	<b>Current Estimate</b>	<b>Capital Programme</b>
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	£'000	£'000
External Works	760	760
Fees	125	125
ICT Infrastructure	247	247
<b>Total</b>	<b>1,132</b>	<b>1,132</b>

16. Sources of Funding:

Financial Provision for Total Scheme	Buildings £'000	Fees £'000	Total Cost £'000
1. From Own Resources			
a) Capital Programme (as above)			
2. From Other Resources			
a) Developer Contribution	1,007	125	1,132
<b>Total</b>	<b>1,007</b>	<b>125</b>	<b>1,132</b>

*i. Building Cost:*

Building costs metrics are not applicable as this project consists of external works and does not include buildings.

*ii. Furniture & Equipment: Included in the above figures is an allocation of £247,000 for the provision ICT inclusive of fees.*

*iii. School Balances:*

It not appropriate to publish school balances as this school is an Academy.

Revenue Issues:

*iv. Overview of Revenue Implications:*

(a) Employees £'000	(b) Other £'000	(a+b) *Net Current	(c) Capital Charges £'000	(a + b + c) Total Net Expenditure £'000

	<b>Expenditure £'000</b>				
Revenue	0	0	0	0	0
Implications Additional + / Reductions					

### **Details of Site and Existing Infrastructure**

17. Wyvern College is a secondary school provision located off Botley Road, Fair Oak and is part of The Wyvern Campus together with Fair Oak Infant and Junior Schools. Proposed works at Fair Oak Infant and Junior Schools were approved previously at the Executive Member for Education and Skills decision day on 10 January 2020.
18. Wyvern Sports and Fitness Centre is also located on the Wyvern College campus, adjacent to the site of the proposed All-Weather Pitch.
19. The existing playing fields are located to the west of the campus and comprise 4.88Ha of team sports provision including an existing running track, tennis courts and Multi-Use Games Area.
20. The existing services and drainage infrastructure are sufficient for the new All-Weather Pitch.
21. The existing IT infrastructure and equipment is in need of upgrading and cannot support the delivery of a modern curriculum to the students of Wyvern College.

### **Scope of the Project**

20. The proposed project at Wyvern College comprises a full-sized floodlit All-Weather Pitch along with associated fencing, relocated parking, access paths, drainage, an outdoor seating area and further investment into the ICT infrastructure, equipment and wireless network.

### **The Proposed External Works**

21. The proposed external works comprise:
  - The removal of the existing MUGA
  - The construction of a full sized All-Weather 3G synthetic turf football pitch (97m x 61m)

- Associated sports field drainage, floodlighting and fencing alterations (The floodlighting has been designed to mitigate glare and light spillage to the surrounding residents).
- A new playing field access path
- A barrier gate to control over-flow parking on to the existing playground
- The provision of an additional five car parking spaces and fencing

### **The Proposed ICT Works**

22. The proposed ICT works comprise:

- Infrastructure – core network infrastructure upgrade including server, an uninterrupted power supply and off-site backups.
- Upgrading of the wireless solution to enable new hardware to be used.
- IT Hardware – admin, teaching staff and student PCs and Laptops

### **Planning**

23. A planning application was submitted in January 2020 for the All Weather Pitch.

### **Construction Management**

24. Wyvern College together with the adjacent Fair Oak Infant and Junior Schools will remain in use during the construction period and local management arrangements will be put in place to manage the health and safety during the construction period on site. It is proposed that the contractor will access the school site via the existing shared access road. The contractor's working areas will be segregated from the school users.
25. No deliveries or construction vehicle movements will take place at the start or end of the school day, in order to avoid traffic conflict when pupils are arriving at or departing from the site.
26. The external works will be procured through the Hampshire Landscape & External Works Framework. It is anticipated that works will commence on site during the summer term 2020 and complete during the summer holidays 2020.
27. The ICT works will be procured and delivered by the school and monitored by the County Councils ICT team.

## Site Management

28. The existing site management arrangements will remain in place and a new regime established for the use of the all-weather pitch.

## Professional Resources

- |     |                         |  |
|-----|-------------------------|--|
| 29. | Landscape               | Culture, Communities & Business Services |
|     | Mechanical & Electrical | Culture, Communities & Business Services |
|     | Structural Engineering  | Culture, Communities & Business Services |
|     | Quantity Surveying      | Culture, Communities & Business Services |
|     | Principal Designer      | Culture, Communities & Business Services |
|     | Drainage                | Economy, Transport and Environment       |

## Consultation and Equalities

30. Children's Services, together with Wyvern College have been consulted during the design development stages. A site strategy workshop was undertaken in May 2018 for works across the whole campus, including the adjacent schools and the document produced was used to inform the brief for these works. The proposals were shared with the public, letters were sent to local residents and a pre-application consultation event was held at Wyvern College on 10 July 2019.
31. The following have been consulted during the development of this project and feedback can be seen in overview in Appendix A:
- Headteacher
  - School Governors
  - Children's Services
  - Executive Lead Member for Children's Services and Young People
  - Local County Councillor
  - Local Residents
  - Fire Officer
  - Access Officer
  - Planning Department

## **Risk & Impact Issues**

### **Fire Risk Assessment**

32. Not applicable to these external works proposals.

### **Health and Safety**

33. Design risk assessments, pre-construction health & safety information and a Health & Safety File will be produced and initiated in accordance with the Construction Design and Management Regulations for the proposed scheme.

### **Climate Change**

34. The project will incorporate the following features to reduce energy consumption and mitigate the impact of climate change:

- High efficiency LED floodlighting
- Replacement tree planting
- Energy efficient ICT Infrastructure including laptop and PCs

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

<b>Section 100 D - Local Government Act 1972 - background documents</b>	
<p><b>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</b></p>	
<u>Document</u>	<u>Location</u>
None	

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:** Please see Appendix B

**FEEDBACK FROM CONSULTEES:****OTHER EXECUTIVE MEMBERS:**

<b>Executive Member &amp; Portfolio</b>	<b>Reason for Consultation</b>	<b>Date Consulted</b>	<b>Response:</b>
Councillor Patricia Stallard, Executive Lead Member for Children's Services and Young People	Portfolio Holder		

**OTHER FORMAL CONSULTEES:**

<b>Member/ Councillor</b>	<b>Reason for Consultation</b>	<b>Date Consulted</b>	<b>Response:</b>
Councillor Tennent	Local Member for West End and Horton Heath Consulted prior to Pre planning public consultation.		



# Equality Impact Assessment



Hampshire  
County Council

## Wyvern College

Accountable officer: Mark Saunders

Email address: strategicplanningunit@hants.gov.uk

Department: Children's Services

Date of assessment: 24/01/2020

### Description of current service/policy

Wyvern College is currently a 1350 place secondary school for 11-16 year olds. Hampshire County Council is committed to providing successful provision where possible. Currently there is a need to provide additional sports facilities.

Geographical impact: Eastleigh

### Description of proposed change

The proposed work at Wyvern College is to deliver improvements to the external areas including a new Synthetic Turf Pitch. It is intended that the facilities will be completed and available for use by September 2020.

The proposed new facilities provide a modern education environment which improves the teaching and learning facilities available to the students at the school. These improved sporting facilities increase opportunities for students to engage in physical activity and will improve safeguarding at the school.

### Impacts of the proposed change

This impact assessment covers Service users

### Engagement and consultation

Has engagement or consultation been carried out? Yes

The following have been consulted during the development of this project:

- Headteacher
- School Governors
- Neighbouring schools and governors
- Children's Services
- Local County Councillor
- Local District Councillors
- Local Residents
- Local Member of Parliament
- Local Dioceses
- Trade Union Representatives
- Parents at the school

3 responses were received in total regarding the proposal. The responses were broadly supportive of the proposal.

<b>Statutory considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Age:</b> Neutral		
<b>Disability:</b> Neutral		
<b>Sexual orientation:</b> Neutral		
<b>Race:</b> Neutral		
<b>Religion and belief:</b> Neutral		
<b>Gender reassignment:</b> Neutral		

<b>Gender:</b> Neutral		
<b>Marriage and civil partnership:</b> Neutral		
<b>Pregnancy and maternity:</b> Neutral		
<b>Other policy considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Poverty:</b> Neutral		
<b>Rurality:</b> Neutral		

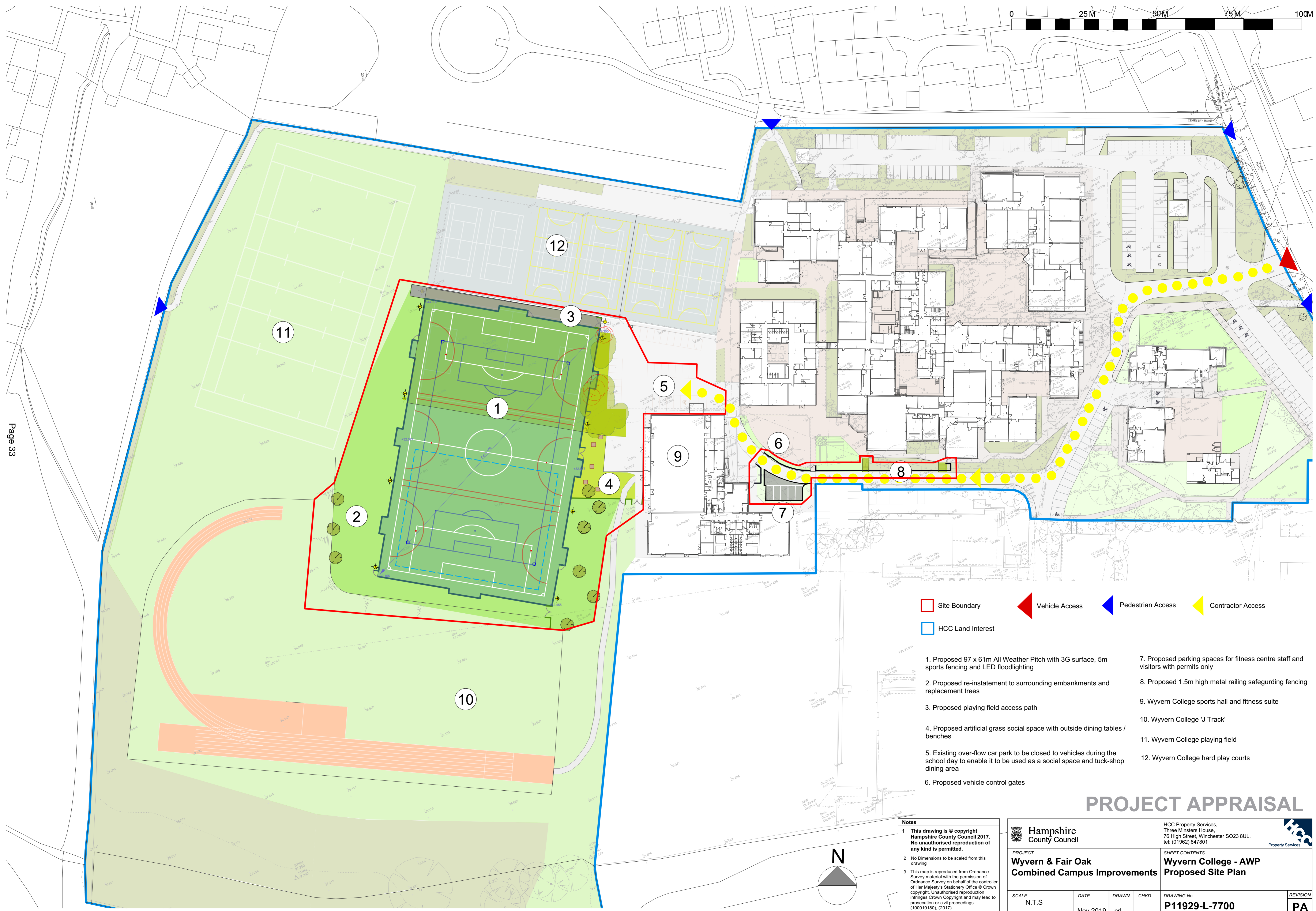
**Neutrality statement (if all considerations have a neutral impact)**

The proposal has no impact on equality

**Any other information**

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- Site Boundary
- HCC Land Interest
- ◀ Vehicle Access
- ◀ Pedestrian Access
- ◀ Contractor Access

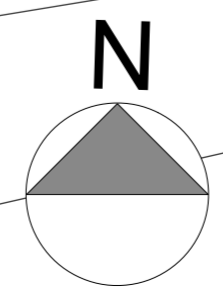
- 1. Proposed 97 x 61m All Weather Pitch with 3G surface, 5m sports fencing and LED floodlighting
- 2. Proposed re-instatement to surrounding embankments and replacement trees
- 3. Proposed playing field access path
- 4. Proposed artificial grass social space with outside dining tables / benches
- 5. Existing over-flow car park to be closed to vehicles during the school day to enable it to be used as a social space and tuck-shop dining area
- 6. Proposed vehicle control gates
- 7. Proposed parking spaces for fitness centre staff and visitors with permits only
- 8. Proposed 1.5m high metal railing safeguarding fencing
- 9. Wyvern College sports hall and fitness suite
- 10. Wyvern College 'J Track'
- 11. Wyvern College playing field
- 12. Wyvern College hard play courts

**Notes**

1 This drawing is © copyright Hampshire County Council 2017. No unauthorised reproduction of any kind is permitted.

2 No Dimensions to be scaled from this drawing

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## PROJECT APPRAISAL

<b>Hampshire County Council</b>		<small>HCC Property Services, Three Minsters House, 76 High Street, Winchester SO23 8UL. tel: (01962) 847801</small>		
<b>PROJECT</b> <b>Wyvern &amp; Fair Oak</b> <b>Combined Campus Improvements</b>		<b>SHEET CONTENTS</b> <b>Wyvern College - AWP</b> <b>Proposed Site Plan</b>		
SCALE	DATE	DRAWN	CHKD.	DRAWING No.
N.T.S	Nov 2019	crf		<b>P11929-L-7700</b>
				REVISION
				<b>PA</b>



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## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Education and Skills
<b>Date:</b>	26 February 2020
<b>Title:</b>	Shepherds Down School, Compton
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact names:** Steve Clow and Bob Wallbridge

**Tel:** 01962 847858  
01962 847894

**Email:** steve.clow@hants.gov.uk  
bob.wallbridge@hants.gov.uk

#### Purpose of this Report

1. Following a public consultation between September and October 2019 to expand Shepherds Down school by 20 places. This report seeks approval to the project proposals at Shepherds Down School.

#### Recommendations

2. That the Executive Member for Education and Skills grants spend approval to the project proposals for Shepherds Down School at an estimated total cost of £1,400,000.

#### Executive Summary

3. Shepherds Down School provides education for up to 158 children aged between 4 and 11 years old with a range of speech, language and communication needs, moderate learning difficulties, severe learning difficulties and autistic spectrum disorders. The school has recently expanded by 20 pupils as a result of increasing demand from pupils with complex needs.
4. The project proposals include two permanent classrooms to replace two temporary classrooms on site and an extension to the existing dining hall.
5. The project is included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services and Young People Decision Day on 10 January 2020, with a budget of £1,400,000.

#### Background

6. Shepherds Down School provides education for children aged between 4 and 11 years old with a range of speech, language and communication needs, moderate learning difficulties, severe learning difficulties and autistic spectrum disorders. There are currently 153 pupils on roll. The project is required as a result of additional pupils now accommodated at the school.

7. The project is included in the Children’s Services Capital Programme, approved at the Executive Lead Member for Children’s Services and Young People Decision Day on 10 January 2020, which outlines the available budget for the project.
8. Shepherds Down school was built in 1966, with extensions of various sizes added between 1996 and 2017.
9. Providing two new classrooms, the works are required to provide additional permanent teaching and learning accommodation which will replace a double temporary classroom placed at the school as an interim measure. The proposals also provide improved ancillary spaces, hygiene facilities and an extension to the dining hall.

## Finance

### 10. Capital Expenditure:

The Capital Expenditure has already been approved in principle; the following tables outline the breakdown of its distribution across the project:

<b>Capital Expenditure</b>	<b>Current Estimate £’000</b>	<b>Capital Programme £’000</b>
Buildings	1,202	1,202
Fees	198	198
<b>Total</b>	<b>1,400</b>	<b>1,400</b>

### 11. Sources of Funding:

<b>Financial Provision for Total Scheme</b>	<b>Buildings £’000</b>	<b>Fees £’000</b>	<b>Total Cost £’000</b>
1. From Own Resources			
a) Capital Programme (as above)	1,202	198	1,400
<b>Total</b>	<b>1,202</b>	<b>198</b>	<b>1,400</b>

#### *i. Building Cost:*

Net Cost = This metric is not applicable as extensions are minor in area  
 Gross Cost = £5,983/m<sup>2</sup> – it should be noted that the gross cost per m<sup>2</sup> is high as the extension is minor in nature, has a range of alterations and has complex requirements.



ii. *Furniture & Equipment:*

Included in the above figures is an allocation of £9,000 for the provision of all loose furniture, fittings, equipment and I.T. (inclusive of fees).

iii. *School Balances:*

The school has the following level of balances:

*Published revenue balance as at 31 March 2019: £140,879.45*

*Devolved capital as at 31 March 2019: £21,615.11*

Revenue Issues:

iv. *Overview of Revenue Implications:*

	(a) Employees £'000	(b) Other £'000	(a+b) *Net Current Expenditure £'000	(c) Capital Charges £'000	(a + b + c) Total Net Expenditure £'000
Revenue Implications Additional + / Reductions	0	0	0	77	77

### **Details of site and existing Infrastructure**

12. Shepherds Down School is located off Shepherds Lane, Compton, Winchester.
13. The school was built in 1966, the buildings are single storey with a variety of pitched roofs. The walls are constructed of load-bearing masonry with timber cladding and painted metal windows. Extensions of various sizes have been added between 1996 and 2017.
14. Playing fields are located to the south of the site and car parking to the east, along the boundary with the motorway. There are mature trees along the east, west and southern boundaries.
15. The existing services infrastructure and access to the site are sufficient to accommodate the project proposals.

### **Scope of the Project**

16. The proposed project comprises additional single storey classroom provision, a dining hall extension and improvements to external learning areas.

### **The Proposed Building Works**

17. The proposed new accommodation will comprise:

1. two new classrooms
2. an occupational therapy room
3. a one to one room
4. toilet provision and stores
5. an extension to the existing dining hall

18. The proposed classroom extension will be of framed construction, finished externally in brick with aluminium windows and doors. The roof will be a tiled and pitched to match the classroom wing to which it is connected. The proposed extension to the dining hall will also be constructed of brick with a high-performance roof, aluminium windows and doors.

19. The classroom extension will be mechanically ventilated to mitigate the impact of noise from the adjoining motorway.

### **External Works**

20. The external works comprise:

- New external outdoor learning spaces for the new classrooms
- Relocation of existing play equipment
- New staff and visitor parking
- A new grounds maintenance and emergency vehicle access route

21. The project will provide 10 additional car parking spaces for staff and visitors.

### **Planning**

22. A planning application was planned to be submitted in February 2020.

### **Construction Management**

23. The school site will remain in use during the construction period and local management arrangements will be put in place to manage the health and safety impact for all school users. The contractor will access the school site by the main school entrance off Shepherds Lane. Contractor working areas will be segregated from the school users.

24. No deliveries or construction vehicle movements will take place at the start or end of the school day, in order to avoid traffic conflict when pupils are arriving at or departing from the school.

25. The works will be procured through the Hampshire Construction Framework and are anticipated to commence on site during Summer 2020 and complete at the end 2020.

### **Building Management**

26. The existing building management arrangements will remain in place.

### **Professional Resources**

Architecture;	Culture, Communities & Business Services
Landscape;	Culture, Communities & Business Services
Interior Design;	Culture, Communities & Business Services
Mechanical & Electrical;	Culture, Communities & Business Services
Structural Engineering;	Culture, Communities & Business Services
Cost Management;	Culture, Communities & Business Services
Principal Designer;	Culture, Communities & Business Services
Drainage;	Economy, Transport and Environment

### **Consultation and Equalities**

27. A pre-planning consultation took place in September 2019 with a drop-in session held on 3 October for consultees to meet with the project team and school to discuss the project. The responses received were positive and welcomed the proposed development of the site. In July 2019 a planning application was approved for the temporary teaching accommodation that will be replaced by these proposals, at the time concerns regarding access and parking were raised and addressed, the requirement for 10 additional car parking spaces was identified and will be provided as part of these proposals.

28. The following have been consulted during the development of this project and feedback can be seen in overview in Appendix A:

- Headteacher
- School Governors
- Children's Services
- Executive Lead Member for Education and Skills
- Local County Councillor
- Local Residents
- Fire Officer
- Access Officer
- Planning Department
- Hampshire County Council Catering Service

## **Risk & Impact Issues**

### **Fire Risk Assessment**

29. With respect to fire safety and property protection, the proposals have been risk assessed in line with the agreed Property Services procedures and confirmed that the provision of sprinklers is not required in this instance.
30. The proposals will meet the requirements of the Building Regulations (BB100 Fire Safety in Schools), including enhancements beyond minimum provision, and are consistent with current fire safety legislation, the partnership arrangement with Hampshire Fire and Rescue Services, and are in line with the County Council's policy to manage corporate risk.
31. The project proposals include the following fire safety enhancements:
  - Automatic fire protection, with full (24/7) remote monitoring
  - External finishes specified as fire resistant

### **Health and Safety**

32. Design risk assessments, pre-construction health & safety information and a Health & Safety File will be produced and initiated in accordance with the Construction Design and Management Regulations for the proposed scheme.

### **Climate Change**

33. The project will incorporate the following features to reduce energy consumption and mitigate the impact of climate change:
  - A highly insulated building envelope for the extension including high performance windows, doors and roof lights to reduce energy consumption.
  - Provision of good levels of day lighting to all teaching areas to reduce the need for artificial lighting and energy use.
  - Energy efficient lighting and heating controls
  - The proposals will include photovoltaic solar panels.
  - Mechanical ventilation to main spaces with night-time cooling strategy
  - Strategic placement of external canopies to shade glazing that may otherwise contribute to summertime overheating.
  - Solar controlled glass will be installed to south facing windows to assist in the control of solar gain.
  - The use of timber from sustainable sources
  - A site waste management plan to ensure the principles of minimising waste are maintained during construction

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

<b>Section 100 D - Local Government Act 1972 - background documents</b>	
<p><b>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</b></p>	
<u>Document</u>	<u>Location</u>
None	

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

Please see below in Appendix B

**FEEDBACK FROM CONSULTEES:****OTHER EXECUTIVE MEMBERS:**

<b>Executive Member &amp; Portfolio</b>	<b>Reason for Consultation</b>	<b>Date Consulted</b>	<b>Response:</b>
Councillor Patricia Stallard, Executive Lead Member for Children's Services and Young People.	Portfolio Holder		

**OTHER FORMAL CONSULTEES:**

<b>Member/ Councillor</b>	<b>Reason for Consultation</b>	<b>Date Consulted</b>	<b>Response:</b>
Councillor Jan Warwick	Local Member for Winchester Downlands		

# Equality Impact Assessment



Hampshire  
County Council

## Shepherd's Down Special School

Accountable officer: Gemma Bowry

Email address: nathaniel.l.forrest@hants.gov.uk

Department: Children's Services

Date of assessment: 24/01/2020

### Description of current service/policy

Shepherd's Down Special School is a special school for 4-11 year olds with SLCN - Speech, Language and Communication, ASD - Autistic Spectrum Disorder and MLD - Moderate Learning Difficulties.

Hampshire County Council is committed to providing successful provision where possible. Shepherd's Down Special School has various modular buildings on site and the proposal is to replace two of these classrooms with two permanent classrooms and in addition a dining hall expansion.

This proposal will provide much needed specialist spaces.

Geographical impact: Winchester

### Description of proposed change

The County Council is proposing to replace a double modular classroom with two permanent classrooms and in addition a dining hall expansion.

This proposal will provide much needed specialist spaces for Shepherd's Down Special School and more room in the hall to help the school cater for its recently increased pupil numbers.

### Impacts of the proposed change

This impact assessment covers Service users

### Engagement and consultation



Has engagement or consultation been carried out? Yes

The following have been consulted during the development of this project:

- Headteacher
  - School Governors
  - Neighbouring schools and governors
  - Children's Services
  - Local County Councillor
  - Local District Councillors
  - Local Residents
  - Local Member of Parliament
  - Local Dioceses
  - Trade Union Representatives
- No responses were received regarding the proposal.

<b>Statutory considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Age:</b> Neutral		
<b>Disability:</b> Positive	The proposal will provide more accessible and more suitable facilities for 4-11 year olds with SLCN - Speech, Language and Communication, ASD - Autistic Spectrum Disorder and MLD - Moderate Learning Difficulties.	
<b>Sexual orientation:</b> Neutral		
<b>Race:</b> Neutral		
<b>Religion and belief:</b> Neutral		

<b>Gender reassignment:</b> Neutral		
<b>Gender:</b> Neutral		
<b>Marriage and civil partnership:</b> Neutral		
<b>Pregnancy and maternity:</b> Neutral		
<b>Other policy considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Poverty:</b> Neutral		
<b>Rurality:</b> Neutral		

**Neutrality statement (if all considerations have a neutral impact)**

**Any other information**

A Consturction Management Plan will be provided by the approved contractor ahead of construction. This will be checked and approved by HCC Property Services to ensure that disruption to local residents is kept to a minimum, and will form part of the planning application.

# Shepherds Down Special School Classroom & Dining Extensions



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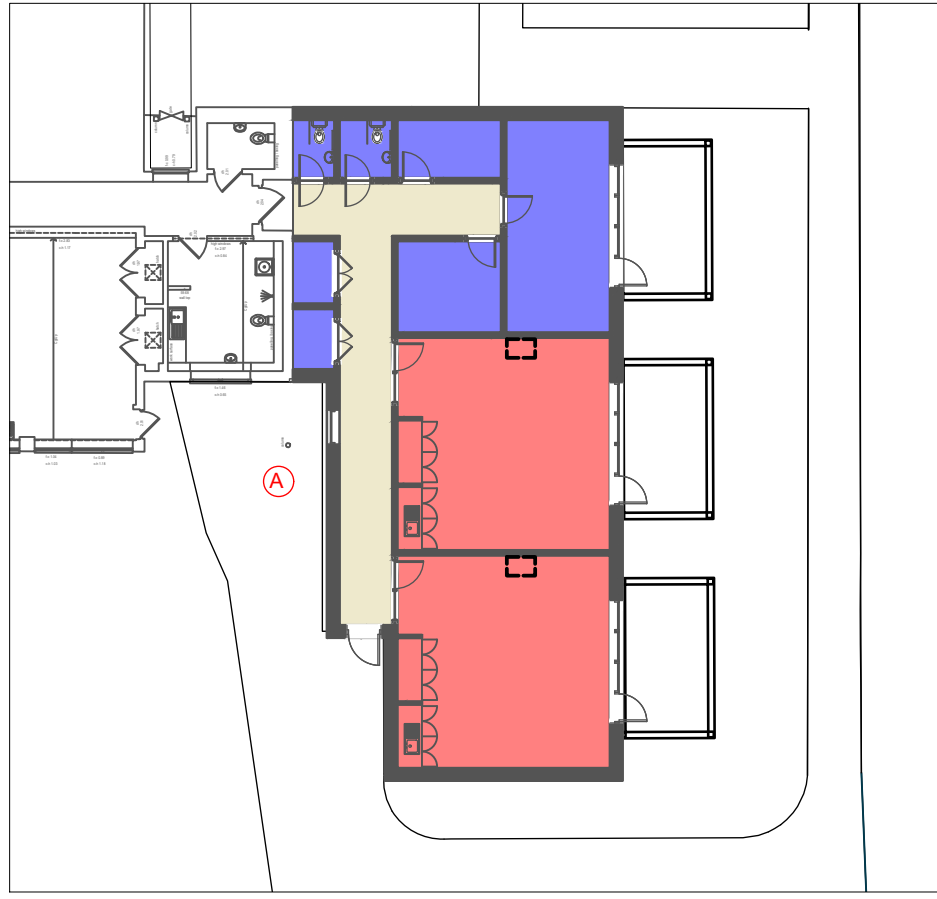
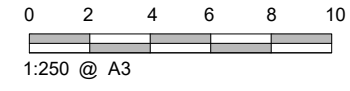
Proposed Site Plan



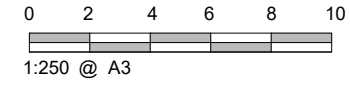
Proposed South East Elevation



Proposed Classroom Extension



Proposed Classroom Extension



Key:

- Extent of Works
- HCC Freehold
- ▶ Vehicular Entrance
- ▶ Pedestrian Entrance
- ▶ Main Student Entrance
- ▶ Main Public Entrance
- ① Shepherds Down School
- ② M3
- ③ Shawford
- ④ College House
- ⑤ Private residence, Windrush Cottage accessed via Shepherds Lane
- ⑥ Shepherds Lane
- ⑦ Farming Land
- ⑧ Existing Car park - 89 spaces. inc 2 accessible bays
- ⑨ Existing Playground
- A Proposed Classroom Extension
- B Proposed Dining Extension
- C Proposed Car Park Extension - 10 spaces to co-ordinate with existing temporary classrooms
- D Proposed Playground Extension
- E Existing temporary classrooms to be removed
- Teaching - New Build
- Non-Teaching - New Build
- Circulation

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## Project Appraisal

Scale : Varies

P12287- A.100\_Rev A

January 2020

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## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Education and Skills
<b>Date:</b>	26 February 2020
<b>Title:</b>	Waterloo School, Waterlooville
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact names:** Steve Clow and Bob Wallbridge

**Tel:** 01962 847858  
01962 847894

**Email:** steve.clow@hants.gov.uk  
bob.wallbridge@hants.gov.uk

#### Purpose of this Report

- 1 Following a public consultation between September and October 2019 to expand Waterloo School by 8 places. This report seeks approval to the project proposals for the expansion of The Waterloo School in a new provision on the site of Woodcot Primary School, Gosport.

#### Recommendations

- 2 That the Executive Member for Education and Skills grants spend approval to the project proposals for The Waterloo School at an estimated total cost of £310,000.

#### Executive Summary

- 3 The Waterloo School is a maintained special school for pupils with special educational needs aged between 5 and 11 years old, with a capacity for 75 pupils, located in Waterlooville. These proposals will increase its capacity by 8 places to 83 pupils, through the provision of a separate facility for The Waterloo School pupils located on the site of Woodcot Primary School, Gosport. These proposals will create additional capacity for pupils with special education need closer to the homes of pupils.
- 4 The project proposals provide a new teaching block for 8 primary aged pupils with special educational needs on the Woodcot Primary School site through the refurbishment of an existing former community building.
- 5 The project is included in the Children Services Capital Programme, approved at the Executive Lead Member for Children's Services and Young People Decision Day on 10 January 2020, with a budget of £310,000.

## Background

- 6 The Waterloo School is a maintained special school for pupils with special educational needs aged between 5 and 11 years old, with a capacity for 75 pupils, located in Waterlooville. These proposals will increase its capacity by 8 primary aged places to 83 pupils, through the provision of a separate facility for The Waterloo School pupils located on the site of Woodcot Primary School, Gosport. This creates additional places close to the area of need.
- 7 An available vacant building on the site of Woodcot Primary School is the proposed location for the provision. The building was previously used for community use. There is no foreseeable planned use by the school.
- 8 The project is included in the Children Services Capital Programme, approved at the Executive Lead Member for Children's Services and Young People Decision Day on 10 January 2020, which outlines the available budget for the project.
- 9 Woodcot Primary School was originally built in the 1950's and has been extended over the years. A standalone building on the school site has previously been in community use and is now currently vacant. Refurbishment, minor alterations and external works are proposed to this building to create a special educational needs teaching provision to accommodate 8 pupils and 3 staff.

## Finance

### 10 Capital Expenditure:

The Capital Expenditure has already been approved in principle; the following tables outline the breakdown of its distribution across the project:

Capital Expenditure	Current Estimate	Capital Programme
	£'000	£'000
Buildings	266	266
Fees	44	44
	310	310

### 11 Sources of Funding:

<b>Financial Provision for Total Scheme</b>	<b>Buildings £'000</b>	<b>Fees £'000</b>	<b>Total Cost £'000</b>
1. From Own Resources			
a) Capital Programme (as above)	266	44	310
<b>Total</b>	<b>266</b>	<b>44</b>	<b>310</b>

*i. Building Cost:*

The net cost metric is not applicable as the works are refurbishment and small scale and would not give a true comparator.

Gross Cost = £3,369 per m2.

Cost Per Pupil Place = £38,750.

*ii. Furniture & Equipment:*

Included in the above figures is an allocation of £25,500 for the provision of all loose furniture, fittings, equipment and I.T. (inclusive of fees).

*iii. School Balances:*

The school has the following level of balances:

*Published revenue balance as at 31 March 2019: £123,981.19*

*Devolved capital as at 31 March 2019: £41,208.20*

Revenue Issues:

*iv. Overview of Revenue Implications:*

	<b>(a) Employees £'000</b>	<b>(b) Other £'000</b>	<b>(a+b) *Net Current Expenditure £'000</b>	<b>(c) Capital Charges £'000</b>	<b>(a + b + c) Total Net Expenditure £'000</b>
Revenue Implications Additional + / Reductions	0	0	0	17	17

## **Details of site and existing Infrastructure**

- 12 Woodcot Primary School site is located off Tukes Avenue, Gosport and shares a pedestrian and vehicular entrance with the adjacent Key Education Centre, a secondary aged special educational needs education centre.
- 13 The standalone former community building is located to the east of the existing primary school, towards the rear of the campus. It is a single storey building of load-bearing brickwork and a pitched tiled roof.
- 14 The existing services infrastructure to the site is sufficient to accommodate the project proposals.

## **Scope of the Project**

- 15 The proposed works comprise the refurbishment and alterations to the existing former community building, with associated external areas for the pupils, new fencing and adjustments to the existing car park.

## **The Proposed Building Works**

- 16 The proposed alteration works to the existing building are relatively modest and include,

- An open plan teaching space
- A 'life skills' kitchenette facility
- Staff and pupils toilets
- A secure lobby
- Staff office and support areas

- 17 The refurbishment works will be of durable construction to provide a suitable modern learning environment appropriate for primary aged pupils with special educational needs.

## **External Works**

- 18 The external works will comprise:
- Provision of vehicle control barriers to the main entrance and exit, with access control back to Waterloo School, Woodcot Primary School & the Key Education Centre.
  - Minor car park works to create a dedicated drop off bay for minibuses & taxi's together with additional parking for Waterloo School staff and new line markings to create a safe pupil walkway across the car park.



- Installation of robust secure fencing and gates around the external play space of new Waterloo School provision.
- External landscaping works to the external play space of new Waterloo School provision to create an enhanced external space for pupil use.

19 The new secure fencing will provide segregated access for pupils and safe access to the provision. The proposed external improvements to the garden area will provide a safe secure space for pupils together with works to the existing car park which will provide a safe pupil drop off & pick up.

20 New vehicular entrance barriers and gates will control vehicle movements on site. The existing car park layout will be rationalised with three additional parking bays provided.

### **Planning**

21 A planning application is not required for these proposals as they consist of internal alterations and minimal external works.

### **Construction Management**

22 Both Woodcot Primary School and the adjacent Key Education Centre will remain in use during the construction period and local management arrangements will be put in place to manage health and safety for all school & community users. It is proposed that the contractor will access the school site via the existing shared vehicular entrance. The contractor's working areas will be segregated from school users and appropriate risk assessments and safe methods of working will be in place.

23 No deliveries or construction vehicle movements will take place at the start or end of the school day, in order to avoid traffic conflict when pupils are arriving at or departing from the site.

24 The works will be procured through the Hampshire County Council's Minor Works Framework. It is anticipated that site works will commence on site in late March 2020 and complete mid May 2020.

### **Building Management**

25 A new building management regime will be drawn up by The Waterloo School for the new facility and appropriate adjustments made to include these new arrangements into the existing school management arrangements.

### **Professional Resources**

26. Architectural	Culture, Communities & Business Services
Landscape	Culture, Communities & Business Services
Mechanical & Electrical	Culture, Communities & Business Services

### **Consultation and Equalities**

27. A consultation took place involving key stakeholders and parents of Woodcot Primary School between the 9<sup>th</sup> September and the 7<sup>th</sup> October including a drop-in event on 25<sup>th</sup> September 2019. This explained the proposal and a number of people attended the drop-in event. Following this consultation, a Public Notice was issued on 8<sup>th</sup> November for 4 weeks and no objections were received. The decision to agree to the proposal was made The Executive Member for Education and Skills on 7<sup>th</sup> January 2020.

28. The following have been consulted during the development of this project:

- Waterloo School Senior Leadership Team
- Woodcot Primary School Headteacher
- Woodcot Primary School Governors
- Key Education Centre Senior Leadership Team
- Children's Services
- Local Residents
- Fire Officer
- Access Officer
- Planning Department
- Property Management
- HCC Local Member

### **Risk & Impact Issues**

#### **Fire Risk Assessment**

29 With respect to fire safety and property protection, the proposals have been risk assessed in line with the agreed Property Services procedures and confirmed that the provision of sprinklers is not required in this instance.

30 The proposals will meet the requirements of the Building Regulations (BB100 Fire Safety in Schools) and are consistent with current fire safety legislation, the partnership arrangement with Hampshire Fire and Rescue Services, and are in line with the County Council's policy to manage corporate risk.

#### **Health and Safety**

31 Design risk assessments, pre-construction health & safety information and a Health & Safety File will be produced in accordance with the Construction Design and Management Regulations for the proposed scheme.

#### **Climate Change**

32 The project will incorporate the following features to reduce energy consumption and mitigate the impact of climate change:

- Provision of good levels of day lighting to all teaching areas to reduce the need for artificial lighting and energy use.
- Energy efficient lighting and heating controls.
- The use of timber from sustainable sources.
- A site waste management plan to ensure the principles of minimising waste are maintained during construction.

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

Document

Location

None

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment: Please see Appendix B**

**FEEDBACK FROM CONSULTEES:****OTHER EXECUTIVE MEMBERS:**

<b>Executive Member &amp; Portfolio</b>	<b>Reason for Consultation</b>	<b>Date Consulted</b>	<b>Response:</b>
Councillor Keith Mans, Executive Lead Member for Children's Services	Portfolio Holder		

**OTHER FORMAL CONSULTEES:**

<b>Member/ Councillor</b>	<b>Reason for Consultation</b>	<b>Date Consulted</b>	<b>Response:</b>
Councillor Stephen Philpott	Local Member for Bridgemaury		

# Equality Impact Assessment



Hampshire  
County Council

## Expansion of The Waterloo School by providing satellite provision at Woodcot Primary School

Accountable officer: Claire Campling

Email address: strategicplanningunit@hants.gov.uk

Department: Children's Services

Date of assessment: 15/10/2019

### Description of current service/policy

The Waterloo School is currently a 74 place special school for 5-11 year olds with social, emotional and mental health difficulties.

Hampshire County Council is committed to expanding successful provision where possible to meet demand. Currently there is an increased need to provide support for children with social, emotional and mental health difficulties in the Gosport and Fareham area. The Waterloo School has insufficient space on site and therefore the proposal is to provide satellite provision at Woodcot Primary School. This proposal will provide much needed specialist educational capacity to meet this increased need.

Geographical impact: Fareham, Gosport

### Description of proposed change

The County Council is proposing to increase the capacity of the school by adding an additional 8 places. This will give a final overall capacity of 82 places at The Waterloo School. This proposal will provide much needed specialist educational capacity to meet this increased need by providing satellite provision of 8 places at Woodcot Primary School.

### Impacts of the proposed change

This impact assessment covers Service users

### Engagement and consultation

Has engagement or consultation been carried out? Yes

The following have been consulted during the development of this project:

- Headteacher
- School Governors
- Neighbouring schools and governors
- Children's Services
- Local County Councillor
- Local District Councillors
- Local Residents
- Local Member of Parliament
- Local Dioceses
- Trade Union Representatives

5 responses were received in total regarding the proposal to enlarge the school. The responses were mainly concerning the impact on Woodcot Primary School pupils. In considering the responses received the County Council felt that the provision of additional school places was necessary, and that comments received did not represent sufficient concern to prevent proceeding with the enlargement.

<b>Statutory considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Age:</b> Positive	By increasing the capacity at The Waterloo School will allow more opportunities for 5-11 year olds with social, emotional and mental health difficulties to gain a place at the school.	
<b>Disability:</b> Positive	By increasing the capacity at The Waterloo School will allow more opportunities for 5-11 year olds with social, emotional and mental health difficulties to gain a place at the school.	
<b>Sexual orientation:</b> Neutral		



<b>Race:</b> Neutral		
<b>Religion and belief:</b> Neutral		
<b>Gender reassignment:</b> Neutral		
<b>Gender:</b> Neutral		
<b>Marriage and civil partnership:</b> Neutral		
<b>Pregnancy and maternity:</b> Neutral		
<b>Other policy considerations</b>	<b>Impact</b>	<b>Mitigation</b>
<b>Poverty:</b> Neutral		
<b>Rurality:</b> Neutral		

**Neutrality statement (if all considerations have a neutral impact)**

**Any other information**

**Waterloo School  
Gosport, Hampshire**

**Satellite Provision at Woodcot  
Primary School:  
Proposed Site & Building Plans**

Key:

- a Woodcot Primary School.
- b Former Community Building.
- c Swimming Pool & Changing Rooms.
- d Key Education Centre.

Proposed Site & Building Plan:

- 1 Proposed Waterloo School - Remodeled Teaching Spaces.
- 2 Proposed Waterloo School - Remodeled Support Areas.
- 3 Proposed Waterloo School - Soft Play.
- 4 Proposed Waterloo School - Entrance.
- 5 Woodcot Primary - Existing Building.
- 6 Woodcot Primary - Existing Reception.
- 7 Key Education Centre.
- 8 Shared - Car Park.
- 9 Rearranged Hardstanding to Provide New Parking Spaces.
- 10 Proposed Secure Vehicle Barriers.
- 11 Proposed Construction Site Access.

- Teaching - Refurbishment.
- Non-Teaching - Refurbishment.
- Circulation.
- New Fencing to Waterloo School.
- Site Boundary.
- Pedestrian Access.
- Vehicular Access.
- Contractor Access.



Existing Site Location Plan



Proposed Building Plan



Proposed Site Plan

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Existing Former Community Building, Woodcot Primary

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Project Appraisal

Not to Scale

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February 2020

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## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Education and Skills
<b>Date:</b>	26 February 2020
<b>Title:</b>	Determination of 2021/22 admission arrangements
<b>Report From:</b>	Director of Children's Services

**Contact name:** Ros Capey, Principal Admissions Officer

**Tel:** 01962 846234      **Email:** rosalind.capey@hants.gov.uk

#### Purpose of this Report

1. The purpose of this paper is to inform the Executive Member on the consultation carried out regarding the admission arrangements for the main admissions round for entry to school in September 2021, following advice from Hampshire's Admission Forum, schools and other interested parties.

#### Recommendation(s)

2. That the Executive Member for Education and Skills approve the proposed admission arrangements for the admission rounds for applying for school places in the academic year 2021/22. The admission arrangements have gone through the approved consultation process and have been recommended by Hampshire's Admission Forum and are documented in:
  - the admission policies for community and voluntary controlled (VC) schools set out in Annexes A, B, C, D and E, as well as the school specific criteria listed in Annexe F;
  - the 2021 published admission numbers (PANs) for community and VC schools set out in Annexes G and H;
  - the review of Great Binfields Primary school and Sherbourne St John CE Primary School catchments, in Basingstoke, set out at Annexe I;
  - the review of Four Lanes Infant and Junior schools, Chineham and Bramley Church of England Primary School, catchments, set out at Annexe J;
  - the review of Tavistock Infant school catchment, in Fleet, set out at Annexe K;
  - the review of Hamble school catchment, set out at Annexe L;

- the admission policy for Nursery Units attached to maintained schools set out in Annexe M.
3. That the Director of Children's Services, having regard to any advice from the Admission Forum, be given delegated authority to amend the list of 'School Specific Criteria' as appropriate during the academic year, in consultation with the Executive Member.

### **Executive Summary**

4. This report seeks to set out the legislative background to the project, look at the key issues behind the proposed changes and present the detail of the proposed admission arrangements.

### **Contextual Information**

5. The existing School Admissions Code came into force on 19 December 2014 and School Admissions Appeal Code came into force on 1 February 2012. Further references refer to the School Admissions Code (SAC).
6. The County Council is the admission authority for all community and voluntary controlled schools within Hampshire and is therefore responsible for determining the admission arrangements for these schools. Hampshire provides a co-ordinated and centralised main round process. For in-year admissions, schools and the authority support parents in making an application. Regulations require all admission authorities (i.e. LAs and the governing bodies of academies and voluntary aided and foundation schools, referred to in this report as "own admission authority" (OAA) schools) to determine their school admission arrangements for 2021/22 by 28 February 2020 and to have notified other admission authorities and published the admission arrangements on their website by 15 March 2020.
7. The term 'admission arrangements' means the overall procedure, practices and oversubscription criteria used in deciding on the allocation of school places including any device or means used to determine whether a school place is to be offered (normally a supplementary information form is used by OAA schools where priority for admission cannot be determined from the information on the LA's form). In the case of the LA, this includes a County admission policy with which community and voluntary controlled schools' policies must comply. A list of school specific criteria also forms part of the admission arrangements. In Hampshire there is a separate policy for entry at Year R, Year 3 and Year 7 and for nurseries. Separate policies for junior schools which are in a federation with their linked infant school and for all-through schools (with the age range 4-16) have also been established. The

admission arrangements also include the published admission number (PAN) for each community and voluntary controlled school.

8. Admissions authorities must consult by 31 January in the determination year on their admission arrangements, unless there are no changes proposed. Consultation with schools, neighbouring local authorities and parents on the County's 2021 admission policies and PANs has been carried out in two phases:
  - **23 September – 25 October 2019:** consultations with schools on PANs and the proposed admission policies;
  - **29 November 2019 - 17 January 2020:** statutory consultation with schools, other local authorities and parents on the intended arrangements, including any revised PANs. Consultation documents included any revisions advised by Forum and recommended by senior management in response to the informal consultation with schools.
9. Throughout the consultation for 2021/22 admissions, special attention has been paid to the consultations on PANs in order to find a proper balance between the effective management of school places and the successful expression of parental preference. The consultation in September gathered information on both individual schools' requests to change their PAN and schools' responses to proposals by the LA to change the PAN. All proposed changes were shown in the consultation documents, with proposed reductions highlighted since any reduction to a PAN requires wider consultation. For all proposed PAN changes the authority carries out the required statutory consultation.
10. The Admission Forum, which ceased to be a statutory body in February 2012, has been maintained by the LA because of the vital scrutiny role that it provides. The Hampshire Admission Forum is made up of advocates for children, schools and families from a variety of settings including county councillors, Headteachers representing the range of schools in the County, representatives of the Church of England and Roman Catholic dioceses, the armed forces, special educational needs, ethnic minorities, early years providers and school governors. The Forum is advised by LA officers and meets four times a year to consider issues relating to school admissions. The statutory consultation process for the 2021/22 arrangements was considered at the September, November and January meetings of the Hampshire Admission Forum.

## **Performance**

11. The annual review of Admission numbers and subsequent proposal of a reduction to a lower number for the identified schools, will better support those schools in managing their budget pressures and in making efficient use of resources.

## Consultation and Equalities

12. There have been four responses to the public consultation on the County Council's proposed admission policy over-subscription criteria and PANs for 2021/22. Three responses were from members of the public who are concerned about the admission arrangements relating to Sarisbury Junior School: their children attend Sarisbury Infant and were admitted into a larger cohort of 120 children (in four classes) and are concerned about the administration of places into the Year 3 cohort in September 2021. The LA has committed to making 120 places available at Sarisbury Junior School in September 2021, 30 places more than the PAN of 90 and the school governors have requested a 'School Specific Criterion' to prioritise the admission of in-catchment children attending the linked infant school. These parents would like the school to have a priority for all children attending the linked infant school. The fourth respondent commented on the PAN reduction at three schools in Gosport, sharing their concern that this will make it difficult for other families to secure places for all their children, as has been their experience. All comments are included as Annexe N.
13. For the catchment area reviews detailed at Annexes I, J, K and L, each schools' governing body has been consulted and affected families written to ahead of the statutory consultation on the proposed arrangements. There were eight responses to these consultations, and these are included at Annexe O:
14. Great Binfields Primary school and Sherbourne St John CE Primary School catchments, in Basingstoke, detailed at Annexe I; the consultation received one response: it does not support the proposal.
15. Four Lanes Infant and Junior schools, Chineham and Bramley Church of England Primary School catchments, detailed at Annexe J; were not consulted on beyond that with each school governing body as there are no occupant on the new development to be affected by the proposed change.
16. Tavistock Infant school catchment, in Fleet, detailed at Annexe K; the consultation received four responses: Three objected to the proposal and one did not offer support to the proposal.
17. Hamble School catchment, in Hamble, detailed at Annexe L, the consultation received two responses: Both were supportive of the proposal.
18. No adverse impact in regard to race, culture, gender or disability arising from this report has been identified. However, to ensure that the admission arrangements allow for the best interests of all children to be properly taken into account when applying the published policy an equality impact assessment has been undertaken.



## Other Key Issues

19. The informal consultation with all Hampshire schools carried out during the autumn term 2019, provided an opportunity for governing bodies, administrative staff and headteachers to provide feedback and express a view as to whether they would support proposed changes in Hampshire's admissions arrangements for 2021. The consultation, which was published to all schools, was conducted online and asked respondents to declare their role and school status before responding to a series of closed questions with the opportunity to provide further comment. Respondents were also asked to indicate if they wished to change their school's PAN for 2021 and Community and Voluntary Controlled schools were asked whether they would like to request an amendment, removal or additional school specific criterion for their policy.
20. There were 53 responses in total, from a mix of head teacher, school office administrator and governing body responses (of which 41 were from Community and voluntary controlled schools: 8% of all community and voluntary controlled mainstream schools in the County).
21. The following features were recommended for consultation with schools by the Admission Forum:
  - a review of the Child of staff criterion – the addition of a clause to require the staff member is in regular employment at the school.
  - Introduction into the junior school policy of a priority for children attending a linked infant school, as a higher priority than catchment applicants.

### **Infant/primary, junior, secondary and all-through admissions policies for community and voluntary controlled schools 2021/22 (Annexes A, B, C, D and E)**

22. Admission policies set out how applications for each school are prioritised and provide key dates for the year in question.
23. Schools were asked to consider a revision to the 'Children of staff' criterion, to exclude casual staff on the payroll of the school who work infrequently, such as seasonal exam invigilators. The criterion was first introduced to the County's policy, with a low priority, for September 2014, using the wording provided in the SAC:

*1.39 Admission authorities may give priority in their oversubscription criteria to children of staff in either or both of the following circumstances:*

*a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or*

*b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.*

Hampshire's policy provides further clarity:

*'Staff' includes all those on the payroll of the school. 'Children of staff' refers to situations where the staff member is the natural or adoptive parent, the legal guardian or a resident step parent.*

For September 2018, the level of priority of the criterion in the Hampshire policy was increased to above all catchment children (after 'looked after children' and the criterion for children with medical grounds for admission) in response to recruitment and retention challenges that schools were experiencing. The numbers of children admitted under this criterion is low compared to the total intake for each school. In the last admissions round there were applications from casual staff who only worked at the school once a year but remained 'dormant' on the payroll and therefore had to be considered under the staff criterion. Consequently, Schools were asked to support the proposed amendment to the definition, to:

*'Staff' includes all those on the payroll of the school who (specific to clause (a)) have been an employee continuously for two years at the time of application. Children of staff refers to situations where the staff member is the natural or adoptive parent, the legal guardian or a resident step parent.*

**Forum recommends, based on school responses and those of senior officers, that the proposed amendments to the child of staff criterion should be agreed within the County Council's policy for 2021.**

24. Schools were asked whether they would support a priority in all community and voluntary junior school policies for children attending the linked infant school, above catchment applicants. For the last 2 years, junior schools in a hard federation with their linked infant school have given priority to children attending the linked infant, as defined in the County's federated junior school policy. This has proved a successful policy change for supporting the transition of children from the infant school through to the junior and accounts for most catchment children seeking a place at the junior school. Other junior schools have indicated that they would like to prioritise their admissions in the same way. The Admissions Forum recognise that parents whose children enter Year R at an all-through primary school have certainty about the first 7 years of their child's education. Those that start at an infant school do not. This policy change would bring some equity to families who live in an area with infant and junior schools rather than primary schools.

The Forum noted that 77% of those who responded in the consultation (41 schools) supported the proposal, but it was agreed that the proposed changes should not be taken forward to statutory consultation due to the silent majority of schools that did not respond to the consultation for what would be a significant change to Hampshire's policy for junior schools. Forum recommended that officers should contact all junior schools that responded in favour of the proposed changes and offer them the opportunity to request a 'school specific criterion' in their policy for 2021 to give linked school priority. Consequently, there were eight junior schools who submitted requests for a new 'school specific criterion', to include a priority for children at their linked infant, including Sarisbury Junior School who specifically asked for a priority for in-catchment children only attending the linked infant school. These are highlighted on Annexe F, with further details in the paragraphs 25 to 27 below.

### **School specific criteria (Annexe F)**

25. The County Council's policies apply to admissions to all community and voluntary controlled schools within Hampshire. The Admission Forum has, in the past, recognised that there are some cases where a small amount of flexibility is advised in relation to individual school policies. This is to avoid situations where rigid implementation of the LA policy would lead to unacceptable anomalies. The required flexibility is delivered through school specific criteria, which includes, for example, the use of walking route as the method for measurement of distance for tiebreaker purposes (as an alternative to the straight line method) to suit particular local circumstances, or a criterion giving priority to children attending the linked infant school.
26. The need to centralise the administration of the main admissions round makes it more difficult to accommodate school specific criteria. Schools are advised that inclusion of a school specific criterion in their school policy may require them to directly support the processing of applications to the school.

Annexe F lists all proposed school specific criteria for 2021, supported by the Admission Forum who considered these at their November and January meetings. **The list given at Annexe F, therefore, is recommended with the support of the Admission Forum to the Executive Member for her agreement.**

### **Published Admission Numbers (PANs) for infant/primary, junior and secondary schools (Annexe G and Annexe H)**

27. Every year, the LA must, as part of its admission arrangements, publish on its website the number of pupils who will be admitted to each school (the PAN). The LA consults governing bodies of community and voluntary controlled

schools annually on the proposed PAN for their school. At its meeting in November 2019, Hampshire Admission Forum considered all PANs where a change from the 2020 figure is proposed. The enclosed tables for primary phase schools (Annexe G) and secondary schools (Annexe H) give the PAN for 2020 and the proposed PAN for 2021. If a school has specialist resourced SEN provision, the pupils to be admitted to this provision are usually, but not always, included within the PAN.

28. It is proposed that the PAN for two primary phase schools and three secondary schools increase in line with strategic planning of places or as requested by the school. These have been highlighted in green, on Annexe G and H. It should be noted that there is also a proposal to reduce the PAN at six primary phase schools and one secondary school, which are highlighted in red on the annexed documents. Each school's governing body has made cogent educational and curricular arguments in favour of the reduction and it is the LA's view that the proposed reductions do not compromise the LA's duty to provide school places for local residents.
29. The governors of community and voluntary controlled schools are able to object to the Schools Adjudicator if they consider that the PAN proposed by the LA is not appropriate for their school. An objection to a decision by the LA to increase or keep the same PAN at a community or voluntary controlled school cannot be brought, except where the objection is brought by the governing body of the school. An objection to the lowering of a PAN may be made to the Schools Adjudicator by a parent or other interested party.

**The list given at Annexes G and H, therefore, is recommended with the support of the Admission Forum to the Executive Member for her agreement.**

#### **Catchment Area Reviews (Annexe I, J, K and L)**

30. The SAC states that a catchment area is a geographical area, from which children may be afforded priority for admission to a particular school. A catchment area is part of a school's admission arrangements and must therefore be consulted upon, determined and published in the same way as other admission arrangements. Catchment areas must be designed so that they are reasonable and clearly defined. Catchment areas do not prevent parents who live outside the catchment of a particular school from expressing a preference for the school. Hampshire's admission arrangements include catchment areas to reinforce the LA's commitment to ensuring that, as far as possible, schools serve their local community.
31. Every year, the LA must, as part of its school place planning function, ensure that there are sufficient school places for Hampshire residents and for any new communities arising from housing development. Where the development is sufficient in scale to require a new school to be built the LA will follow up all

relevant guidance in relation to establishing an academy (free school) via the 'free school presumption'. The LA must then review the catchment areas of any surrounding community and voluntary controlled schools to ensure that they remain reasonable: ensuring extended communities are not fractured by a catchment boundary; the forecast size of the child population for the area can be accommodated within the school's capacity and that the new school has an established area that they might operate as a catchment area within their admission arrangements.

32. It should be noted that there is a proposal to change the catchment areas of the identified local schools at the following four locations in Hampshire:
- Great Binfields Primary school and Sherbourne St John CE Primary School catchments, in Basingstoke, in response to a review of the school provision to accommodate the planned new housing at Cufaude Farm,(detailed at Annexe I);
  - Four Lanes Infant and Junior schools, Chineham and Bramley Church of England Primary School catchments, Bramley, Tadley in response to a review of the school provision to accommodate the planned new housing at Redlands, Basingstoke, (detailed at Annexe J);
  - Tavistock Infant school catchment, in Fleet, in response to a review of the school provision to accommodate the planned new housing at Netherhouse Copse (formally known as Grove Farm), (detailed at Annexe K);
  - Hamble School catchment, in Hamble, in response to a review of secondary school catchments covering Hamble and Hedge End to take account of a new housing development on Land East of Dodwell Lane (Latitude), (detailed at Annexe L).
33. Transitional arrangements are proposed to support the admission of siblings in families whose catchment will change as a result of the proposed catchment change. These are detailed in the proposed school specific criteria at Annex F.

#### **Admission policy for Nursery Units (Annexe M)**

34. There are no proposed changes to the Nursery policy for 2021.

#### **Objecting to admission arrangements determined by schools which are their own admission authority (OAA schools)**

35. It should be noted that admission arrangements for academies are approved by the Secretary of State as part of an academy's Funding Agreement and requires compliance with admissions legislation and relevant Codes.

Academies and other OAA schools are required to consult in the same way as any other admission authority: at least once every seven years or annually if there are changes to arrangements.

36. OAA schools are responsible for setting their own PAN and must inform the LA of their decision. They are not required to consult on their PAN where they propose either to increase or keep the same PAN.
  
37. Local authorities must refer an objection to the Schools Adjudicator if they are of the view that a PAN reduction will create a shortage of school places in an area or suspect that the admission arrangements that have been determined by OAA schools in its area are unlawful. *Objections to a decision by an academy or other OAA school to increase or keep the same PAN cannot be brought. An objection to a variation from the School Admissions Code agreed by the Secretary of State in relation to the admission arrangements for an Academy cannot be brought. Objections to any other aspect of an OAA school's admission arrangements will be considered by the Schools Adjudicator.*

#### **Future direction**

38. The County Council's Admission Arrangements will be subject to review again in the autumn term 2020, when the statutory timeframes for consulting on the arrangements for 2022 commence.

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

No adverse impact in regard to race, culture, gender or disability arising from this report has been identified. However, to ensure that the admission arrangements allow for the best interests of all children to be properly taken into account when applying the published policy an equality impact assessment has been undertaken.

- (a) By its very nature, the purpose of a school admission policy is to prioritise one group of children over another based on a set of oversubscription criteria. Oversubscription criteria must be reasonable, clear, objective, procedurally fair, and comply with all relevant legislation, including equalities legislation. Admission authorities must ensure that their arrangements will not disadvantage unfairly, either directly or indirectly, a child from a particular social or racial group, or a child with a disability or special educational needs. All of the admission criteria proposed in Hampshire's admission arrangements



for 2021 are permissible in the School Admissions Code (DfE 2014) and therefore do not breach equality legislation.

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## **Hampshire County Council's Admission Policy for Community and Voluntary Controlled Primary and Infant Schools 2021-2022**

This policy will be used during 2020/2021 for allocating places in the main admission round for entry to Year R in September 2021. It will also apply to in-year admissions during 2021/22. It does not apply to those being admitted to nursery provision.

Hampshire County Council is the admission authority for all community and voluntary controlled schools. The admission arrangements are determined by the County Council, after statutory consultations.

The guiding principles of the school admissions policy are that each school should serve its local community; that siblings as far as possible can attend school together; and that children can benefit from continuity between schools serving the same community. The policy aims to be clear, fair and objective and complies with all relevant legislation.

### **Published Admission Number (PAN)**

Each school has a published admission number (PAN)<sup>1</sup> for entry to Year R. The school will admit this number of children if there are sufficient applications. Where there are fewer applications than the published admission number, places will be offered to all applicants.

### **Admissions Process**

The County Council will consider first all those applications received by the published deadline of **midnight on Friday 15 January 2021. Notifications to parents offering a primary or infant school place will be sent by the County Council on 16 April 2021.**

Applications made after midnight on 15 January 2021 will be considered after all on-time applications have been fully processed unless exceptional circumstances merit consideration alongside on-time applications.

For the normal admission round, all on time preferences will be considered simultaneously and ranked in accordance with the admission criteria. If more than one school can offer a place, the parent's highest stated available preference will be allocated.

### **Pupils with an Education, Health and Care Plan**

Any child with an Education, Health and Care Plan naming the school will be admitted. Where possible such children will be admitted within the PAN.

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<sup>1</sup> The PAN applies to the relevant year\* only. For other year groups at the school, different admission limits may be applied. Please ask the school or local authority for details.

\* The relevant year is the age group at which pupils are or will normally be admitted to the school i.e. reception, year 3, year 7 and year 12 where the school admits external applicants to the sixth form (Section 142 of the SSFA 1998).

## Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to children in the following order:

1. Looked after children or children who were previously looked after (*see definition i*).
2. (For applications in the normal admission round only) Children or families with an exceptional medical and/or social need (*see definition ii*). Supporting evidence from a professional is required such as a doctor and/or consultant for medical needs or a social worker, health visitor, housing officer, the police or probation officer for social needs. This evidence must confirm the child or family's medical or social need and why that need(s) makes it essential that the child attends this school rather than any other. If evidence is not submitted by the application deadline, the medical and/or social need cannot be considered.
3. Children of staff (*see definition iii*) who have, (1) been employed at the school for two or more years at the time at which the application for admission to the school is made, or (2) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living **in** the catchment area (*see definition iv*) who at the time of application have a sibling (*see definition v*) on the roll of the school or linked junior school who will still be on roll at the time of admission. [See 7 for additional children who may be considered under this criterion.]
5. (*C of E controlled schools only*) Children living **in** the catchment area with a parent who is an active member of the Church of England (*see definition vii*) and who requests admission on denominational grounds and provides relevant evidence.
6. Other children living **in** the catchment area of the school.
7. Children living **out** of the catchment area who at the time of application have a sibling (*see definition v*) on the roll of the school or linked junior school who will still be on roll at the time of admission. [Where a sibling was allocated a place at the school or linked junior school in the normal admission round in a previous year because the child was displaced (*see definition vi*) from the catchment school for their address, the application will be considered under 4, above, subject to the siblings still living in the catchment area for the school from which they were displaced. In future normal admissions rounds a younger sibling will be considered to have been displaced where they were allocated a place at the school or linked junior school under this criterion as a consequence of their elder sibling's displacement and are still living in the catchment area for the school from which they were displaced].
8. (*C of E controlled schools only*) Children living **out** of the catchment area with a parent who is an active member of the Church of England (*see definition vii*) and who requests admission on denominational grounds and provides relevant evidence.
9. Other children.

## Definitions

(i) Looked after children are defined as those who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). Previously looked after children are those who were looked after but immediately after being looked after became subject to an adoption order, child arrangements order, or special guardianship order. An adoption order is an order under

section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

(ii) Applicants will only be considered under this criterion if on the application form (online or paper) they have ticked the appropriate box explicitly indicating that they wish for their application to be considered under medical / social need. 'Medical need' does not include mild medical conditions, such as asthma or allergies. 'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school or because of routine childminding arrangements. Priority will be given to those children whose evidence establishes that they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose evidence establishes that a family member's physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Evidence must confirm the circumstances of the case and must set out why the child should attend a particular school and why no other school could meet the child's needs. Providing evidence does not guarantee that a child will be given priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.

(iii) 'Staff' includes all those on the payroll of the school who (specific to clause (1)) have been an employee continuously for two years at the time of application. 'Children of staff' refers to situations where the staff member is the natural or adoptive parent, the legal guardian or a resident step parent.

(iv) A map of the school's catchment area is available on the school's details page of the Hampshire County Council website [www.hants.gov.uk/educationandlearning/findaschool](http://www.hants.gov.uk/educationandlearning/findaschool).

(v) 'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, foster brother or foster sister, step brother or step sister living as one family unit at the same address. It will also be applied to situations where a full, half or adopted brother or sister are living at separate addresses. Criteria 4 and 7 include children who at the time of application have a sibling for whom the offer of a place at the preferred school or linked junior school has been accepted, even if the sibling is not yet attending. It also includes, in the normal admissions round, children who have a sibling on roll in Year 2 at the preferred infant school at the time of application, who are successful in gaining a place at the linked junior school on the national notification date.

(vi) 'Displaced' refers to a child who was refused a place at the catchment school in the normal admissions round having named it in the application and was not offered a higher named preference school.

(vii) 'Active member of the Church of England' is defined as attending worship at a Church of England church at least twice a month for the previous two years before the date of application. Parents applying under criterion 5 or 8 must complete a Supplementary Information Form (SIF) which asks for declaration and verification of active membership. The SIF is available to download and print from the County website ([www.hants.gov.uk/admissions](http://www.hants.gov.uk/admissions)) or from the school on request. It cannot be completed online. The completed SIF must be returned to the school by the application deadline.

### **Tie-breaker**

If the school is oversubscribed from within any of the above categories, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Distances will be measured from the Ordnance Survey home address point to the school address point using Hampshire County Council's Geographic Information Systems (GIS). Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. Where two or more applicants are equidistant, random allocation will be used to allocate the place. An explanation of the random allocation procedure is available on the

County website. This method of prioritising admissions will also apply to any 'school specific' criterion unless otherwise stated in the school's brochure.

## **Additional Information**

### **Permanent Residence**

The child's permanent residence is where they live, normally including weekends and during school holidays as well as during the week, and should be used for the application. The permanent address of children who spend part of their week with one parent and part with the other, at different addresses, will be the address at which they spend most of their time.

### **Multiple births**

Where a twin or child from a multiple birth is offered the last place available within the PAN, any further twin or child of the same multiple birth will also be offered a place, if the parents so wish, even though this may raise the number in the year group above the school's PAN.

### **Fair Access placements by the local authority**

Outside the normal admission round, it may sometimes be necessary for a pupil to be placed by the local authority, or a local placement panel acting on behalf of the authority, in a particular school even if there is a waiting list for admission. Such placements will be made in accordance with Hampshire County Council's Fair Access Protocol. The Protocol is based on legislation and government guidance.

### **Waiting lists**

Waiting lists will be established for each year group where more applications are received than places available. For main round admissions to Year R, the waiting list will be maintained centrally by the local authority until 31 August 2021. At all other times, and for other year groups, waiting lists will be operated by schools on behalf of the local authority.

Any places that become available will be offered to the child at the top of the list on the day the place became available. The waiting list is ordered according to the criteria of the admission policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admission round. Fair Access admissions and school closure arrangements will take priority over the waiting list.

The waiting list will be reviewed and revised –

- each time a child is added to, or removed from, the waiting list;
- when a child's changed circumstances affect their priority;

For entry to Year R, the waiting list will remain open until 31 August 2022, at which point all names will be removed. For all other year groups, waiting lists will remain open until 31 August of each year. Parents who want their child to be considered for a place at the school in the following school year must submit a new in-year application in the August preceding the new school year. Schools will send a decision letter within the first 10 days of the new term.

### **Starting school**

Pupils born between 1 September 2016 and 31 August 2017 (inclusive) are entitled to full-time schooling from September 2021. Parents can choose to defer their child's admission until later in the school year (but not beyond the start of the term after they reach compulsory school age). Children can also attend part-time until they reach compulsory school age. Parents must discuss their child's starting arrangements with the school once an offer has been secured.

Children with birthdays between:

- 1 September and 31 December 2016 (inclusive) reach compulsory school age on 31 December 2021, at the start of the spring term 2021.
- 1 January and 31 March 2017 (inclusive) reach compulsory school age on 31 March 2022, at the start of the summer term 2022.
- 1 April and 31 August 2017 (inclusive) reach compulsory school age on 31 August 2022, at the start of the new school year in September 2022.

Parents of summer born children (those born between 1 April and 31 August) who are particularly concerned about their child's readiness for school can request to delay their child's entry to Year R for an entire school year until September 2022. This is called decelerated admission. In making such a request, parents would be expected to state clearly why they felt decelerated admission to Year R was in their child's best interests. It is recommended that parents considering such a request contact the local authority in the autumn term 2020 to ensure that an informed decision is made. Guidance on decelerated admission for summer born children, including how to make a request, is available on the County website at [www.hants.gov.uk/educationandlearning/admissions/applicationprocess/changeorlateapplication/summerborn](http://www.hants.gov.uk/educationandlearning/admissions/applicationprocess/changeorlateapplication/summerborn).

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so, parents should include a request with their application, specifying why admission outside the normal age group is being requested and which year group they wish their child to be admitted. Decisions will be made based on the circumstances of the case and in the best interests of the child.

### **School specific criteria**

Governing bodies may apply to the Director of Children's Services to include in their school policy a criterion which they regard as essential if children are to be treated fairly in relation to clearly defined local conditions. The application will cover both the substance of the criterion and its position in the order of priorities. In the event of such applications, the Director of Children's Services will consult the Admission Forum and the criterion will then be determined by the Executive Lead Member for Children's Services. Any changes after such determination will be authorised by the Director of Children's Services in consultation with the Executive Lead Member. Any criterion agreed under this category must be published in the school prospectus with its position within the admission priorities clearly indicated. It must be made clear that the criterion is school-specific.

### **School Closures**

In the event of a school closure, pupils from the closing school may be given priority for any school nominated as the receiving school. Specific arrangements will be determined by the Local Authority in accordance with the School Admissions Code and will be published at the time for the specific schools affected.

### **Legislation**

This policy takes account of all Equalities legislation, together with all relevant regulations and the School Admissions Code (published by the DfE in 2014).

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# **Hampshire County Council's Admission Policy for Community & Voluntary Controlled Junior Schools 2021-2022**

This policy will be used during 2020/21 for allocating places in the main admission round for entry to Year 3 in September 2021. It will also apply to in-year admissions during 2021/22.

Hampshire County Council is the admission authority for all community and voluntary controlled schools. The admission arrangements are determined by the County Council, after statutory consultations.

The guiding principles of the school admissions policy are that each school should serve its local community; that siblings as far as possible can attend school together; and that children can benefit from continuity between schools serving the same community. The policy aims to be clear, fair and objective and complies with all relevant legislation.

## **Published Admission Number (PAN)**

Each junior school has a published admission number (PAN)<sup>1</sup> for entry to Year 3. The school will admit this number of children if there are sufficient applications. Where there are fewer applications than the published admission number, places will be offered to all applicants.

## **Admissions Process**

The County Council will consider first all those applications received by the published deadline of **midnight on Friday 15 January 2021. Notifications to parents offering a junior school place will be sent by the County Council on 16 April 2021.**

Applications made after midnight on 15 January 2021 will be considered after all on-time applications have been fully processed unless exceptional circumstances merit consideration alongside on-time applications.

For the normal admission round, all on time preferences will be considered simultaneously and ranked in accordance with the admission criteria. If more than one school can offer a place, the parent's highest stated available preference will be allocated.

## **Pupils with an Education, Health and Care Plan**

Any child with an Education, Health and Care Plan naming the school will be admitted. Where possible such children will be admitted within the PAN.

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<sup>1</sup> The PAN applies to the relevant year\* only. For other year groups at the school, different admission limits may be applied. Please ask the school or local authority for details.

\* The relevant year is the age group at which pupils are or will normally be admitted to the school i.e. reception, year 3, year 7 and year 12 where the school admits external applicants to the sixth form (Section 142 of the SSFA 1998).

## Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to children in the following order:

1. Looked after children or children who were previously looked after (*see definition i*).
2. (For applications in the normal admission round only) Children or families with an exceptional medical and/or social need (*see definition ii*). Supporting evidence from a professional is required such as a doctor and/or consultant for medical needs or a social worker, health visitor, housing officer, the police or probation officer for social needs. This evidence must confirm the child or family's medical or social need and why that need(s) makes it essential that the child attends this school rather than any other. If evidence is not submitted by the application deadline, the medical and/or social need cannot be considered.
3. Children of staff (*see definition iii*) who have, (1) been employed at the school for two or more years at the time at which the application for admission to the school is made, or (2) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living **in** the catchment area (*see definition iv*) who at the time of application have a sibling (*see definition v*) on the roll of the school or linked infant school who will still be on roll at the time of admission. [See 8 for additional children who may be considered under this criterion.]
5. Children living **out** of the catchment who were allocated a place at a linked infant school in the normal admission round in a previous year because the child was displaced (*see definition vi*) from the catchment school for their address, and they remain living in the catchment area.
6. (*C of E controlled schools only*) Children living **in** the catchment area with a parent who is an active member of the Church of England (*see definition vii*) and who requests admission on denominational grounds and provides relevant evidence.
7. Other children living **in** the catchment area.
8. Children living **out** of the catchment area who at the time of application have a sibling (*see definition v*) on the roll of the school or linked infant school who will still be on roll at the time of admission. [Where a sibling was allocated a place at the school or linked infant school in the normal admission round in a previous year because the child was displaced (*see definition vi*) from the catchment school for their address, the application will be considered under 4, above, subject to the siblings still living in the catchment area for the school from which they were displaced. In future normal admissions rounds a younger sibling will be considered to have been displaced where they were allocated a place at the school or linked infant school under this criterion as a consequence of their elder sibling's displacement and are still living in the catchment area for the school from which they were displaced].
9. Children living **out** of the catchment area who at the time of application are on the roll of a linked infant school.
10. (*C of E controlled schools only*) Children living **out** the catchment area with a parent who is an active member of the Church of England (*see definition vii*) and who requests admission on denominational grounds and provides relevant evidence.

## 11. Other children.

### **Definitions**

(i) Looked after children are defined as those who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). Previously looked after children are those who were looked after but immediately after being looked after became subject to an adoption order, child arrangements order, or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

(ii) Applicants will only be considered under this criterion if on the application form (online or paper) they have ticked the appropriate box explicitly indicating that they wish for their application to be considered under medical / social need. 'Medical need' does not include mild medical conditions, such as asthma or allergies. 'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school or because of routine childminding arrangements. Priority will be given to those children whose evidence establishes that they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose evidence establishes that a family member's physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Evidence must confirm the circumstances of the case and must set out why the child should attend a particular school and why no other school could meet the child's needs. Providing evidence does not guarantee that a child will be given priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.

(iii) 'Staff' includes all those on the payroll of the school who (specific to clause (1)) have been an employee continuously for two years at the time of application. 'Children of staff' refers to situations where the staff member is the natural or adoptive parent, the legal guardian or a resident step parent.

(iv) A map of the school's catchment area can be viewed on the school's details page on the Hampshire County Council website [www.hants.gov.uk/educationandlearning/findaschool](http://www.hants.gov.uk/educationandlearning/findaschool).

(v) 'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, foster brother or foster sister, step brother or step sister living as one family unit at the same address. It will also be applied to situations where a full, half or adopted brother or sister are living at separate addresses. Criteria 4 and 8 include children who at the time of application have a sibling for whom the offer of a place at the preferred school or linked infant school has been accepted, even if the sibling is not yet attending.

(vi) 'Displaced' refers to a child who was refused a place at the catchment school in the normal admissions round having named it in the application and was not offered a higher named preference school.

(vii) 'Active member of the Church of England' is defined as attending worship at a Church of England church at least twice a month for the previous two years before the date of application. Parents applying under criterion 6 or 10 are required to complete a Supplementary Information Form (SIF), which asks for declaration and verification of active membership. The SIF is available to download and print from the County website ([www.hants.gov.uk/admissions](http://www.hants.gov.uk/admissions)) or from the school on request. It cannot be completed online. The completed SIF must be returned to the school by the application deadline.

## **Tie-breaker**

If the school is oversubscribed from within any of the above categories, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Distances will be measured from the Ordnance Survey home address point to the school address point using Hampshire County Council's Geographic Information Systems (GIS). Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. Where two or more applicants are equidistant, random allocation will be used to allocate the place. An explanation of the random allocation procedure is available on the County website. This method of prioritising admissions will also apply to any 'school specific' criterion unless otherwise stated in the school's brochure.

## **Additional Information**

### **Permanent Residence**

The child's permanent residence is where they live, normally including weekends and during school holidays as well as during the week, and should be used for the application. The permanent address of children who spend part of their week with one parent and part with the other, at different addresses, will be the address at which they spend most of their time.

### **Multiple births**

Where a twin or child from a multiple birth is offered the last place available within the PAN, any further twin or child of the same multiple birth will also be offered a place, if the parents so wish, even though this may raise the number in the year group above the school's PAN.

### **Fair Access placements by the local authority**

Outside the normal admission round, it may sometimes be necessary for a pupil to be placed by the local authority, or a local placement panel acting on behalf of the authority, in a particular school even if there is a waiting list for admission. Such placements will be made in accordance with Hampshire County Council's Fair Access Protocol. The Protocol is based on legislation and government guidance.

### **Waiting lists**

Waiting lists will be established for each year group where more applications are received than places available. For main round admissions to Year 3, the waiting list will be maintained centrally by the local authority until 31 August 2021. At all other times, and for other year groups, waiting lists will be operated by schools on behalf of the local authority.

Any places that become available will be offered to the child at the top of the list at that time. The waiting list is ordered according to the criteria of the admission policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admission round. Fair Access admissions and school closure arrangements will take priority over the waiting list.

The waiting list will be reviewed and revised –

- each time a child is added to, or removed from, the waiting list;
- when a child's changed circumstances affect their priority;

For entry to Year 3, the waiting list will remain open until 31 August 2022, at which point all names will be removed. For all other year groups, waiting lists will remain open until 31 August of each year. Parents who want their child to be considered for a place at the school

in the following school year must submit a new in-year application in the August preceding the new school year. Schools will send a decision letter within the first 10 days of the new term.

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so, parents should include a request with their application, specifying why admission outside the normal age group is being requested and which year group they wish their child to be admitted. Decisions will be made based on the circumstances of the case and in the best interests of the child.

### **School specific criteria**

Governing bodies may apply to the Director of Children's Services to include in their school policy a criterion which they regard as essential if children are to be treated fairly in relation to clearly defined local conditions. The application will cover both the substance of the criterion and its position in the order of priorities. In the event of such applications, the Director of Children's Services will consult the Admission Forum and the criterion will then be determined by the Executive Lead Member for Children's Services. Any changes after such determination will be authorised by the Director of Children's Services in consultation with the Executive Lead Member. Any criterion agreed under this category must be published in the school prospectus with its position within the admission priorities clearly indicated.

### **School Closures**

In the event of a school closure, pupils from the closing school may be given priority for any school nominated as the receiving school. Specific arrangements will be determined by the Local Authority in accordance with the School Admissions Code and will be published at the time for the specific schools affected.

### **Legislation**

This policy takes account of all Equalities legislation, together with all relevant regulations and the School Admissions Code (published by the DfE in 2014).

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## **Hampshire County Council's Admission Policy for Community & Voluntary Controlled Junior Schools in a Federation with its linked infant school 2021-2022**

This policy will be used during 2020/21 for allocating places in the main admission round for entry to Year 3 in September 2021. It will also apply to in-year admissions during 2021/22.

Hampshire County Council is the admission authority for all community and voluntary controlled schools. The admission arrangements are determined by the County Council, after statutory consultations.

The guiding principles of the school admissions policy are that children can benefit from continuity between schools serving the same community; that each school should serve its local community, that siblings as far as possible can attend school together. The policy aims to be clear, fair and objective and complies with all relevant legislation.

### **Published Admission Number (PAN)**

Each junior school has a published admission number (PAN)<sup>1</sup> for entry to Year 3. The school will admit this number of children if there are sufficient applications. Where there are fewer applications than the published admission number places will be offered to all applicants.

### **Admissions Process**

The County Council will consider first all those applications received by the published deadline of **midnight on Friday 15 January 2021. Notifications to parents offering a junior school place will be sent by the County Council on 16 April 2021.**

Applications made after midnight on 15 January 2021 will be considered after all on-time applications have been fully processed unless exceptional circumstances merit consideration alongside on-time applications.

For the normal admission round, all on time preferences will be considered simultaneously and ranked in accordance with the admission criteria. If more than one school can offer a place, the parent's highest stated available preference will be allocated.

### **Pupils with an Education, Health and Care Plan**

Any child with an Education, Health and Care Plan naming the school will be admitted. Where possible such children will be admitted within the PAN.

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<sup>1</sup> The PAN applies to the relevant year\* only. For other year groups at the school, different admission limits may be applied. Please ask the school or local authority for details.

\* The relevant year is the age group at which pupils are or will normally be admitted to the school i.e. reception, year 3, year 7 and year 12 where the school admits external applicants to the sixth form (Section 142 of the SSFA 1998).

## Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to children in the following order:

1. Looked after children or children who were previously looked after (*see definition i*).
2. (For applications in the normal admission round only) Children or families with an exceptional medical and/or social need (*see definition ii*). Supporting evidence from a professional is required such as a doctor and/or consultant for medical needs or a social worker, health visitor, housing officer, the police or probation officer for social needs. This evidence must confirm the child or family's medical or social need and why that need(s) makes it essential that the child attends this school rather than any other. If evidence is not submitted by the application deadline, the medical and/or social need cannot be considered.
3. Children of staff (*see definition iii*) who have, (1) been employed at the school for two or more years at the time at which the application for admission to the school is made, or (2) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who at the time of application are on the roll of the federated linked infant school.
5. Children living within the catchment area (*see definition iv*) who at the time of application have a sibling (*see definition v*) on the roll of the school or linked infant school who will still be on roll at the time of admission. [See 8 for additional children who may be considered under this criterion.]
6. (*C of E controlled schools only*) Children living **in** the catchment area with a parent who is an active member of the Church of England (*see definition vii*) and who requests admission on denominational grounds and provides relevant evidence.
7. Other children living within the catchment area.
8. Children living outside the catchment area who at the time of application have a sibling (*see definition v*) on the roll of the school or linked infant school who will still be on roll at the time of admission. [Where a sibling was allocated a place at the school or linked infant school in the normal admission round in a previous year because the child was displaced (*see definition vi*) from the catchment school for their address, the application will be considered under 5, above, subject to the siblings still living in the catchment area for the school from which they were displaced. In future normal admissions rounds a younger sibling will be considered to have been displaced where they were allocated a place at the school or linked infant school under this criterion as a consequence of their elder sibling's displacement and are still living in the catchment area for the school from which they were displaced].
9. (*C of E controlled schools only*) Children living outside the catchment area with a parent who is an active member of the Church of England (*see definition vii*) and who requests admission on denominational grounds and provides relevant evidence.
10. Other children.

## Definitions



(i) Looked after children are defined as those who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). Previously looked after children are those who were looked after but immediately after being looked after became subject to an adoption order, child arrangements order, or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

(ii) Applicants will only be considered under this criterion if on the application form (online or paper) they have ticked the appropriate box explicitly indicating that they wish for their application to be considered under medical / social need. 'Medical need' does not include mild medical conditions, such as asthma or allergies. 'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school or because of routine childminding arrangements. Priority will be given to those children whose evidence establishes that they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose evidence establishes that a family member's physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Evidence must confirm the circumstances of the case and must set out why the child should attend a particular school and why no other school could meet the child's needs. Providing evidence does not guarantee that a child will be given priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.

(iii) 'Staff' includes all those on the payroll of the school who (specific to clause (1)) have been an employee continuously for two years at the time of application. 'Children of staff' refers to situations where the staff member is the natural or adoptive parent, the legal guardian or a resident step parent.

(iv) A map of the school's catchment area can be viewed on the school's details page on the Hampshire County Council website [www.hants.gov.uk/educationandlearning/findaschool](http://www.hants.gov.uk/educationandlearning/findaschool).

(v) 'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, foster brother or foster sister, step brother or step sister living as one family unit at the same address. It will also be applied to situations where a full, half or adopted brother or sister are living at separate addresses. Criteria 5 and 8 include children who at the time of application have a sibling for whom the offer of a place at the preferred school or linked infant school has been accepted, even if the sibling is not yet attending.

(vi) 'Displaced' refers to a child who was refused a place at the catchment school in the normal admissions round having named it in the application and was not offered a higher named preference school.

(vii) 'Active member of the Church of England' is defined as attending worship at a Church of England church at least twice a month for the previous two years before the date of application. Parents applying under criterion 6 or 9 are required to complete a Supplementary Information Form (SIF), which asks for declaration and verification of active membership. The SIF is available to download and print from the County website ([www.hants.gov.uk/admissions](http://www.hants.gov.uk/admissions)) or from the school on request. It cannot be completed online. The completed SIF must be returned to the school by the application deadline.

### **Tie-breaker**

If the school is oversubscribed from within any of the above categories, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Distances will be measured from the Ordnance Survey home address point to the school address point using Hampshire County Council's Geographic Information Systems (GIS).

Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. Where two or more applicants are equidistant, random allocation will be used to allocate the place. An explanation of the random allocation procedure is available on the County website. This method of prioritising admissions will also apply to any 'school specific' criterion unless otherwise stated in the school's brochure.

## **Additional Information**

### **Permanent Address**

The child's permanent residence is where they live, normally including weekends and during school holidays as well as during the week, and should be used for the application. The permanent address of children who spend part of their week with one parent and part with the other, at different addresses, will be the address at which they spend most of their time.

### **Multiple births**

Where a twin or child from a multiple birth is offered the last place available within the PAN, any further twin or child of the same multiple birth will also be offered a place, if the parents so wish, even though this may raise the number in the year group above the school's PAN.

### **Fair Access placements by the local authority**

Outside the normal admission round, it may sometimes be necessary for a pupil to be placed by the local authority, or a local placement panel acting on behalf of the authority, in a particular school even if there is a waiting list for admission. Such placements will be made in accordance with Hampshire County Council's Fair Access Protocol. The Protocol is based on legislation and government guidance.

### **Waiting lists**

Waiting lists will be established for each year group where more applications are received than places available. For main round admissions to Year 3, the waiting list will be maintained centrally by the local authority until 31 August 2021. At all other times, and for other year groups, waiting lists will be operated by schools on behalf of the local authority.

Any places that become available will be offered to the child at the top of the list at that time. The waiting list is ordered according to the criteria of the admission policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admission round. Fair Access admissions and school closure arrangements will take priority over the waiting list.

The waiting list will be reviewed and revised –

- each time a child is added to, or removed from, the waiting list;
- when a child's changed circumstances affect their priority;

For entry to Year 3, the waiting list will remain open until 31 August 2022, at which point all names will be removed. For all other year groups, waiting lists will remain open until 31 August of each year. Parents who want their child to be considered for a place at the school in the following school year must submit a new in-year application in the August preceding the new school year. Schools will send a decision letter within the first 10 days of the new term.

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so, parents should include a request with their application, specifying why admission outside the normal age group is being requested and which year group they wish their child to be admitted. Decisions will be made based on the circumstances of the case and in the best interests of the child.

### **School specific criteria**

Governing bodies may apply to the Director of Children's Services to include in their school policy a criterion which they regard as essential if children are to be treated fairly in relation to clearly defined local conditions. The application will cover both the substance of the criterion and its position in the order of priorities. In the event of such applications, the Director of Children's Services will consult the Admission Forum and the criterion will then be determined by the Executive Lead Member for Children's Services. Any changes after such determination will be authorised by the Director of Children's Services in consultation with the Executive Lead Member. Any criterion agreed under this category must be published in the school prospectus with its position within the admission priorities clearly indicated.

### **School Closures**

In the event of a school closure, pupils from the closing school may be given priority for any school nominated as the receiving school. Specific arrangements will be determined by the Local Authority in accordance with the School Admissions Code and will be published at the time for the specific schools affected.

### **Legislation**

This policy takes account of all Equalities legislation, together with all relevant regulations and the School Admissions Code (published by the DfE in 2014).

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## **Hampshire County Council's Admission Policy for Community Secondary Schools 2021-2022**

This policy will be used during 2020/21 for allocating places in the main admission round for entry to Year 7 in September 2021. It will also apply to in-year admissions during 2021/22.

Hampshire County Council is the admission authority for all community and voluntary controlled schools. The admission arrangements are determined by the County Council, after statutory consultation.

The guiding principles of the school admissions policy are that each school should serve its local community; that siblings as far as possible can attend school together; and that children can benefit from continuity between schools serving the same community. The policy aims to be clear, fair and objective and complies with all relevant legislation.

### **Published Admission Number (PAN)**

Each school has a published admission number (PAN)<sup>1</sup> for entry to Year 7. The school will admit this number if there are enough applications. Where fewer applications than the published admission number are received, places will be offered to all those who have applied.

### **Admissions Process**

The County Council will consider first all those applications received by the published deadline of **midnight on Saturday 31 October 2020. Notifications to parents offering a secondary school place will be sent by the County Council on 1 March 2021.**

Applications made after midnight on 31 October 2020 will be considered after all on-time applications have been fully processed unless exceptional circumstances merit consideration alongside on-time applications.

For the normal admission round, all preferences will be considered simultaneously and ranked in accordance with the admission criteria. If more than one school can offer a place, the parent's highest stated available preference will be allocated.

### **Pupils with an Education, Health and Care Plan**

Any child with an Education, Health and Care Plan naming the school will be admitted. Where possible such children will be admitted within the PAN.

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<sup>1</sup> The PAN applies to the relevant year\* only. For other year groups at the school, different admission limits may be applied. Please ask the school or local authority for details.

\* The relevant year is the age group at which pupils are or will normally be admitted to the school i.e. reception, year 3, year 7 and year 12 where the school admits external applicants to the sixth form (Section 142 of the SSFA 1998).

## Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to children in the following order:

1. Looked after children or children who were previously looked after (*see definition i*).
2. (For applications in the normal admission round only) Children or families with an exceptional medical and/or social need (*see definition ii*). Supporting evidence from a professional is required such as a doctor and/or consultant for medical needs or a social worker, health visitor, housing officer, the police or probation officer for social needs. This evidence must confirm the child or family's medical or social need and why that need(s) makes it essential that the child attends this school rather than any other. If evidence is not submitted by the application deadline, the medical and/or social need cannot be considered.
3. Children of staff (*see definition iii*) who have, (1) been employed at the school for two or more years at the time at which the application for admission to the school is made, or (2) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living **in** the catchment area (*see definition iv*) who at the time of application have a sibling (*see definition v*) on the roll of the school who will still be on roll at the time of admission. [See 6 for additional children who may be considered under this criterion.]
5. Other children living **in** the catchment area of the school.
6. Children living **out** of the catchment area who at the time of application have a sibling (*see definition v*) on the roll of the school who will still be on roll at the time of admission. [Where a sibling was allocated a place at the school in the normal admission round in a previous year because the child was displaced (*see definition vi*) from the catchment school for their address, the application will be considered under 4, above, subject to the siblings still living in the catchment area for the school from which they were displaced. In future normal admissions rounds a younger sibling will be considered to have been displaced where they were allocated a place at the school under this criterion as a consequence of their elder sibling's displacement and are still living in the catchment area for the school from which they were displaced].
7. Children living **out** of the catchment area who at the time of application are on the roll of a linked junior or primary school.
8. Other children.

## Definitions

(i) Looked after children are defined as those who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). Previously looked children are those who were looked after but immediately after being looked after became subject to an adoption order, child arrangements order or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

(ii) Applicants will only be considered under this criterion if on the application form (online or paper) they have ticked the appropriate box explicitly indicating that they wish for their application to be considered under medical / social need. 'Medical need' does not include mild medical conditions, such as asthma or allergies. 'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school or because of routine childminding arrangements. Priority will be given to those children whose evidence establishes that they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose evidence establishes that a family member's physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Evidence must confirm the circumstances of the case and must set out why the child should attend a particular school and why no other school could meet the child's needs. Providing evidence does not guarantee that a child will be given priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.

(iii) 'Staff' includes all those on the payroll of the school who (specific to clause (1)) have been an employee continuously for two years at the time of application. 'Children of staff' refers to situations where the staff member is the natural or adoptive parent, the legal guardian or a resident step parent.

(iv) A map of the school's catchment area can be viewed on the school's details page on the Hampshire County Council website [www.hants.gov.uk/educationandlearning/findaschool](http://www.hants.gov.uk/educationandlearning/findaschool).

(v) 'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, foster brother or foster sister, step brother or step sister living as one family unit at the same address. It will also be applied to situations where a full, half or adoptive brother or sister are living at separate addresses. Criteria 4 and 6 include children who at the time of application have a sibling for whom the offer of a place at the preferred school has been accepted, even if the sibling is not yet attending.

(vi) 'Displaced' refers to a child who was refused a place at the catchment school in the normal admissions round having named it in the application and was not offered a higher named preference school.

## **Tie-Breaker**

If the school is oversubscribed from within any of the above categories, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Distances will be measured from the Ordnance Survey home address point to the school address point using Hampshire County Council's Geographic Information Systems (GIS). Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. Where two or more applicants are equidistant, random allocation will be used to allocate the place. An explanation of the random allocation procedure is available on the County website. This method of prioritising admissions will also apply to any 'school specific' criterion unless otherwise stated in the school's brochure.

## **Additional Information**

### **Permanent Address**

The child's permanent residence is where they live, normally including weekends and during school holidays as well as during the week, and should be used for the application. The permanent address of children who spend part of their week with one parent and part with the other, at different addresses, will be the address at which they spend most of their time.

### **Multiple births**

Where a twin or child from a multiple birth is admitted to a school under this policy then any further twin or child of the same multiple birth will be admitted, if the parents so wish, even though this may raise the number in the year group above the school's PAN.

### **Fair Access placements by the local authority**

Outside the normal admission round, it may sometimes be necessary for a pupil to be placed by the local authority, or a local placement panel acting on behalf of the authority, in a particular school even if there is a waiting list for admission. Such placements will be made in accordance with Hampshire County Council's Fair Access Protocol. The Protocol is based on legislation and government guidance.

### **Waiting lists**

Waiting lists will be established for each year group where more applications are received than places available. For main round admissions to Year 7, the waiting list will be maintained centrally by the local authority until 31 August 2021. At all other times, and for other year groups, waiting lists will be operated by schools on behalf of the local authority.

Any places that become available will be offered to the child at the top of the list on the day the place became available. The waiting list is ordered according to the criteria of the admission policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admission round. Fair Access admissions and school closure arrangements will take priority over the waiting list.

The waiting list will be reviewed and revised –

- each time a child is added to, or removed from, the waiting list;
- when a child's changed circumstances affect their priority;

For entry to Year 7, the waiting list will remain open until 31 August 2022, at which point all names will be removed. For all other year groups, waiting lists will remain open until 31 August of each year. Parents who want their child to be considered for a place at the school in the following school year must submit a new in-year application in the August preceding the new school year. Schools will send a decision letter within the first 10 days of the new term.

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so, parents should include a request with their application, specifying why admission outside the normal age group is being requested and which year group they wish their child to be admitted. Decisions will be made based on the circumstances of the case and in the best interests of the child.

### **School specific criteria**

Governing bodies may apply to the Director of Children's Services to include in their school policy a criterion which they regard as essential if children are to be treated fairly in relation to clearly defined local conditions. The application will cover both the substance of the criterion and its position in the order of priorities. In the event of such applications, the Director of Children's Services will consult the Admission Forum and the criterion will then be determined by the Executive Lead Member for Children's Services. Any changes after such determination will be authorised by the Director of Children's Services in consultation with the Executive Lead Member. Any criterion agreed under this category must be published in the school prospectus with its position within the admission priorities clearly indicated.



### **School Closures**

In the event of a school closure, pupils from the closing school may be given priority for any school nominated as the receiving school. Specific arrangements will be determined by the Local Authority in accordance with the School Admissions Code and will be published at the time for the specific schools affected.

### **Legislation**

This policy takes account of all Equalities legislation, together with all relevant regulations and the School Admissions Code (published by the DfE in 2014).

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## **Hampshire County Council's Admission Policy for Community All-through Schools 2021-2022**

This policy will be used during 2020/21 for allocating places in the main admission round for entry to Year R and Year 7 in September 2021. It will also apply to in-year admissions during 2021/22. It does not apply to those being admitted to nursery provision.

All-through schools cater for children aged 4-16. Children in Year 6 of the primary phase will automatically transfer to Year 7 of the secondary phase without the need to apply for a place. Additional places are available for new pupils.

Hampshire County Council is the admission authority for all community and voluntary controlled schools. The admission arrangements are determined by the County Council, after statutory consultation.

The guiding principles of the school admissions policy are that each school should serve its local community; that siblings as far as possible can attend school together; and that children can benefit from continuity between schools serving the same community. The policy aims to be clear, fair and objective and complies with all relevant legislation.

### **Published Admission Number (PAN)**

Each all-through school has a published admission number (PAN)<sup>1</sup> for entry to both Year R and Year 7.

The school will admit this number of children if there are sufficient applications. Where there are fewer applications than the published admission number, places will be offered to all applicants.

### **Admissions Process**

The deadline for applications to Year R is **midnight on Friday 15 January 2021**.  
The deadline for applications to Year 7 is **midnight on Saturday 31 October 2020**.

The County Council will consider first all those applications received by the relevant deadline. **Notifications to parents offering a school place will be sent by the County Council on 16 April 2021 for Year R applicants and 1 March 2021 for Year 7 applicants.**

Applications received after the relevant deadline will be considered after all on-time applications have been fully processed unless exceptional circumstances merit consideration alongside on-time applications.

For the normal admission round, all preferences will be considered simultaneously and ranked in accordance with the admission criteria. If more than one school can offer a place, the parent's highest stated available preference will be allocated.

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<sup>1</sup> The PAN applies to the relevant year\* only. For other year groups at the school, different admission limits may be applied. Please ask the school or local authority for details.

\* The relevant year is the age group at which pupils are or will normally be admitted to the school i.e. reception, year 3, year 7 and year 12 where the school admits external applicants to the sixth form (Section 142 of the SSFA 1998).

## Pupils with an Education, Health and Care Plan

Any child with an Education, Health and Care Plan naming the school will be admitted. Where possible such children will be admitted within the PAN.

### Oversubscription criteria (primary)

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to children in the following order:

1. Looked after children or children who were previously looked after (*see definition i*).
2. (For applications in the normal admission round only) Children or families with an exceptional medical and/or social need (*see definition ii*). Supporting evidence from a professional is required such as a doctor and/or consultant for medical needs or a social worker, health visitor, housing officer, the police or probation officer for social needs. This evidence must confirm the child or family's medical or social need and why that need(s) makes it essential that the child attends this school rather than any other. If evidence is not submitted by the application deadline, the medical and/or social need cannot be considered.
3. Children of staff (*see definition iii*) who have, (1) been employed at the school for two or more years at the time at which the application for admission to the school is made, or (2) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living **in** the catchment area (*see definition iv*) who at the time of application have a sibling (*see definition v*) on the roll of the school who will still be on roll at the time of admission. [See 6 for additional children who may be considered under this criterion.]
5. Other children living **in** the catchment area.
6. Children living **out** of the catchment area who at the time of application have a sibling (*see definition v*) on the roll of the school who will still be on roll at the time of admission. [Where a sibling was allocated a place at the school in the normal admission round in a previous year because the child was displaced (*see definition vi*) from the catchment school for their address, the application will be considered under 4, above, subject to the siblings still living in the catchment area for the school from which they were displaced. In future normal admissions rounds a younger sibling will be considered to have been displaced where they were allocated a place at the school under this criterion as a consequence of their elder sibling's displacement and are still living in the catchment area for the school from which they were displaced].
7. Other children.

### Oversubscription criteria (secondary)

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to children in the following priority order:

1. Looked after children or children who were previously looked after (*see definition i*).
2. (For applications in the normal admission round only) Children or parents with an exceptional medical and social need (*see definition ii*). Evidence must be provided from a medical specialist or social worker, of the child or parent's need and why those needs make it essential that the child attends this school rather than any other. If evidence is not submitted by the application deadline, the medical or social needs cannot be considered.
3. Children of staff (*see definition iii*) who have, (1) been employed at the school for two or more years at the time at which the application for admission to the school is made, or (2) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living **in** the catchment area (*see definition iv*) who at the time of application have a sibling (*see definition v*) on the roll of the school who will still be on roll at the time of admission. [See 6 for additional children who may be considered under this criterion.]
5. Other children living **in** the catchment area.
6. Children living **out** of the catchment area who at the time of application have a sibling (*see definition v*) on the roll of the school who will still be on roll at the time of admission. [Where a sibling was allocated a place at the school in the normal admission round in a previous year because the child was displaced (*see definition vi*) from the catchment school for their address, the application will be considered under 4, above, subject to the siblings still living in the catchment area for the school from which they were displaced. In future normal admissions rounds a younger sibling will be considered to have been displaced where they were allocated a place at the school under this criterion as a consequence of their elder sibling's displacement and are still living in the catchment area for the school from which they were displaced].
7. Children living **out** of the catchment area who at the time of application are on the roll of a linked junior or primary school.
8. Other children.

### **Definitions**

(i) Looked after children are defined as those who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). Previously looked children are those who were previously looked after but immediately after being looked after became subject to an adoption order, child arrangements order or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

(ii) Applicants will only be considered under this criterion if on the application form (online or paper) they have ticked the appropriate box explicitly indicating that they wish for their application to be considered under medical / social need. 'Medical need' does not include mild medical conditions, such as asthma or allergies. 'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school or because of routine child minding arrangements. Priority will be given to those children whose evidence establishes that they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose evidence establishes that a family member's physical or

mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Evidence must confirm the circumstances of the case and must set out why the child should attend a particular school and why no other school could meet the child's needs. Providing evidence does not guarantee that a child will be given priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.

(iii) 'Staff' includes all those on the payroll of the school who (specific to clause (1)) have been an employee continuously for two years at the time of application. 'Children of staff' refers to situations where the staff member is the natural or adoptive parent, the legal guardian or a resident step parent.

(iv) A map of the school's catchment area can be viewed on the school's details page on the Hampshire County Council website [www.hants.gov.uk/educationandlearning/findaschool](http://www.hants.gov.uk/educationandlearning/findaschool).

(v) 'Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, foster brother or foster sister, step brother or step sister living as one family unit at the same address. It will also be applied to situations where a full, half or adopted brother or sister are living at separate addresses. Categories 4 and 7 of the primary oversubscription criteria include children who at the time of application have a sibling for whom the offer of a place at the preferred school has been accepted, even if the sibling is not yet attending. Criteria 3 and 5 of the secondary oversubscription criteria include children who at the time of application have a sibling for whom the offer of a place at the preferred school has been accepted, even if the sibling is not yet attending.

(vi) 'Displaced' refers to a child who was refused a place at the catchment school in the normal admissions round having named it in the application and was not offered a higher named preference school.

### **Tie-breaker**

If the school is oversubscribed from within any of the above categories, straight line distance will be used to prioritise applications; applicants living nearer the school have priority. Distances will be measured from the Ordnance Survey home address point to the school address point using Hampshire County Council's Geographic Information Systems (GIS). Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance. Where two or more applicants are equidistant, random allocation will be used to allocate the place. An explanation of the random allocation procedure is available on the County website. This method of prioritising admissions will also apply to any 'school specific' criterion unless otherwise stated in the school's brochure.

## **Additional Information**

### **Permanent Address**

The child's permanent residence is where they live, normally including weekends and during school holidays as well as during the week, and should be used for the application. The permanent address of children who spend part of their week with one parent and part with the other, at different addresses, will be the address at which they spend most of their time.

### **Multiple births**

Where a twin or child from a multiple birth is admitted to a school under this policy then any further twin or child of the same multiple birth will be admitted, if the parents so wish, even though this may raise the number in the year group above the school's PAN.

### **Fair Access placements by the local authority**

Outside the normal admission round, it may sometimes be necessary for a pupil to be placed by the local authority, or a local placement panel acting on behalf of the authority, in a particular school even if there is a waiting list for admission. Such placements will be made in accordance with Hampshire County Council's Fair Access Protocol. The Protocol is based on legislation and government guidance.

### **Waiting lists**

Waiting lists will be established for each year group where more applications are received than places available. For main round admissions to Year R and Year 7, the waiting list will be maintained centrally by the local authority until 31 August 2021. At all other times, and for other year groups, waiting lists will be operated by schools on behalf of the local authority.

Any places that become available will be offered to the child at the top of the list on the day the place became available. The waiting list is ordered according to the criteria of the admission policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admission round. Fair Access admissions and school closure arrangements will take priority over the waiting list.

The waiting list will be reviewed and revised –

- each time a child is added to, or removed from, the waiting list;
- when a child's changed circumstances affect their priority;

For entry to Year R and Year 7, the waiting list will remain open until 31 August 2022, at which point all names will be removed. For all other year groups, waiting lists will remain open until 31 August of each year. Parents who want their child to be considered for a place at the school in the following school year must submit a new in-year application in the August preceding the new school year. Schools will send a decision letter within the first 10 days of the new term.

### **Starting school**

Pupils born between 1 September 2015 and 31 August 2016 (inclusive) are entitled to full-time schooling from September 2020. Parents can choose to defer their child's admission until later in the school year (but not beyond the start of the term after they reach compulsory school age). Children can also attend part-time until they reach compulsory school age. Parents must discuss their child's starting arrangements with the school once an offer has been secured.

Children with birthdays between:

- 1 September and 31 December 2015 (inclusive) reach compulsory school age on 31 December 2020, at the start of the spring term 2021.
- 1 January and 31 March 2016 (inclusive) reach compulsory school age on 31 March 2021, at the start of the summer term 2021.
- 1 April and 31 August 2016 (inclusive) reach compulsory school age on 31 August 2021, at the start of the new school year in September 2021.

Parents of summer born children (those born between 1 April and 31 August) who are particularly concerned about their child's readiness for school can request to delay their child's entry to Year R for an entire school year until September 2021. This is called decelerated admission. In making such a request, parents would be expected to state clearly why they felt decelerated admission to Year R was in their child's best interests. It is recommended that parents considering such a request contact the local authority in the autumn term 2019 to ensure that an informed decision is made. Guidance on decelerated admission for summer born children, including how to make a request, is available on the

County website at

[www.hants.gov.uk/educationandlearning/admissions/applicationprocess/changeorlateapplication/summerborn](http://www.hants.gov.uk/educationandlearning/admissions/applicationprocess/changeorlateapplication/summerborn) .

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so, parents should include a request with their application, specifying why admission outside the normal age group is being requested and which year group they wish their child to be admitted. Decisions will be made based on the circumstances of the case and in the best interests of the child.

### **School specific criteria**

Governing bodies may apply to the Director of Children's Services to include in their school policy a criterion which they regard as essential if children are to be treated fairly in relation to clearly defined local conditions. The application will cover both the substance of the criterion and its position in the order of priorities. In the event of such applications, the Director of Children's Services will consult the Admission Forum and the criterion will then be determined by the Executive Lead Member for Children's Services. Any changes after such determination will be authorised by the Director of Children's Services in consultation with the Executive Lead Member. Any criterion agreed under this category must be published in the school prospectus with its position within the admission priorities clearly indicated. It must be made clear that the criterion is school-specific.

### **School Closures**

In the event of a school closure, pupils from the closing school may be given priority for any school nominated as the receiving school. Specific arrangements will be determined by the Local Authority in accordance with the School Admissions Code and will be published at the time for the specific schools affected.

### **Legislation**

This policy takes account of all Equalities legislation, together with all relevant regulations and the School Admissions Code (published by the DfE in 2014).



## School specific criteria for 2021-2022

 Indicates a new or amended school specific criterion, effective from 1 September 2021

 Indicates a school specific criterion that will cease on 31 August 2020

Primary Schools	Comments
Anstey Junior	Children living in the catchment who at the time of application attend Alton Infant School – criterion 6.
Anstey Junior	Children who at the time of application attend Alton Infant School - criterion 4.
Botley CE Primary	Out-catchment children living in the new housing developments at Boorley Park and Crows Nest Lane (previously part of Botley Primary School’s catchment area), who have a sibling who is attending the school and who was admitted to the school when their address was still within the catchment area prior to it changing in Sept 2019, will be treated as catchment siblings. <i>Transitional arrangement in place up to and including for admissions in September 2024.</i>
Bramley CE Primary School	Out-catchment children living on the new housing at Redlands (previously in the catchment area for Bramley CE Primary School) with a sibling attending the school (who was on roll prior to the catchment change and will still be on roll at the time of the younger child’s admission) will be given ‘catchment, sibling’ priority for admission. <i>Transitional arrangement in place up to and including for admissions in September 2026.</i>
Bursledon CE Infant	Out-catchment children living new housing at Land East of Dodwell Lane (Latitude) (previously part of Bursledon CE Infant School’s catchment area), who have a sibling who is attending the school or Bursledon Junior School and who was admitted to the school when their address was still within the catchment area prior to it changing in Sept 2019, will be treated as catchment siblings. <i>Transitional arrangement in place up to and including for admissions in September 2024.</i>
Bursledon Junior	Out-catchment children living in new housing at Land East of Dodwell Lane (Latitude) (previously part of Bursledon Junior School’s catchment area), who have a sibling who is attending the school or Bursledon CE Infant School and who was admitted to the school when their address was still within the catchment area prior to it changing in Sept 2019, will be treated as catchment siblings. <i>Transitional arrangement in place up to and including for admissions in September 2021.</i>
Fleet Infant	In-catchment children living north of the railway line have priority over other in-catchment applicants (distance).
Haselworth Primary	Out-catchment children living in Leep Lane, The Haven and north of Clayhall Road (previously part of Haselworth Primary School’s catchment area), who have a sibling who is attending the school and who was admitted to the school when their address was still within the catchment area prior to it changing in Sept 2019, will be treated as catchment siblings. <i>Transitional arrangement in place up to and including for admissions in September 2024.</i>
Hatch Warren Junior	Children who at the time of application attend Hatch Warren Infant School – criterion 4.
Hiltingbury Junior	Children living in the catchment area of Hiltingbury Junior School who at the time of application are on the roll of Hiltingbury Infant School. – Criterion 6
Lymington Junior	Children living in the catchment area who at the time of application attend Lymington CE Infant School – criterion 6.
Medstead CE Primary	Out-catchment children living within the wider parish of Medstead on the eastern side of Boyneswood Road (commencing from the railway bridge) and the cul-de-sacs, to be given priority over other out-catchment children without relevant siblings.

Merdon Junior	Children living in the catchment area who at the time of application attend Chandlers Ford Infant School – criterion <b>6</b> .
Nightingale Primary	Out-catchment children living on the North Stoneham Park development or in the area south of Chestnut Avenue (which was previously part of Nightingale Primary School's catchment area), who have a sibling who will still be attending the school in September 2020 and who was admitted to the school when their address was still within the catchment area, will be treated as catchment siblings. <i>Transitional arrangement in place up to and including for admissions in September 2026.</i>
North Baddesley Junior	Children who at the time of application attend North Baddesley Infant School – criterion <b>4</b> .
North Waltham Primary	Out-catchment children living in the new housing at Hounsome Fields and Kennel Farm (previously part of North Waltham Primary School's catchment area), who have a sibling who is attending the school and who was admitted to the school when their address was still within the catchment area prior to it changing in Sept 2019, will be treated as catchment siblings. <i>Transitional arrangement in place up to and including for admissions in September 2024.</i>
Parsonage Farm Nursery & Infant	Criterion <b>5</b> . Children living out of catchment who have a sibling on the roll of the school. ( <b>6</b> is siblings on roll at the linked schools Cove & Guillemont)
Portway Junior	Children who at the time of application attend Portway Infant School – criterion <b>4</b> .
Purbrook Junior	Children living in the catchment who at the time of application attend Purbrook Infant School – criterion <b>6</b> .
Ringwood Junior	Measurement by “walking distance”.
Rownhams St John CE Primary	CTE – Churches Together in England – criteria <b>5 &amp; 10</b> .
Sarisbury CE Junior School	Children living in the catchment who at the time of application attend Sarisbury Infant School– criterion <b>5</b> (in addition to displaced children).
Sherborne St John CE Primary	Out-catchment children living in the Razors Farm development (previously within the catchment area for Sherborne St John CE Primary School), who have a sibling attending Sherborne St John CE Primary School (who was on roll prior to the catchment change and will still be on roll at the time of the younger child's admission), will be treated as catchment siblings for admission. <i>Transitional arrangement in place up to and including for admissions in September 2023.</i>
	Out-catchment children living in the Cufaude Farm development (previously within the catchment area for Sherborne St John CE Primary School), who have a sibling attending Sherborne St John CE Primary School (who was on roll prior to the catchment change and will still be on roll at the time of the younger child's admission), will be given catchment sibling priority for admission. <i>Transitional arrangement in place up to and including for admissions in September 2026.</i>
St James' CE Primary Emsworth	Children of parents who are active members of the following churches: Emsworth Methodist Church, Emsworth Baptist Church, Waterside United Reformed Church, Emsworth St Thomas' Catholic Church, Emsworth New Life Church – criteria <b>5 &amp; 10</b>
St John the Baptist CE Primary, Titchfield	Applications from children living in the catchment area of Whiteley Primary School will have catchment status for the purposes of home to school transport entitlement. CTE – Churches Together in England – criteria <b>5 &amp; 10</b> .
St Michael's CE Junior School	Children who at the time of application attend St Michael's CE Infant School – criterion <b>4</b> .
Talavera Junior	Out-catchment children living on the Wellesley development (previously part of Talavera Junior School's catchment area), who have a sibling who will still be attending the school in September 2018 and who was admitted to the school when their address was still within the catchment area, will be treated as catchment siblings. <i>Transitional arrangement in place up to and including for admissions in September 2020.</i>

Velmead Junior	Children who at the time of application attend Fleet Infant School – criterion 5 – after the criterion for children living in catchment with a sibling attending the school.
	In-catchment children living north of the railway line have priority over other in-catchment applicants (distance) – criterion 6.
Westfields Junior	Children who at the time of application attend Westfields Infant School – criterion 4.
Winkebury Junior	Out-catchment children living on the Chapel Hill development and Dextra Court (previously within the catchment area of Winklebury Junior School), who have a sibling attending the school and who was admitted when their address was still within the catchment area prior to it changing in Sept 18, will be treated as catchment siblings. <i>Transitional arrangement in place up to and including for admissions in September 2020.</i>

Secondary Schools	Comments
Brighton Hill	Out-catchment children living in the new housing at Hounsome Fields and Kennel Farm (previously part of Brighton Hill School's catchment area), who have a sibling who is attending the school and who was admitted to the school when their address was still within the catchment area prior to it changing in Sept 2019, will be treated as catchment siblings. <i>Transitional arrangement in place up to and including for admissions in September 2022.</i>
Brookfield	Priority is given to catchment children living in Warsash to the south of the school over other catchment children (meaning that they do not have to go past Brookfield on their way to an alternative school).
Cranbourne	For children living within Oakley and surrounding district of the catchment area*, the distance will be measured as a straight line from home to the nearest college bus stop. The designated bus pick up points are Newfound: The Fox, East Oakley: Avon Road/Itchen Close, Marlborough Gardens, Oakley Lane, Croft Road, St John's Piece West, Pack Lane / Lightsfield and Oakley: Oakley Primary Schools, Oakley Pond, Hill Road/Barn Lane, Hill Road/St John's Road, Breach Farm Turn.  (*Please contact the college to view a map of the surrounding area.) and; For children living in the former Fort Hill catchment area, distances will be measured as a straight line from the Ordnance Survey address point to the former Fort Hill School address point.
Crestwood	Crestwood is a dual site school. Distances will be measured from the home address to the nearest school site.
Hamble	Out-catchment children living on land east of Dodwell Lane (Latitude) (previously in the catchment area for The Hamble School) who have a sibling at the school who were admitted when their address was still in the catchment area for The Hamble School prior to it changing and who will still be on roll at the time of the younger sibling's admission, will be given 'catchment, sibling' priority. <i>Transitional arrangement in place up to and including for admissions in September 2024.</i>
Swanmore	Out-catchment children attending Hambledon Primary School have linked school priority <i>(N.B. Hambledon Primary does not share any of its catchment area with Swanmore College of Technology. For home to school transport purposes therefore, children living in the catchment area for Hambledon Primary School will not qualify for assistance</i>

	<i>with transport to Swanmore)</i>
Vyne	For children living in the Chineham detached catchment area, distance measurement will be from home to the main bus stop on Mattock Way.
Wavell	Out-catchment distances measured to catchment area boundary. The school lies on the southern edge of its catchment. This criterion will enhance the admission chances of out of catchment pupils attending linked schools to the north of the area.

	STATUS	SCHOOL NAME	2020 PAN	2021 PAN	SEN DETAILS	COMMENT
		<b>Basingstoke and Deane</b>				
		<b>Basingstoke Town Area</b>				
2321	Community	CASTLE HILL INFANT SCHOOL	60	60		
2272	Community	CASTLE HILL PRIMARY SCHOOL	YrR 60 Yr 3 60	YrR 60 Yr 3 60		
2344	Community	CHALK RIDGE PRIMARY SCHOOL	60	60		
3199	Community	CHILTERN PRIMARY SCHOOL	30	30		
2041	Community	CLIDDESSEN PRIMARY SCHOOL	16	16		
2727	Community	FAIRFIELDS PRIMARY SCHOOL	60	60		
2749	Community	FOUR LANES COMMUNITY JUNIOR SCHOOL	90	90		
2392	Community	FOUR LANES INFANT SCHOOL	90	90		
2011	Community	GREAT BINFIELDS PRIMARY SCHOOL	60	60	(this includes 2 pupils with an Education, Health and Care plan admitted to the specialist SEN provision)	
2470	Community	HATCH WARREN INFANT SCHOOL	90	90		
2761	Community	HATCH WARREN JUNIOR SCHOOL	90	90		
2316	Community	KEMPSHOTT INFANT SCHOOL	90	90		
2286	Community	KEMPSHOTT JUNIOR SCHOOL	96	96		
2725	Community	KING'S FURLONG INFANT SCHOOL AND NURSERY	60	60		
2726	Community	KING'S FURLONG JUNIOR SCHOOL	90	60		REDUCTION
2341	Community	MANOR FIELD INFANT SCHOOL	60	60		
2285	Community	MANOR FIELD JUNIOR SCHOOL	60	60		
2298	Community	MARNEL COMMUNITY INFANT SCHOOL	120	120		
2287	Community	MARNEL JUNIOR SCHOOL	120	120		
2271	Community	MERTON INFANT SCHOOL	60	60		
2268	Community	MERTON JUNIOR SCHOOL	60	60		
2148	Community	NORTH WALTHAM PRIMARY SCHOOL	24	24		
3120	CofE Controlled	OAKLEY C of E JUNIOR SCHOOL	67	67		
2328	Community	OAKLEY INFANT SCHOOL	60	60		
2012	Community	OAKRIDGE INFANT SCHOOL	90	90		
2227	Community	OAKRIDGE JUNIOR SCHOOL	90	90		

	STATUS	SCHOOL NAME	2020 PAN	2021 PAN	SEN DETAILS	COMMENT
2319	Community	OLD BASING INFANT SCHOOL	90	90		
2732	Community	PARK VIEW PRIMARY SCHOOL	60	60	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2320	Community	RUCSTALL PRIMARY SCHOOL	30	30		
3144	CofE Controlled	SHERBORNE ST JOHN C OF E PRIMARY SCHOOL	17	17		
2228	Community	SOUTH VIEW INFANT SCHOOL	60	60	(plus 4 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2013	Community	SOUTH VIEW JUNIOR SCHOOL	60	60	(plus 4 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2223	Community	WINKLEBURY INFANT SCHOOL	60	60		
2008	Community	WINKLEBURY JUNIOR SCHOOL	60	60		
		<b>Tadley Area</b>				
2315	Community	BISHOPSWOOD INFANT SCHOOL	60	60		
2283	Community	BISHOPSWOOD JUNIOR SCHOOL	60	60		
3022	CofE Controlled	BRAMLEY C of E PRIMARY SCHOOL	60	60		
3669	Community	BURNHAM COPSE PRIMARY SCHOOL	45	45		
2190	Community	TADLEY COMMUNITY PRIMARY SCHOOL	45	45		
		<b>Kingsclere/Burghclere Area</b>				
2119	Community	ASHFORD HILL PRIMARY SCHOOL	20	20		
2026	Community	BURGHCLERE PRIMARY SCHOOL	17	17		
3050	CofE Controlled	ECCHINSWELL AND SYDMONTON C E PRIMARY SCHO	15	15		
3088	CofE Controlled	KINGSCLERE C of E PRIMARY SCHOOL	40	40		
3177	CofE Controlled	ST THOMAS' C of E INFANT SCHOOL	45	45		
2384	Community	WOOLTON HILL JUNIOR SCHOOL	45	45		
		<b>Whitchurch Area</b>				
3009	CofE Controlled	BARTON STACEY C of E PRIMARY SCHOOL	17	17		
3119	CofE Controlled	OVERTON C of E PRIMARY SCHOOL	60	60		

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
2180	Community	ST MARY BOURNE PRIMARY SCHOOL	20	20		
3170	CofE Controlled	WHITCHURCH C of E PRIMARY SCHOOL	60	60		
		<b>East Hampshire</b>				
		<b>Bordon/Liss/Liphook Area</b>				
2022	Community	BORDON INFANT SCHOOL	60	60		
3067	CofE Controlled	GRAYSHOTT C of E PRIMARY SCHOOL	30	30		
2086	Community	GREATHAM PRIMARY SCHOOL	30	30		
3183	CofE Controlled	LIPHOOK C of E JUNIOR SCHOOL	90	90		
2342	Community	LIPHOOK INFANT SCHOOL	90	90		
2291	Community	LISS INFANT SCHOOL	60	60		
2127	Community	LISS JUNIOR SCHOOL	65	65	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2288	Community	WEYFORD PRIMARY SCHOOL	90	90		
2753	Community	WOODLEA PRIMARY SCHOOL	30	30		
		<b>Alton Area</b>				
2000	Community	ALTON INFANT SCHOOL	60	60		
2001	Community	ANSTEY JUNIOR SCHOOL	64	64		
3023	CofE Controlled	BENTLEY C of E PRIMARY SCHOOL	30	30		
3012	CofE Controlled	BINSTED C of E PRIMARY SCHOOL	14	14		
3029	CofE Controlled	CHAWTON C of E PRIMARY SCHOOL	20	20		
3101	CofE Controlled	MEDSTEAD C of E PRIMARY SCHOOL	30	30	(plus 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
3196	CofE Controlled	ROWLEDGE C of E PRIMARY SCHOOL	30	30		
3001	CofE Controlled	SAINT LAWRENCE C of E PRIMARY SCHOOL	30	30		
2300	Community	THE BUTTS PRIMARY SCHOOL	60	60		
2243	Community	WOOTEY INFANT SCHOOL	60	60		
2317	Community	WOOTEY JUNIOR SCHOOL	60	60		
		<b>Petersfield Area</b>				

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
2027	Community	BURITON PRIMARY SCHOOL	15	15		
3046	CofE Controlled	EAST MEON C of E PRIMARY SCHOOL	13	13		
3062	CofE Controlled	FROXFIELD C of E PRIMARY SCHOOL	15	15		
2170	Community	HERNE JUNIOR SCHOOL	120	120		
2125	Community	LANGRISH PRIMARY SCHOOL	30	30		
2162	Community	PETERSFIELD INFANT SCHOOL	120	120		
2181	Community	SHEET PRIMARY SCHOOL	16	16		
3150	CofE Controlled	STEEP C of E PRIMARY SCHOOL	15	15		
3168	CofE Controlled	WEST MEON C of E PRIMARY SCHOOL	12	12		
		<b>Horndean/Clanfield Area</b>				
3027	CofE Controlled	CATHERINGTON C of E INFANT SCHOOL	30	30		
2040	Community	CLANFIELD JUNIOR SCHOOL	90	90		
3081	CofE Controlled	HORNDEAN C of E JUNIOR SCHOOL	128	128		
2239	Community	HORNDEAN INFANT SCHOOL	90	90		
2214	Community	PADNELL INFANT SCHOOL	90	90		
2213	Community	PADNELL JUNIOR SCHOOL	90	90		
2357	Community	PETERSGATE INFANT SCHOOL	90	90		
3136	CofE Controlled	ROWLANDS CASTLE ST JOHNS C of E PRIMARY SCHOOL	30	30		
		<b>Eastleigh</b>				
		<b>Hamble Area</b>				
3020	CofE Controlled	BURSLEDON C of E INFANT SCHOOL	90	90		
2304	Community	BURSLEDON JUNIOR SCHOOL	90	90		
2091	Community	HAMBLE PRIMARY SCHOOL	45	45		
2373	Community	NETLEY ABBEY INFANT SCHOOL	90	90		
2348	Community	NETLEY ABBEY JUNIOR SCHOOL	90	90		
		<b>Hedge End/West End Area</b>				
2752	Community	BERRYWOOD PRIMARY SCHOOL	90	90		
3014	CofE Controlled	BOTLEY C of E PRIMARY SCHOOL	45	45		
2047	Community	CURDRIDGE PRIMARY SCHOOL	17	17		
2115	Community	FREEGROUNDS INFANT SCHOOL	90	90		



## Annexe G - 2021 Primary PANs for Community and CofE Controlled schools

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
2267	Community	FREEGROUNDS JUNIOR SCHOOL	90	90		
2347	Community	KINGS COPSE PRIMARY SCHOOL	45	45	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
3184	CofE Controlled	SAINT JAMES' C of E PRIMARY SCHOOL	90	90		
2224	Community	SHAMBLEHURST PRIMARY SCHOOL	60	60		
2722	Community	WELLSTEAD PRIMARY SCHOOL	60	60		
		<b>Fair Oak Area</b>				
3040	CofE Controlled	DURLEY C of E PRIMARY SCHOOL	16	20		INCREASE
2071	Community	FAIR OAK INFANT SCHOOL	120	120		
2263	Community	FAIR OAK JUNIOR SCHOOL	150	150		
2018	Community	STOKE PARK INFANT SCHOOL	90	90	(this includes 1 pupil with an Education, Health and Care plan admitted to specialist SEN provision)	
2030	Community	STOKE PARK JUNIOR SCHOOL	96	96	(this includes 1 pupil with an Education, Health and Care plan admitted to specialist SEN provision)	
		<b>Chandlers Ford Area</b>				
2033	Community	CHANDLER'S FORD INFANT SCHOOL	60	60		
2061	Community	THE CRESCENT PRIMARY SCHOOL	90	90		
2217	Community	FRYERN INFANT SCHOOL	60	60		
2056	Community	FRYERN JUNIOR SCHOOL	60	60		
2237	Community	HILTINGBURY INFANT SCHOOL	88	88	(plus 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2274	Community	HILTINGBURY JUNIOR SCHOOL	96	96	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2009	Community	KNIGHTWOOD PRIMARY SCHOOL	60	60		
2034	Community	MERDON JUNIOR SCHOOL	64	64		

## Annexe G - 2021 Primary PANs for Community and CofE Controlled schools

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
3118	CofE Controlled	OTTERBOURNE C of E PRIMARY SCHOOL	30	30		
2322	Community	SCANTABOUT PRIMARY SCHOOL	30	30		
		<b>Eastleigh Area</b>				
2062	Community	CHERBOURG PRIMARY SCHOOL	54	54	(this includes 1 pupil with an Education, Health and Care plan admitted to the specialist SEN provision)	
2763	Community	NIGHTINGALE PRIMARY SCHOOL	60	60		
2387	Community	NORWOOD PRIMARY SCHOOL	60	60		
2063	Community	SHAKESPEARE INFANT SCHOOL	90	90		
2377	Community	SHAKESPEARE JUNIOR SCHOOL	90	90	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
		<b>Fareham</b>				
		<b>Fareham Central/East Area</b>				
2395	Community	CASTLE PRIMARY SCHOOL	60	60		
2216	Community	CROFTON ANNE DALE INFANT SCHOOL	90	90		
2049	Community	CROFTON ANNE DALE JUNIOR SCHOOL	96	96		
2276	Community	CROFTON HAMMOND INFANT SCHOOL	60	60		
2345	Community	CROFTON HAMMOND JUNIOR SCHOOL	62	62		
2252	Community	HARRISON PRIMARY SCHOOL	90	90		
2309	Community	NORTHERN INFANT SCHOOL	60	60		
2161	Community	NORTHERN JUNIOR COMMUNITY SCHOOL	60	60		
2306	Community	RANVILLES INFANT SCHOOL	60	60		
2289	Community	RANVILLES JUNIOR SCHOOL	68	68		
2388	Community	RED BARN COMMUNITY PRIMARY SCHOOL	30	30		
2074	Community	REDLANDS PRIMARY SCHOOL	45	45		
2069	Community	UPLANDS PRIMARY SCHOOL	45	45		
2076	Community	WALLISDEAN INFANT SCHOOL	60	60		

## Annexe G - 2021 Primary PANs for Community and CofE Controlled schools

	STATUS	SCHOOL NAME	2020 PAN	2021 PAN	SEN DETAILS	COMMENT
2067	Community	WALLISDEAN JUNIOR SCHOOL	60	60	(this includes 3 pupils for Education, Health and Care plan admitted to specialist SEN provision)	
2168	Community	WICOR PRIMARY SCHOOL	60	60		
		<b>Fareham West/North/Whiteley Area</b>				
2249	Community	LOCKS HEATH INFANT SCHOOL	120	120		
2128	Community	LOCKS HEATH JUNIOR SCHOOL	128	128		
2717	Community	ORCHARD LEA INFANT SCHOOL	60	60		
2718	Community	ORCHARD LEA JUNIOR SCHOOL	64	64		
2313	Community	PARK GATE PRIMARY SCHOOL	60	60		
3142	CofE Controlled	SARISBURY C of E JUNIOR SCHOOL	90	90		
2282	Community	SARISBURY INFANT SCHOOL	90	90		
3095	CofE Controlled	ST JOHN THE BAPTIST C of E PRIMARY SCHOOL	60	60		
2193	Community	TITCHFIELD PRIMARY SCHOOL	30	30		
2778	Community	WHITELEY PRIMARY SCHOOL	90	90		
		<b>Gosport</b>				
2618	Community	ALVERSTOKE COMMUNITY INFANT SCHOOL	60	60		
2776	Community	BEDENHAM PRIMARY SCHOOL	45	30		REDUCTION
2627	Community	BROCKHURST PRIMARY SCHOOL	60	60		
2607	Community	ELSON INFANT SCHOOL	90	90		
2606	Community	ELSON JUNIOR SCHOOL	90	90		
2625	Community	GOMER INFANT SCHOOL	60	60		
2620	Community	GRANGE INFANT SCHOOL	90	75		REDUCTION
2619	Community	GRANGE JUNIOR SCHOOL	90	75		REDUCTION
2612	Community	HASELWORTH PRIMARY SCHOOL	20	20		
2777	Community	HOLBROOK PRIMARY SCHOOL	30	30	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2630	Community	LEE-ON-THE-SOLENT INFANT SCHOOL	90	90		
2610	Community	LEE-ON-THE-SOLENT JUNIOR SCHOOL	90	90		

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
3191	CofE Controlled	LEESLAND C of E INFANT SCHOOL	90	90		
3190	CofE Controlled	LEESLAND C of E JUNIOR SCHOOL	90	90		
3192	CofE Controlled	NEWTOWN C of E PRIMARY SCHOOL	60	60		
2622	Community	PEEL COMMON INFANT SCHOOL AND NURSERY UNIT	60	60		
2624	Community	PEEL COMMON JUNIOR SCHOOL	60	60		
2617	Community	ROWNER INFANT SCHOOL	60	60		
2616	Community	ROWNER JUNIOR SCHOOL	64	64		
2623	Community	SISKIN INFANT AND NURSERY SCHOOL	60	60		
2621	Community	SISKIN JUNIOR SCHOOL	60	60		
2613	Community	WOODCOT PRIMARY SCHOOL	30	30		
		<b>Hart</b>				
		<b>Fleet/Crookham Area</b>				
2229	Community	CHURCH CROOKHAM JUNIOR SCHOOL	150	150		
2046	Community	CRONDALL PRIMARY SCHOOL	30	30		
2015	Community	ELVETHAM HEATH PRIMARY SCHOOL	90	90		
2270	Community	FLEET INFANT SCHOOL	90	90		
2269	Community	HEATHERSIDE INFANT SCHOOL	100	100		
2278	Community	HEATHERSIDE JUNIOR SCHOOL	96	96		
2324	Community	TAVISTOCK INFANT SCHOOL	90	90		
2290	Community	TWESELDOWN INFANT SCHOOL	120	120		
2339	Community	VELMEAD JUNIOR SCHOOL	96	96		
		<b>Yateley/Frogmore Area</b>				
3671	CofE Controlled	CRANFORD PARK CE PRIMARY SCHOOL	30	30		
2238	Community	FROGMORE INFANT SCHOOL	60	60		
2389	Community	NEWLANDS PRIMARY SCHOOL	30	30		
2346	Community	POTLEY HILL PRIMARY SCHOOL	30	30		
2257	Community	WESTFIELDS INFANT SCHOOL	90	90		
2242	Community	WESTFIELDS JUNIOR SCHOOL	90	90		
		<b>Hook/Odiham Area</b>				
2155	Community	BURYFIELDS INFANT SCHOOL	70	70		

Annexe G - 2021 Primary PANs for Community and CofE Controlled schools

	STATUS	SCHOOL NAME	2020 PAN	2021 PAN	SEN DETAILS	COMMENT
2376	Community	GREENFIELDS JUNIOR SCHOOL	90	90		
2723	Community	HOOK INFANT SCHOOL	120	120		
2325	Community	HOOK JUNIOR SCHOOL	120	120		
3096	CofE Controlled	LONG SUTTON C of E PRIMARY SCHOOL	20	20		
2383	Community	MAYHILL JUNIOR SCHOOL	70	70		
2094	Community	OAKWOOD INFANT SCHOOL	90	90		
3213	CofE Controlled	WHITEWATER C of E PRIMARY SCHOOL	20	20		
		<b>Havant</b>				
		<b>Waterlooville/Cowplain area</b>				
2054	Community	DENMEAD INFANT SCHOOL	90	90		
2323	Community	DENMEAD JUNIOR SCHOOL	90	90		
2092	Community	HAMBLEDON PRIMARY SCHOOL	15	15		
2215	Community	HART PLAIN INFANT SCHOOL	60	60		
2740	Community	HART PLAIN JUNIOR SCHOOL	90	60		REDUCTION
2361	Community	SPRINGWOOD JUNIOR SCHOOL	60	60		
2774	Community	MORELANDS PRIMARY SCHOOL	45	45	(this includes two places in the school's Speech Language and Communication Needs Resourced Provision (SLCN)). Additionally, the school has a Development and Assessment Resourced Provision (DARP) which has a further 10 places across Early Years and Key Stage 1 cohorts. Places in the SLCN and DARP units are allocated by the LA's Special Educational Needs team.	
2167	Community	PURBROOK INFANT SCHOOL	90	90		
2297	Community	PURBROOK JUNIOR SCHOOL	96	96		
2750	Community	QUEENS INCLOSURE PRIMARY SCHOOL	60	60		
2169	Community	SPRINGWOOD INFANT SCHOOL	60	60		
2775	Community	MILL HILL PRIMARY SCHOOL	30	30		

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
3670	Community	WOODCROFT PRIMARY SCHOOL	30	30		
		<b>Havant/Hayling Island</b>				
2107	Community	BARNCROFT PRIMARY SCHOOL	60	60		
2396	Community	BIDBURY INFANT SCHOOL	60	60		
2336	Community	BIDBURY JUNIOR SCHOOL	60	60		
2116	Community	BOSMERE JUNIOR SCHOOL	90	90		
2767	Community	EMSWORTH PRIMARY SCHOOL	60	60		
2095	Community	FAIRFIELD INFANT SCHOOL	90	90		
2246	Community	MENGHAM INFANT SCHOOL	60	60		
2335	Community	MENGHAM JUNIOR SCHOOL	60	60		
2106	Community	MILL RYTHE JUNIOR SCHOOL	90	90		
2101	Community	RIDERS INFANT SCHOOL	60	60		
2100	Community	RIDERS JUNIOR SCHOOL	90	90		
2020	Community	SHARPS COPSE PRIMARY SCHOOL	45	45		
3052	CofE Controlled	ST JAMES C of E PRIMARY SCHOOL	30	30		
2104	Community	TROSNANT INFANT SCHOOL	60	60		
2103	Community	TROSNANT JUNIOR SCHOOL	60	60	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
		<b>New Forest</b>				
		<b>Ringwood/Fordingbridge Area</b>				
3018	CofE Controlled	BREAMORE C of E PRIMARY SCHOOL	17	17		
2028	Community	BURLEY PRIMARY SCHOOL	16	16		
2372	Community	FORDINGBRIDGE INFANT SCHOOL	60	60		
2367	Community	FORDINGBRIDGE JUNIOR SCHOOL	64	64		
2090	Community	HALE PRIMARY SCHOOL	17	17		
3083	CofE Controlled	HYDE C of E PRIMARY SCHOOL	10	10		
2310	Community	POULNER INFANT SCHOOL	60	60		
2266	Community	POULNER JUNIOR SCHOOL	87	87		
3132	CofE Controlled	RINGWOOD C of E INFANT SCHOOL	90	90		

## Annexe G - 2021 Primary PANs for Community and CofE Controlled schools

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
2175	Community	RINGWOOD JUNIOR SCHOOL	96	96		
2183	Community	SOPLEY PRIMARY SCHOOL	15	15		
		<b>Lymington/New Milton Area</b>				
2005	Community	ASHLEY INFANT SCHOOL	65	65	(this includes 5 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2014	Community	BEAULIEU VILLAGE PRIMARY SCHOOL	17	17		
3019	CofE Controlled	BROCKENHURST C of E PRIMARY SCHOOL	30	30		
2332	Community	LYMINGTON JUNIOR SCHOOL	64	64		
2137	Community	NEW MILTON INFANT SCHOOL	90	90		
2140	Community	NEW MILTON JUNIOR SCHOOL	93	93		
3124	CofE Controlled	PENNINGTON C of E JUNIOR SCHOOL	52	52		
2241	Community	PENNINGTON INFANT SCHOOL	52	52		
3146	CofE Controlled	SOUTH BADDESLEY C of E PRIMARY SCHOOL	22	22		
3149	CofE Controlled	ST LUKE'S C of E PRIMARY SCHOOL	30	30		
2111	Community	TIPTOE PRIMARY SCHOOL	17	17	(This does not include children admitted to either of the two specialist resourced units: one of which admits 8 children across Years 3 to 6 with severe and Moderate learning difficulties and one that admits 8 children across Years R – 6 with complex social communication difficulties. Children are admitted to these units by the County SEN team)	
		<b>Totton Area</b>				
3197	CofE Controlled	BARTLEY C of E JUNIOR SCHOOL	90	90		
2330	Community	CALMORE INFANT SCHOOL	60	60		
3032	CofE Controlled	COPYTHORNE C of E INFANT SCHOOL	30	30		
2196	Community	ELING INFANT SCHOOL	45	45		
2299	Community	FOXHILLS INFANT SCHOOL	60	60		

## Annexe G - 2021 Primary PANs for Community and CofE Controlled schools

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
2197	Community	FOXHILLS JUNIOR SCHOOL	90	90		
2739	Community	HAZEL WOOD INFANT SCHOOL	80	80		
2194	Community	LYDLYNCH INFANT SCHOOL	60	60		
3110	CofE Controlled	NETLEY MARSH Cof E INFANT SCHOOL	30	30		
2256	Community	OAKFIELD PRIMARY SCHOOL	30	30		
		<b>Dibden/South Waterside Area</b>				
3667	Community	CADLAND PRIMARY	YrR 50 Yr 3 22	<b>YrR 50 Yr 3 22</b>	(An additional 22 children can be admitted at Year 3.)	
2113	Community	HYTHE PRIMARY SCHOOL	45	45		
2042	CofE Controlled	MANOR CE INFANT SCHOOL	30	30		
3100	CofE Controlled	MARCHWOOD C E INFANT SCHOOL	90	90		
2378	Community	MARCHWOOD JUNIOR SCHOOL	90	90		
2230	Community	ORCHARD INFANT SCHOOL	90	90		
2248	Community	ORCHARD JUNIOR SCHOOL	90	90		
2089	Community	WATERSIDE PRIMARY SCHOOL	30	30		
2057	Community	WILDGROUND INFANT SCHOOL	60	60	(this includes 1 pupil with an Education, Health and Care plan admitted to specialist SEN provision)	
2055	Community	WILDGROUND JUNIOR SCHOOL	60	60		
		<b>Rushmoor</b>				
		<b>Aldershot Area</b>				
2729	Community	ALDERWOOD SCHOOL	90	90		
2516	Community	MARLBOROUGH INFANT SCHOOL	30	30		
2728	Community	PARK PRIMARY SCHOOL	30	30		
3185	CofE Controlled	ST MICHAEL'S C of INFANT SCHOOL	90	90		
3186	CofE Controlled	ST MICHAEL'S C of E JUNIOR SCHOOL	96	96		
2526	Community	TALAVERA INFANT SCHOOL	90	90		
2523	Community	TALAVERA JUNIOR SCHOOL	90	90		
2010	Community	WELLINGTON COMMUNITY PRIMARY SCHOOL	60	60		
		<b>Farnborough/Cove Area</b>				



Annexe G - 2021 Primary PANs for Community and CofE Controlled schools

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
2016	Community	CHERRYWOOD COMMUNITY PRIMARY SCHOOL	30	30		
2511	Community	COVE INFANT SCHOOL	60	60		
2510	Community	COVE JUNIOR SCHOOL	75	75		
2735	Community	FERNHILL PRIMARY SCHOOL	30	30		
2521	Community	GRANGE COMMUNITY JUNIOR SCHOOL	60	60		
2533	Community	GUILLEMONT JUNIOR SCHOOL	95	95	(this includes 5 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2105	Community	HAWLEY PRIMARY SCHOOL	45	45		
2524	Community	MANOR INFANT SCHOOL	90	90	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2520	Community	MANOR JUNIOR SCHOOL	90	90	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2519	Community	NORTH FARNBOROUGH INFANT SCHOOL	60	60		
2530	Community	PARSONAGE FARM NURSERY AND INFANT SCHOOL	60	60		
2534	Community	PINEWOOD INFANT SCHOOL	35	35	(this includes 5 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2517	Community	SOUTH FARNBOROUGH INFANT SCHOOL	90	90		
2531	Community	SOUTH FARNBOROUGH JUNIOR SCHOOL	95	95	(this includes 5 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
2742	Community	SOUTHWOOD INFANT SCHOOL	45	45		
2512	Community	TOWER HILL COMMUNITY SCHOOL	60	60		
		<b>Test Valley</b>				
		<b>Andover Area</b>				
3000	CofE Controlled	ABBOTT'S ANN C of E PRIMARY SCHOOL	16	16		
3004	CofE Controlled	ANDOVER C of E PRIMARY SCHOOL	30	30		

	STATUS	SCHOOL NAME	2020 PAN	2021 PAN	SEN DETAILS	COMMENT
2226	Community	ANTON INFANT SCHOOL	60	60		
2004	Community	ANTON JUNIOR SCHOOL	64	64		
2354	Community	BALKSBURY INFANT SCHOOL	90	90		
2002	Community	BALKSBURY JUNIOR SCHOOL	90	90		
3672	Community	ENDEAVOUR PRIMARY SCHOOL	90	90		
2085	Community	GRATELEY PRIMARY SCHOOL	15	15		
3082	CofE Controlled	HURSTBOURNE TARRANT C of E PRIMARY SCHOOL	15	15		
2301	Community	KNIGHTS ENHAM INFANT SCHOOL	60	60		
2284	Community	KNIGHTS ENHAM JUNIOR SCHOOL	60	60		
2007	Community	PORTWAY INFANT SCHOOL	90	90		
2003	Community	PORTWAY JUNIOR SCHOOL	96	96		
2318	Community	ROMAN WAY PRIMARY SCHOOL	30	30		
2182	Community	SHIPTON BELLINGER PRIMARY SCHOOL	30	30		
3163	CofE Controlled	VERNHAM DEAN GILLUM'S C of E PRIMARY SCHOOL	15	15		
2220	Community	VIGO PRIMARY SCHOOL	90	90	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
		<b>Romsey/Stockbridge Area</b>				
3003	CofE Controlled	AMPFIELD PRIMARY SCHOOL	12	12		
2006	Community	AWBRIDGE PRIMARY SCHOOL	23	23		
2023	Community	BRAISHFIELD PRIMARY SCHOOL	14	14		
2025	Community	BROUGHTON PRIMARY SCHOOL	12	12		
2329	Community	CUPERNHAM INFANT SCHOOL	90	90		
2176	Community	CUPERNHAM JUNIOR SCHOOL	90	90		
2312	Community	HALTERWORTH COMMUNITY PRIMARY SCHOOL	60	60		
3089	CofE Controlled	KING'S SOMBORNE C of E PRIMARY SCHOOL	20	20		
2036	Community	NORTH BADDESLEY INFANT SCHOOL	90	90		
2265	Community	NORTH BADDESLEY JUNIOR SCHOOL	90	90		
3112	CofE Controlled	NURSLING C of E PRIMARY SCHOOL	30	30		
3668	Community	ROMSEY PRIMARY SCHOOL	60	60		

	STATUS	SCHOOL NAME	2020 PAN	2021 PAN	SEN DETAILS	COMMENT
3137	CofE Controlled	ROWNHAMS ST JOHN'S C of E PRIMARY SCHOOL	45	45		
2186	Community	STOCKBRIDGE PRIMARY SCHOOL	20	20		
2200	Community	WALLOP PRIMARY SCHOOL	30	30		
2202	Community	WELLOW SCHOOL	30	30		
3169	CofE Controlled	WEST TYTHERLEY C of E PRIMARY SCHOOL	15	15		
2203	Community	WHERWELL PRIMARY SCHOOL	18	18		
		<b>Winchester</b>				
		<b>Winchester Area</b>				
3172	CofE Controlled	ALL SAINTS C of E PRIMARY SCHOOL	30	30		
2382	Community	COLDEN COMMON PRIMARY SCHOOL	45	60		INCREASE
2736	Community	HARESTOCK PRIMARY SCHOOL	30	30		
2117	Community	ITCHEN ABBAS PRIMARY SCHOOL	15	15		
2120	Community	KINGS WORTHY PRIMARY SCHOOL	60	60		
2017	CofE Controlled	MICHELDEVER CHURCH OF ENGLAND PRIMARY SCHO	17	17		
2326	Community	OLIVER'S BATTERY PRIMARY SCHOOL	30	30		
2157	Community	OWSLEBURY PRIMARY SCHOOL	12	12		
2314	Community	SOUTH WONSTON PRIMARY SCHOOL	60	45		REDUCTION
3147	CofE Controlled	SPARSHOLT C of E PRIMARY SCHOOL	18	18		
3181	CofE Controlled	ST BEDE C of E PRIMARY SCHOOL	60	60		
2206	Community	STANMORE PRIMARY SCHOOL	45	45		
4012	Community	THE WESTGATE SCHOOL (PRIMARY PROVISION)	60	60		
3156	CofE Controlled	TWYFORD ST MARY C of E PRIMARY SCHOOL	20	20		
2737	Community	WEEKE PRIMARY SCHOOL	60	60		
3176	CofE Controlled	WESTERN C of E PRIMARY SCHOOL	60	60		
2211	Community	WINNALL PRIMARY SCHOOL	30	30		
		<b>Alresford Area</b>				
2035	Community	CHERITON PRIMARY SCHOOL	15	15		
3061	CofE Controlled	FOUR MARKS C of E PRIMARY SCHOOL	45	45		
3126	CofE Controlled	PRESTON CANDOVER C of E PRIMARY SCHOOL	20	20		
3138	CofE Controlled	ROPLEY C of E PRIMARY SCHOOL	25	25		

	<b>STATUS</b>	<b>SCHOOL NAME</b>	<b>2020 PAN</b>	<b>2021 PAN</b>	<b>SEN DETAILS</b>	<b>COMMENT</b>
2255	Community	SUN HILL INFANT SCHOOL	60	60		
2146	Community	SUN HILL JUNIOR SCHOOL	66	66		
		<b>Bishops Waltham Area</b>				
2019	Community	BISHOPS WALTHAM INFANT SCHOOL	90	90		
2053	Community	DROXFORD JUNIOR SCHOOL	45	45		
3102	CofE Controlled	MEONSTOKE C of E SCHOOL	27	27		
2147	Community	NEWTOWN SOBERTON INFANT SCHOOL	25	25		
2273	Community	BISHOP'S WALTHAM JUNIOR SCHOOL	90	90		
3143	CofE Controlled	ST JOHN THE BAPTIST C of E PRIMARY SCHOOL	45	45		
3171	CofE Controlled	WICKHAM C of E PRIMARY SCHOOL	45	45		

## Annexe H - 2021 Secondary PANS for Community schools

District	DfE no.	STATUS	SCHOOL NAME	2020 PAN	2021 PAN	SEN DETAIL	COMMENT
Basingstoke and Deane	4156	Community	ALDWORTH SCHOOL	200	200		
Basingstoke and Deane	4182	Community	BRIGHTON HILL COMMUNITY SCHOOL	255	255		
Basingstoke and Deane	4164	Community	CRANBOURNE	180	180	(this includes 3 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
Basingstoke and Deane	4180	Community	THE VYNE COMMUNITY SCHOOL	150	150	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
Basingstoke and Deane	4144	Community	THE HURST COMMUNITY SCHOOL	216	216		
Basingstoke and Deane	4162	Community	THE CLERE SCHOOL	145	145		
East Hampshire	4173	Community	HORNDEAN TECHNOLOGY COLLEGE	275	275	(this includes 3 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
Eastleigh	4119	Community	THE HAMBLE SCHOOL	210	240		INCREASE
Eastleigh	4113	Community	THE TOYNBEE SCHOOL	210	210	(this includes 2 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
Eastleigh	4191	Community	CRESTWOOD COMMUNITY SCHOOL	240	240	(this includes 7 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
Fareham	4133	Community	PORTCHESTER COMMUNITY SCHOOL	168	168	(this includes 5 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
Fareham	4136	Community	BROOKFIELD COMMUNITY SCHOOL	360	360		
Fareham	4307	Community	THE HENRY CORT COMMUNITY SCHOOL	180	180		
Hart	4171	Community	CALTHORPE PARK SCHOOL	284	345		INCREASE
Hart	4117	Community	COURT MOOR SCHOOL	220	228		INCREASE
Hart	4183	Community	FROGMORE COMMUNITY COLLEGE	145	145		
Hart	4166	Community	YATELEY SCHOOL	240	240		
Havant	4316	Community	PARK COMMUNITY SCHOOL	190	190		
Havant	4318	Community	WARBLINGTON SCHOOL	180	180		
Rushmoor	4312	Community	ALDERWOOD SCHOOL	80	80		
Rushmoor	4204	Community	FERNHILL SCHOOL	180	180		
Rushmoor	4206	Community	WAVELL SCHOOL	200	200	(plus 4 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
Test Valley	4163	Community	HARROW WAY COMMUNITY SCHOOL	180	180		
Test Valley	4001	Community	JOHN HANSON COMMUNITY SCHOOL	196	196		
Test Valley	4153	Community	TEST VALLEY SCHOOL	156	156		

## Annexe H - 2021 Secondary PANS for Community schools

District	DfE no.	STATUS	SCHOOL NAME	2020 PAN	2021 PAN	SEN DETAIL	COMMENT
Winchester	4174	Community	THE HENRY BEAUFORT SCHOOL	203	203	(this includes 3 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
Winchester	4310	Community	KINGS' SCHOOL	360	360	(this includes 3 pupils with an Education, Health and Care plan admitted to specialist SEN provision)	
Winchester	4012	Community	THE WESTGATE SCHOOL	240	180		REDUCTION - to account for up to 60 Y6 pupils at The Westgate School automatically transferring to Y7 in Sept 2021. The lower PAN will apply to external applicants only.
Winchester	4149	Community	SWANMORE COLLEGE	270	270		

## **Consultation on proposed school catchment area changes for Sherborne St John's CE Primary School and Great Binfields Primary School**

Hampshire County Council has reviewed the school catchments to take account of planned new housing at Cufaude Farm, Basingstoke. Hampshire County Council has been in discussion with the local schools, Sherborne St John's CE Primary School and Great Binfields Primary School, in order to consider appropriate catchment arrangements for each school.

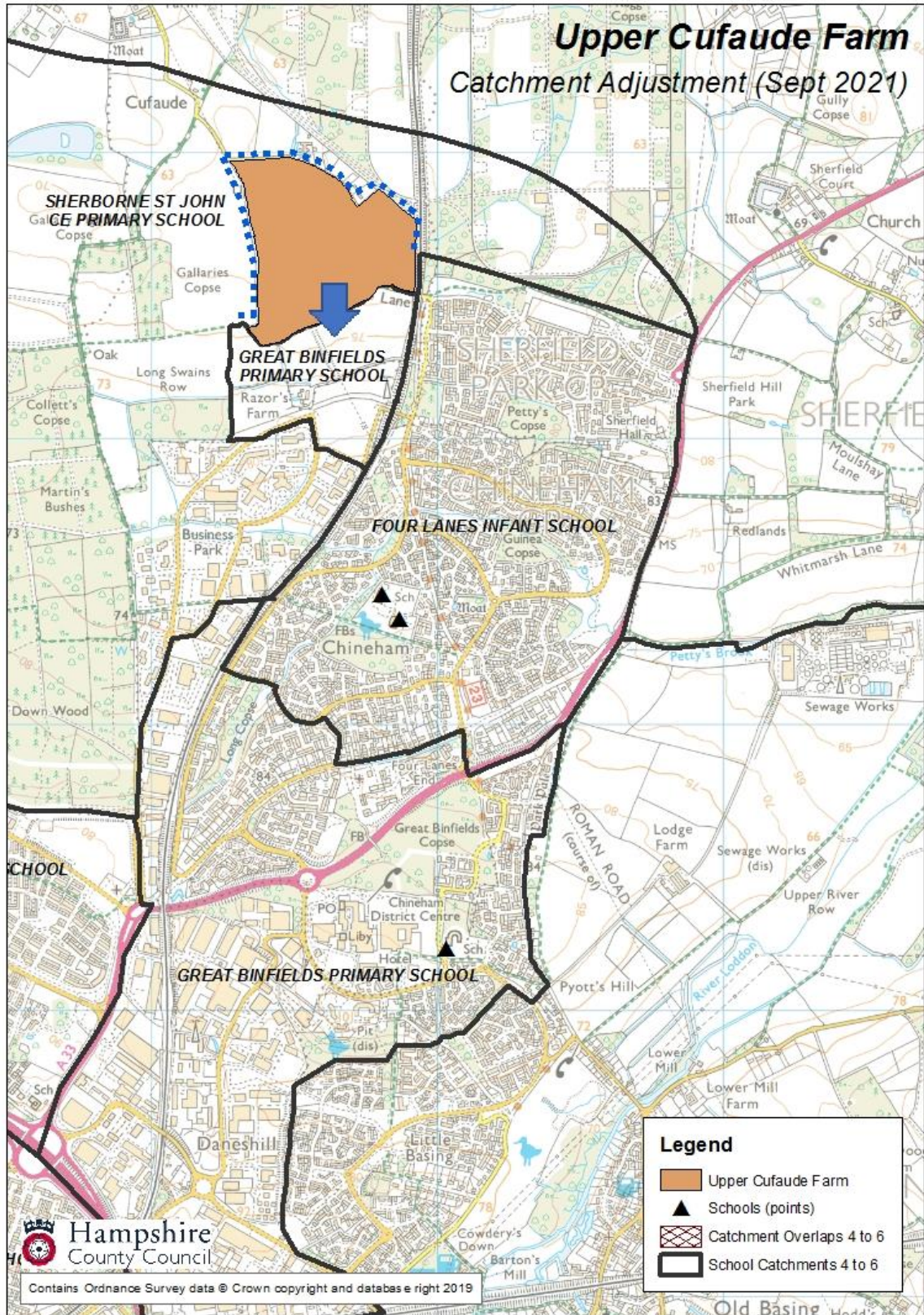
The housing development planned on Cufaude Farm currently falls within the catchment area of Sherborne St John's CE Primary School. However, due to the distance from the development to the school it is proposed that the catchment boundary be redrawn to remove it from Sherborne St John's CE Primary School and include it within Great Binfields Primary School's catchment area. This will apply from September 2021 admissions onwards. There are no plans to change the secondary school catchment area, which will remain as Everest Community Academy (Secondary).

Transitional arrangements are proposed by the County Council to mitigate the impact of this change for families currently living within the area that will become the new catchment area for the Cufaude Farm development, with children already in the existing catchment schools, as follows:

- Children living in the new housing on Cufaude Farm with a sibling on roll at Great Sherborne St John Church Of England Primary School (who was on roll prior to the catchment change and who will still be attending the school at the time of the younger child's admission), will be given 'catchment, sibling' priority for admission to Sherborne St John Church Of England Primary School, up to and including admission in September 2026.

The proposed catchment area map that will apply from September 2021 is shown below:







## **Consultation on proposed school catchment area changes for Four Lanes Infant School, Four Lanes Community Junior School and Bramley Church of England Primary School**

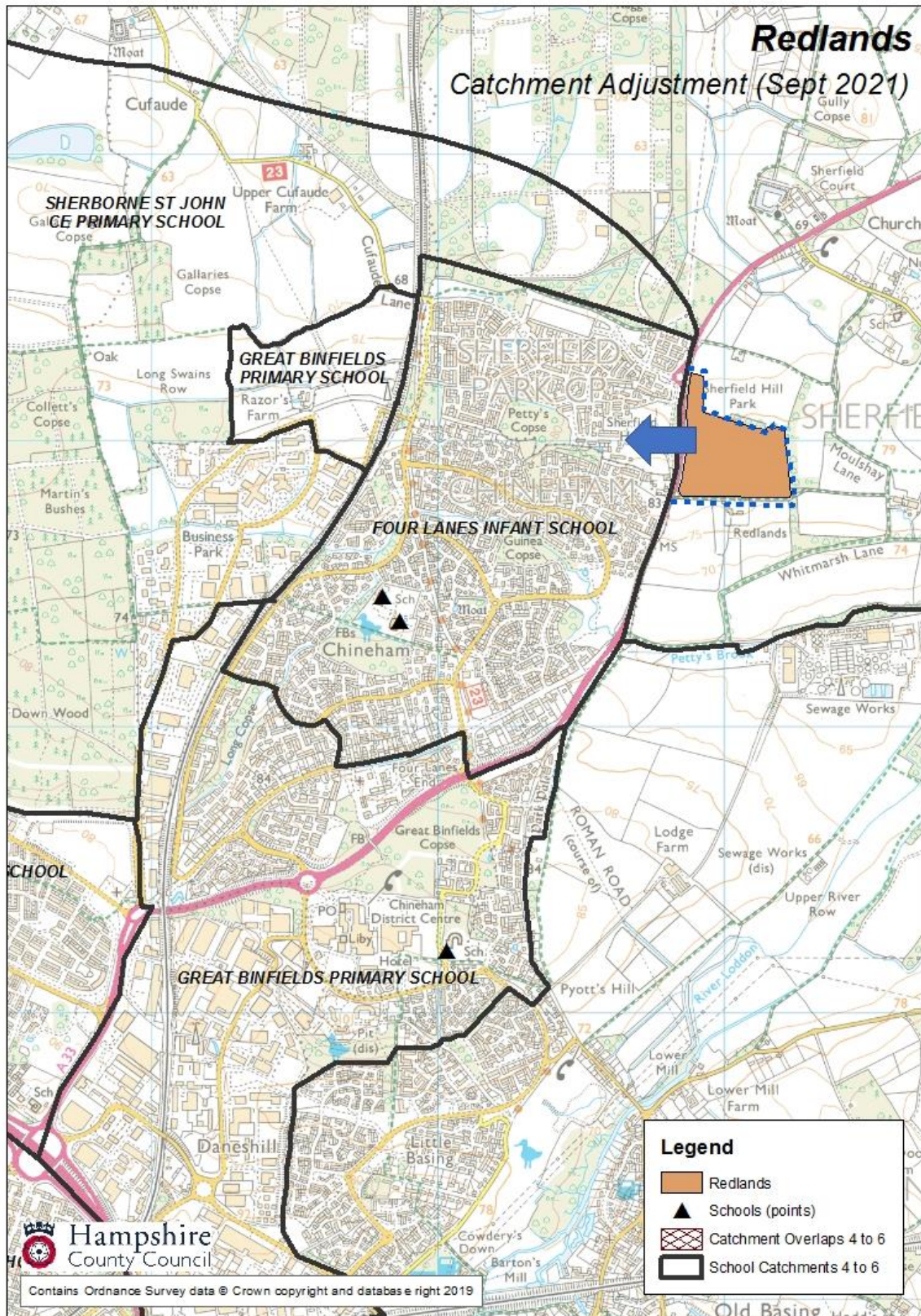
Hampshire County Council has reviewed the school catchments to take account of planned new housing at Redlands, Basingstoke. Hampshire County Council has been in discussion with the local schools, Four Lanes Infant School, Four Lanes Community Junior School and Bramley Church of England Primary School, in order to consider appropriate catchment arrangements for each school.

The housing development planned on the Redlands site currently falls within the catchment area of Bramley Church of England Primary School. However, due to the distance from the development to the school it is proposed that the catchment boundary be redrawn to remove it from Bramley Church of England Primary School and include it within Four Lanes Infant School and Four Lanes Community Junior School's catchment area. This will apply from September 2021 admissions onwards. There are no plans to change the secondary school catchment area, which will remain as Everest Community Academy (Secondary).

Transitional arrangements are proposed by the County Council to mitigate the impact of this change for families currently living within the area that will become the new catchment area for the Redlands development, with children already in the existing catchment schools, as follows:

- Children living in the housing development on the Redlands site with a sibling on roll at Bramley Church of England Primary School (who was admitted prior to the catchment change and who will still be attending the school at the time of the younger child's admission) will be given 'catchment, sibling' priority for admission to Bramley Church of England Primary School, up to and including admission in September 2026.

The proposed catchment area map that will apply from September 2021 is shown below:



## **Consultation on proposed school catchment area changes for Tavistock Infant School**

Hampshire County Council has reviewed the school catchments to take account of planned new housing planned at Netherhouse Copse (formally known as Grove Farm). Hampshire County Council has been in discussion with the local schools: Tavistock Infant School, Dogmersfield CE Aided Primary School and All Saints Church of England (Aided) Junior School, in order to consider appropriate catchment arrangements for each school.

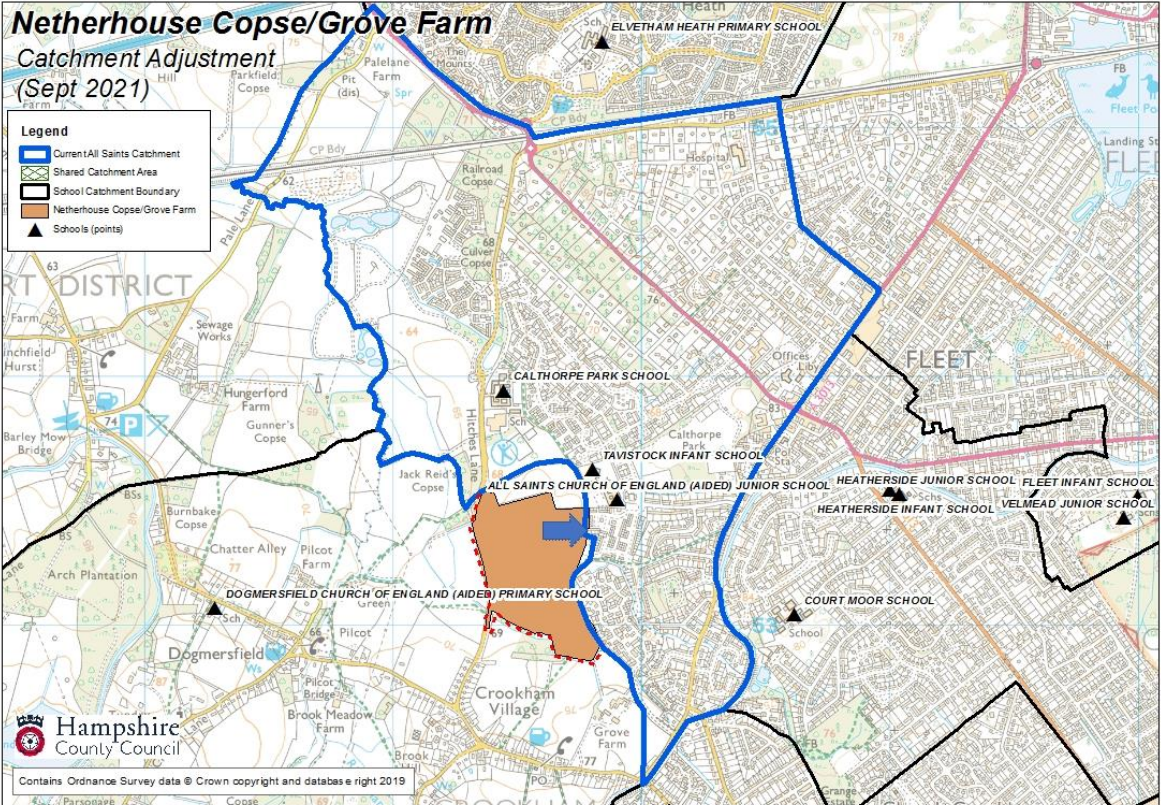
The housing development planned on Netherhouse Copse currently falls within the catchment area of Dogmersfield Church of England (Aided) Primary School, however due to capacity restrictions at the school, it is proposed that the catchment boundary be redrawn (as shown on the map) to remove it from Dogmersfield Church of England Primary School catchment and include it within Tavistock Infant School catchment area, from September 2021 admissions onwards.

The governing body of Dogmersfield CE Aided Primary School have agreed in principle to this proposal and are carrying out their own consultation on the proposal to move their catchment boundary to remove the area to be known as Netherhouse Copse.

Additionally, the governing body of All Saints Church of England (Aided) Junior School, which shares the same catchment area as Tavistock Infant school, have agreed in principle to extend its catchment area and move its catchment boundary to include the proposed housing at Netherhouse Copse. All Saints Church of England (Aided) Junior School will also be carrying out their own consultation on the proposal that the catchment change be in place from September 2021 admissions onwards.

The proposed catchment area map that will apply from September 2021 is shown below:





## Consultation on proposed school catchment area change for The Hamble School

Following a review of secondary school catchments covering Hamble and Hedge End to take account of a new housing development on Land East of Dodwell Lane (Latitude), Hampshire County Council, as the admission authority for Hamble School, is seeking views on the following proposal:

### **To remove land East of Dodwell Lane (Latitude) from The Hamble School catchment area.**

The housing development on land East of Dodwell Lane (Latitude) currently falls within the catchment area of The Hamble School. However, Wildern School in Hedge End is closer and its location means that there would be no need for families to cross the M27 to get there and there is a walking route to school.

Hampshire County Council is therefore proposing that The Hamble School catchment boundary should be redrawn to remove the Land East of Dodwell Lane where the development is situated and place it within Wildern School's catchment area from September 2021 onwards.

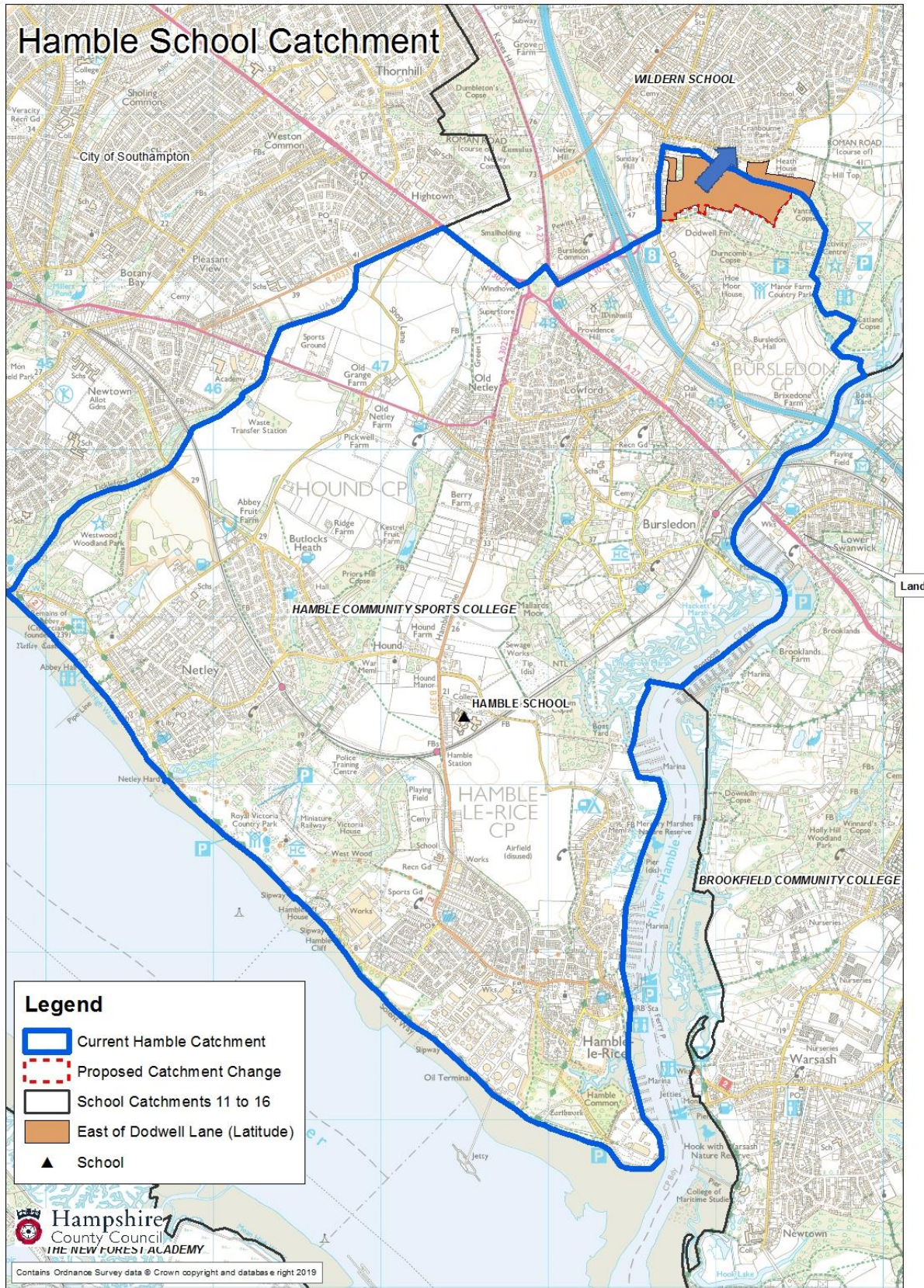
Wildern Academy Trust, as the admission authority for Wildern School, have agreed in principle to this proposal and are carrying out a separate consultation (available on their [school website](#)) on a proposal to extend their catchment area to include the new development. Subject to the outcome of the consultations by Hampshire County Council and Wildern Academy Trust, both catchment changes would be implemented for school admissions from September 2021 onwards.

Transitional arrangements are also proposed by the County Council to mitigate the impact of this catchment change for families currently living in the affected area with children already attending The Hamble School, as follows:

- Children living in the affected area who have a sibling on roll at The Hamble School who were admitted when their address was still in the catchment area prior to it changing, and who will still be on roll at the time of the younger sibling's admission, will be given 'catchment, sibling' priority for admission to The Hamble School, up to and including admission in September 2024.

A map showing both the current and proposed catchment area for The Hamble School is shown below:







# Hampshire County Council

## Nursery Admissions Policy

### September 2021

#### Introduction

The Local Authority is responsible for admissions to nursery classes in community and voluntary controlled schools and to community and voluntary controlled nursery schools.

This policy should be used to determine admissions to Hampshire County Council's nursery schools and units. Parents do not have a statutory right to appeal to an independent appeal panel in relation to nursery admissions so it is essential, therefore, that all admissions decisions can be justified by reference to the following criteria, taking into account the particular circumstances of individual schools and units.

Children who meet the eligibility criteria for 2 year old funding [*eligibility criteria is detailed on the web page:* [www.hants.gov.uk/socialcareandhealth/childrenandfamilies/childcare/payingforchildcare/freechildcare/2yearoldoffer](http://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/childcare/payingforchildcare/freechildcare/2yearoldoffer)] whose parents can provide their eligibility code, are eligible for up to 15 hours a week, free learning and care in an early years setting from the start of the term following their second birthday, for 38 weeks in a full year. The key dates are 1 January, 1 April and 1 September.

Children who are aged three and four become entitled up to 15 hours a week, universal free learning and care in an early years setting from the start of the term following their third birthday and fourth birthday, for 38 weeks in a full year. The key dates are 1 January, 1 April and 1 September.

Parents of children aged three and four who secure eligibility for Extended Entitlement (30 hours) from HMRC within the required timeframe [*eligibility criteria is detailed on web page:* [www.hants.gov.uk/socialcareandhealth/childrenandfamilies/childcare/payingforchildcare/freechildcare/3and4yearoldoffer](http://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/childcare/payingforchildcare/freechildcare/3and4yearoldoffer)] will be able to claim for their child up to 15 hours a week of extended free learning and care in an early years setting from the start of the term following their third birthday, for 38 weeks in a full year.

The entitlement will be offered to parents on a flexible basis and the nursery school or unit will advise parents of the patterns of attendance they can offer. Our offer will be [*insert offer*].

**Procedures for [*insert name of nursery*]**

The [*insert name*] nursery can accommodate a maximum of [*insert admission number*] children. The patterns of attendance available are [*insert attendance options*].

You may apply for a place at any time by completing an application available upon request from this school. To assist with the planning of nursery places it is preferred that you complete an application form and submit it to this school when your child is 2 years old, or as soon as possible after that.

Where there are more applications than places, the admission criterion will be used to determine the priority for admission. The school will let parents know by letter of their application outcome, where possible at least half a term before the requested start date, ordinarily this will be by the end of October, February and May. If your child is offered a place, you must confirm your acceptance to the school within two weeks otherwise the school may have to refuse places for other children unnecessarily.

The final decision on when a child is admitted, the number of hours a child can attend and his or her pattern of attendance, rests with the headteacher.



## Admission criteria

All applications will be considered in accordance with the following criteria, set out in priority order. Length of time on *any* waiting list will not be taken into account.

Categories B & C contain examples of both special educational and social need.

**A** Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption order, a child arrangements order, or special guardianship order. [A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).]

**B** Children for whom there is a recommendation for nursery education by a health professional, social worker, educational psychologist, area Inco, outreach worker or education welfare officer on the basis of the child's special educational needs.

Examples of special educational needs, in no order of priority, might include:

- emotional and behavioural problems
- hearing difficulties
- lack of personal interaction and stimulation
- physical disabilities
- speech and language problems
- visual difficulties

**C** Children with social needs, based on information gained by the headteacher, as part of the application procedure.

Examples of social needs, in no order of priority, might include:

- children who were multiple births (twins, triplets)
- a child with a confined play space

- a child from a one parent family
  - a child in a large family (four or more children)
  - a child with parents under 20 years of age
  - a child in sole care of grandparents
  - a child who has two or more siblings under 4 years of age
  - a child on the child protection register
  - a child of parents with disabilities
  - a child with English as an additional language
  - a child who is eligible for the 2 yr old early education funding
  - a child who is eligible for the 30 hours free childcare for working families, *subject to confirmation of the eligibility from the DfE. (Families who meet the 30 hours criteria and have moved from government unemployment benefits to employment or low income will be given higher priority than those currently in employment.)*.
- D** Children with a brother or sister (including children living as siblings in the same family unit) with disabilities (as in A) that require a significant amount of additional support.
- E** Children who have a brother or sister (including children living as siblings in the same family unit) on the school roll who will still be attending (insert name) School, or a linked junior school, the following academic year.
- F** Children of staff who have, (1) been employed at the school for two or more years at the time at which the application for admission to the school is made, or (2) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
- G** Other children.

### **Tiebreaker**

If the nursery is oversubscribed **within** any of the above categories (A –F), children due to start school in the next academic year will be given priority. Then preference will be given to children who live closest to the school based on a straight line measurement from school to the entrance of the property. Hampshire County Council's Geographic Information Systems (GIS) will be used to confirm the order of applicants.

## Other information

1. **Applying for a place in Year R (FS2)**
2. Admission to a reception class will be in accordance with the County Council's Admissions Policy for community and controlled infant and primary schools. **Admission to a nursery unit/school does not constitute any right of entry to the nearest local school, and places will be allocated according to that school's admissions policy.** Parents have the right not to send their children to school until the beginning of the term following their fifth birthday. Only in exceptional circumstances can children remain in the nursery beyond the normal admission date for reception classes (i.e. the September of the school year concerned). For those parents who have chosen for their child to decelerate their child's admission to school for a whole year or defer their child's start at school until later in the academic year, there is no guarantee that there will still be a place available in the nursery school for them. Please discuss such plans with us as soon as possible. **Schools and those with parental responsibility for a child:** (Guidance from the Department for Education)

The definition of a *parent* in the Education Acts includes:

- all natural parents whether they are married or not;
- any person who, although not a natural parent, has *parental responsibility* for a child or young person; and
- any person who, although not a natural parent, *has care* of a child or young person.

Having *parental responsibility* means assuming all the rights, duties, powers, responsibilities and authority that a parent of a child has by law. It is defined by the Children Act 1989. It gives parents the legal right to make decisions and choices, such as where the child will live or go to school etc. If the parents were married to each other at the time of a child's birth, or if they have been married to each other at any time since the child's conception, they each have parental responsibility.

Having *care* of a child or young person means that a person who the child lives with, irrespective of what their relationship is with the child, is considered to be a parent in education law.

3. Extended Entitlement does not apply to children in maintained school Year R provision. You may be eligible for Tax Free Childcare to support fees and charges for out of school childcare.  
<https://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/childcare/payingforchildcare/taxfreechildcare>

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## Responses to the statutory consultation on Hampshire's proposed admission arrangements for 2021/22

The consultation period opened on Friday 29 November 2019 for six weeks, closing on Friday 17 January 2020.

### The following response was received:

1)	<p><b>Subject: Admission to Sarisbury Junior School</b></p> <p>Dear Glenn,</p> <p>Thank you for your reply and for the information you have provided. I have taken a look at the HantsWeb 'Have your say' webpages and I would like to ask whether my comments/requests would be considered in this consultation with regards to the chain of email correspondence between yourself and I or whether I would need to write again separately and if so, would this be to the original email address I used initially as is stated on the 'Have your say' web page?</p> <p><b>I have noticed looking at the 'Have your say' webpages it doesn't make any mention in the 2021 PAN list for Sarisbury junior school to accommodate 120 children. It only lists 90 children as per all other previous years. This differs to what is stated in your email below to me. Please could you clarify why it would not be included in this document on the Hantsweb in order for it to be reviewed/approved and rolled out for 2021 year 3 admissions?</b></p> <p>Also, in the 'School Specific Criteria for 2021 – 2022' it states the specific change proposed for Sarisbury Junior School for 2021 – 2022 year 3 admissions is as per the below:</p> <p><i>Sarisbury CE Junior School Children living in the catchment who at the time of application attend Sarisbury Infant School– criterion 5 (in addition to displaced children).</i></p> <p>This to me is stating that children who are at the linked Sarisbury infant school already and are in the catchment area will be placed as a higher priority for a place at the linked junior school than even other children who are not already at Sarisbury infant school but are in the catchment area. <b>I would like to propose that this be changed to ALL children who are currently at the linked infant school are placed within this criterion 5 rather than just those who are in catchment to therefore allow ALL children who are already in the linked Sarisbury infant school, whether they are in or out of the catchment area, to be granted a higher priority than any other children who are in/out catchment but not already at the linked infant school.</b> The reason for this is it would not only aid a better experience and continuum of education for the children but also allow greater efficiency between the linked infant and junior school for familiarity of children moving up to the junior school to aid a more smoother transition and on-boarding experience for all at the junior school. To switch children already in the infant school to a completely new school in the area and bring in another child from another school to the junior school is a lot of change that could be avoided with honouring those children currently in the infant school to have first place offering in the linked junior school.</p>
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	<p>The specific area around Sarisbury infant and the linked junior school is a popular family area with many new houses being built continuously in the catchment area without obvious provisions for how this will affect the school. As we have discussed previously, in September 2018 there was a larger than normal (and unaccounted) number of children in the local area of which there was a need to have an extra class within one of the local schools in the area. It was decided by the Admissions team to do this at Sarisbury Infants school. This allowed those children in this heavy new house build housing location to be placed within their catchment school and a decision was made to fill the remainder of the spaces with out of catchment children to make the additional class viable and cost effective. It would therefore be respectful to honour those out of catchment children and families during the transition to the junior school by now prioritising their place in the liked junior school..</p> <p>I appreciate your time to review my comments and proposal for recommendations to be made to the Executive Member for Children’s Services and Young People, Cllr Patricia Stallard, in advance of her decision day on 26 February 2020. Please advise back whether this can be done off the back of this email correspondence or whether I would need to write again separately?</p> <p>Thank you in advance.</p> <p>Kind Regards,</p>
2)	<p><b>Subject: Response to consultation on school admissions 2021/22</b></p> <p>I have only just noticed a consultation on school admission arrangements for 2021/22 that affects Sarisbury Junior School. I’m surprised that directly affected parents were not notified.</p> <p>The consultation does not reflect non-catchment children being able to transition across from Sarisbury Infant School (SIS) to Sarisbury Junior School (SJS). Martin Goff HCC indicated at a public meeting in May 2018 at SIS that transition arrangements To SJS would be made to accommodate the ‘bulge’ of 2018. I would like to understand if these reassurances still stand.</p>
3)	<p><b>Subject: Consultation response to School Admission Arrangements - Sarisbury Junior School</b></p> <p>Dear Martin (and School Admissions to submit as a response to the consultation)</p> <p>I would like to raise the following concerns regarding School Admission Arrangements to Sarisbury Junior School Consultation.</p> <p>There are growing concerns parents have been misled during the September 2018 intake to SIS, purely to make the numbers up and justify the additional form of entry for new developments in the area. This is cited for 2 reasons. Firstly, the presentation on 14th May 2018 by Martin Goff (HCC) stated children will transition with the additional form of entry to SJS and this clearly misled some non catchment parents into believing they will</p>

	<p>transition across to SJS. I clarified this in my email below, only to be provided with further assurances regarding linked school status and we kept our son at SIS (if it weren't for the assurances we were planning to change schools) <i>'As we are discussing admissions that are a few years away we can look at the policy for SJS. Some other schools in Hampshire give priority to those attending the linked infant school (over catchment children). That is a conversation we can have with the governing body at SJS'</i>. This was also recently raised by Cllr Woodward <a href="http://www.sean-woodward.co.uk/wp-content/uploads/2019/05/Sarisbury-InTouch-Spring-2019.pdf">http://www.sean-woodward.co.uk/wp-content/uploads/2019/05/Sarisbury-InTouch-Spring-2019.pdf</a></p> <p>However, none of the School Admissions Consultation covers this (nor do any governing body minutes show attempts at raising this matter) and we feel we have been misled with these assurances and that non catchment children have in effect been used as space fillers to justify the additional form of entry at SIS and SJS for new developments in the area, with no regard for continuity and the overall wellbeing of c16 non catchment children during the Sept 21 transition.</p> <p>Secondly, a new primary school is forecast to open in Sept 2021 to serve the new North Whiteley housing development, with new homes to be occupied during 2020. The catchment for SJS currently covers part of this new development. Are there no plans for the SJS catchment area to change for the Sept 2021 intake as its not detailed in the schools admissions consultation? As detailed above, this is a further example that raises our concerns on the handling of the 'bulge' year.</p> <p>Please can this matter be considered with high priority, especially the linked school status (or change to criterion 5 to include non-catchment) as we have been somewhat misled by assurances made in 2018 when it seemed the SIS bulge was acknowledged which could (and would) be managed to meet parental preference and provide surety to children transitioning across to SJS.</p>
4)	<p><b>Subject: Consultation for reduction in PAN</b></p> <p>To whom this may concern.</p> <p>I am writing this email to express my concerns with the plans to reduce several schools PAN number ?</p> <p>How can reducing class numbers be justified when there's not any new schools being built ? Population within towns is growing, more houses are being built, and you want to reduce class sizes ?</p> <p>Last Summer my Son didn't get a place in Alverstoke Junior School due to them reducing the PAN and he has a sibling at the school.</p> <p>Where do you propose all these children go who lose out on spaces ? As all the other schools may be full. we as a family have come to discover, it takes two people to collect my children from school, calling in favours from friends and family ! This is hardly feasible for the next two years. I have also found it hard to secure a job. My son who now has to attend a school away from his sibling and peers has not settled at all and every day is a battle resulting in him not being in class.</p>

	<p>All decided by 4 people at an appeal who, without being disrespectful have not lived in the current climate we do today and quite clearly have no knowledge of what it's like and how hard it is.</p> <p>They have decided our sons future and it's been ruined. And we've only been through one term.</p> <p>That is why I am sending my disagreement to the proposed consultation to reduce School PAN as we would not want any other family to go through what we have and still are suffering as a consequence of.</p>
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**Responses to the statutory consultation on  
Hampshire's proposed school catchment changes for 2021/22**

**Catchment Change: Great Binfields Primary School and Sherbourne St John  
CE Primary School catchments**

The consultation period opened on Monday 14 October 2019 for five weeks, closing on Friday 15 November 2019.

**The following response was received:**

<b>1)</b>	<p><b>Subject: Proposed Catchment Change To Great Binfields School</b></p> <p>Dear Sir/Madam,</p> <p>I am writing with regards to the proposed boundary changes to Great Binfields, to incorporate the houses on Cufaude Farm.</p> <p>By including this development in the catchment, I have concerns regarding the traffic issues it will cause to Great Binfields.</p> <p>Due to the distance from the development to Great Binfields, any family on that housing development will have no choice but to drive to Great Binfields.</p> <p>Firstly I cannot understand why Great Binfields has been proposed as a school, noting the families from Cufaude Farm will be driving past Four Lanes Primary and Junior schools.</p> <p>Secondly, at the current time Great Binfields have an arrangement with the local shopping centre for parents to park in the free car park at drop off and pick up times. This helps to reduce congestion around the school and the local houses. However, this centre is being re developed and there has still been no confirmation that parking will remain free or that parents from Great Binfields will be able to continue to use it. I therefore have concerns that the current parents who use this facility will have to find alternative parking. The local hotel that offers free parking is already full, and that is with parents parking in the shopping centre. I cannot see how the local infrastructure will be able to cope with the additional families from Cafaude Farm who will have no choice but to drive.</p> <p>As a great emphasis is placed on walking to school, with data I putted to the travel tracker and rewards given to those children who "stride" to school; it does not make sense to me to incorporate a new housing estate to the catchment, that cannot possibly partake in this, due to the distance from the school. Especially as they will be driving past a school they could walk to.</p>
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### **Catchment Change: Tavistock Infant school catchment, in Fleet**

The consultation period opened on Monday 14 October 2019 for five weeks, closing on Friday 15 November 2019.

#### **The following responses were received:**

<p><b>1)</b></p>	<p><b>Subject: To expand the Tavistock Infant catchment area to include the area of housing known as Netherhouse Copse.</b></p> <p>To Mark Saunders,</p> <p>I would like to understand if Tavistock infant school and All Saints Junior school have the capacity to accommodate more children?</p> <p>If new housing estates are built then the infrastructure needs to grow as well so probably new schools, both infant and Junior are required?</p> <p>The class sizes are already too big at 30 kids and we need to consider the quality of teaching that is provided.</p> <p>You need to visit the Nordic countries to learn how to provide and organise good basic education to all children in this country.</p> <p>There are far more tax payers in this country than in Finland for example(5.5 million) so should not be a problem.</p>
<p><b>2)</b></p>	<p><b>Subject: Expansion of the Tavistock Infant catchment area to include the area of housing known as Netherhouse Copse</b></p> <p>Hi,</p> <p>I would like to raise a strong objection to the inclusion of netherhouse copse into the catchment for Tavistock infants and All Saints.</p> <p>These schools will not have capacity to cope with the influx of children, which would most likely be another 30 children per year. The school would need significant investment to cope with this influx.</p> <p>If investment was made the the surrounding infrastructure and support services would not be able to cope without, again, more investment.</p> <p>We should stop expanding fleet as a whole without consideration for the impact and how to contain the impact of these new settlements on many different services. Forcing more children, parents in cars to 3 schools through inadequate roads will cause chaos.</p> <p>Please reconsider this request and refuse it, a new primary school should be built to cope with these housing expansion plans</p>

<p><b>3)</b></p>	<p><b>Subject: Consultation on school catchment area changes which affect: Tavistock Infant School, All Saints Church Of England (Aided) Junior School and Dogmersfield Church of England (Aided) Primary School</b></p> <p>Dear Mr Saunders</p> <p>I am writing with regards to the proposed changes in catchment area for Tavistock and All Saints schools.</p> <p>I would like to know that I strongly object to the proposal on including Netherhouse Moor (Grove Farm) into the catchment area.</p> <p>I have two children age nine that attend All Saints school and they already have 34 children in their class, I hear that the schools are already filled to capacity, so how can you be fair to those living here already when it comes to allocating places as Grove Farm will have over 400 new houses.</p> <p>I believe you should apply for a new school to be built and get the greedy developers to pay for it – this housing plan was rejected, but the developers sneaked it in under a different name. It is not wanted by the local people.</p>
<p><b>4)</b></p>	<p><b>Subject: Consultation on school catchment area changes which affect: Tavistock Infant School, All Saints Church Of England (Aided) Junior School and Dogmersfield Church of England (Aided) Primary School</b></p> <p>Dear Mark Saunders,</p> <p>I would like to send to you my comments and observations regarding the proposal to include the new development at Netherhouse Copse (Grove Farm) in the catchment for All Saints and Tavistock.</p> <p>Whilst in theory I can see that Tavistock currently has a small (2 place based on last year's admission data) capacity I cannot see a single other Infant or Junior school which currently has any capacity to take on the new development within their current PAN. So I assume in order to accommodate yet more housing in fleet and church crookham with no new school site provision the intention is to increase the space at both schools to take these pupils?</p> <p>I am in particular concerned however at the Church Crookham side of town. Currently there are 2 infant schools (Crookham Infants and Tweseldown) which each year will send a total of 180 children from their year 2 up to junior school. Currently the only junior school which covers catchment for Church Crookham (Crookham, Juniors) has been extended and has a maximum year 3 intake of 150 children. So, there is already a delta of 30 children whom live within the catchment for that school largely but are at extreme risk of being left with whatever random space is available across the area to take those children. All Saints is also a Church of England Aided school (the only one in the town) and parents desiring their children to maintain that church backed education will be prevented from doing so by extending the catchment.</p> <p>I believe the issue of lack of capacity and investment in proper school infrastructure is rooted in years of county and district government burying their heads in the sand about the attractions of Fleet as an excellent place to raise a family and what is required</p>

<p>regarding increased educational establishments to support the needs of those families. Hart District Council and Hampshire County Council have long been aware of the limitations of the schools in the town but continue to see expansion of existing sites as an easy (cheap) solution to a problem to the detriment of young people and their opportunities. When permission was requested in 2014 for Grove Farm why was nobody in the strategy department doing the maths and saying another 423 house on top the 1000's already built in the area in the past 30 years with 1 single new primary school means we need to do something strategic before the problem arises?</p> <p>I object to All Saints and Tavistock being included in the catchment for the new homes on the grounds that Dogmersfield can't cope. This lack of capacity has existed for years and by increasing the catchment for the new houses you create a knock on impact to other schools and existing families in the area who will be at risk of having their children displaced and friendship groups disconnected as children transition to Junior school.</p> <p>I understand there are very few simple options open to Hampshire County Council in the short term but given Fleet and Church Crookham have the largest schools in the county as a result of years of underinvestment and lack of strategic planning perhaps this is the perfect opportunity to look again at the primary and secondary school strategy in the town? Particular as the development at Hartland Park begins to be occupied and there are constant swathes of planning applications across the district.</p>
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### **Catchment Change: Hamble (secondary) School catchment, in Hamble**

The consultation period opened on Monday 14 October 2019 for five weeks, closing on Friday 15 November 2019.

#### **The following responses were received:**

<p><b>1)</b></p>	<p><b>Subject: Hamble School Catchment</b></p> <p>Dear Mr Saunders,</p> <p>I live in Hedge End on Sunday's Hill and I note that there is a proposal to move the catchment area so that the Latitude development falls into the catchment area of Wildern School and is moved out of the catchment for Hamble School. I have looked at the plan and I cannot tell whether my property will also fall to be within the Wildern School catchment area. I would very much like it to be and it is closer to Wildern school than the Latitude development, but while it seems the plan shows all the properties north of the red dotted line will move to the Wildern catchment, there is also a brown shaded area on the plan, and I am not sure whether it is it just the houses in this area that are affected. If so, I think (and it is hard to tell because I cannot zoom in enough on the map) my property is not in the brown shaded area.</p> <p>I would be grateful if you could give me a call briefly so that I can better understand which catchment area my property will be in. My telephone number is [redacted]</p>
<p><b>2)</b></p>	<p><b>Subject: School Catchment Proposal</b></p> <p>Dear Mark</p> <p>Thank you for your letter of 14th October 2019 regarding the proposal to remove the land East of Dodwell Lane from the Hamble School catchment and to place it within Wildern's catchment from September 2021.</p> <p>I live at [redacted], along the southern boundary of the new Latitude estate, and I am writing on the assumption and hope that the few houses along Pylands Lane are included in the proposal. Please could you kindly confirm this is the case?</p> <p>This is an enormously welcome proposal from my perspective (and that of my family). You may recall discussing it with me by telephone in May 2018, after I had asked Cllr. Tonia Craig whether such a change might be possible and she put me in touch with you. To reiterate the comments I made then:</p> <ol style="list-style-type: none"> <li>1. I live 1.8 miles from Wildern but 2.8 miles from Hamble School. Presumably if these houses had existed when the boundaries were originally drawn, they would always have been included in the Wildern catchment.</li> <li>2. It takes over twice as long to get to Hamble School by car due to traffic congestion. My children currently attend Berrywood School in Hedge End and I am always pleased of a morning to be travelling in that direction (along freely flowing roads) than the other way (where the traffic is barely moving).</li> </ol>

3. Based on google maps traffic information this evening, and assuming just one return journey to school each day, changing to Wildern would save my family alone a minimum of 90 minutes per week of time in the car. Factoring in my children's inevitable desire to participate in extra curricular activities which may be at different after-school hours, a change to Wildern would free up a significant amount of valuable time.

4. I would like my children to be able to cycle or walk to school:

(a) to foster independence;

(b) to enable them easily to participate in extra curricular activities;

(c) to have a healthier lifestyle; and

(d) to reduce pressure on local roads.

This would be possible if they attended Wildern. However, getting to Hamble School would involve travelling up Dodwell Lane (which is narrow and without footpaths) or crossing the motorway. I would be reluctant to do this myself - particularly in the dark - and could not expect it of my children. It is not safe.

I therefore welcome the proposal and very much hope the statutory consultation results in the outcome I am keeping my fingers crossed for!

*All of the above consultations were conducted by letter, email and added to the corporate list of active consultations:  
(<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations>).*

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Education and Skills
<b>Date:</b>	26 February 2020
<b>Title:</b>	School term and holiday dates for 2021/22
<b>Report From:</b>	Director of Children's Services

**Contact name:** Martin Goff, Head of Information, Transport and Admissions

**Tel:** 01962 846185

**Email:** martin.goff@hants.gov.uk

### Purpose of this Report

1. The purpose of this report is to inform the Executive Member for Education and Skills on the need to decide the pattern of school term and holiday dates for school year 2021/22 and to note the outcomes of the consultation process that has been followed.

### Recommendation(s)

2. It is recommended that the Executive Member for Education and Skills approves the school term and holiday dates that are supported by representative members of Hampshire County Council's (HCC) Conditions of Service Working Party (CoSWoP) and are set out in Appendix 1 of the report, for the school year 2021/22.

### Executive Summary

3. The purpose of this report is to inform the Executive Member for Education and Skills on the need to decide the pattern of school term and holiday dates for school year 2020/21 and to note the outcomes of the consultation process that has been followed.

### Contextual Information

4. It is the responsibility of a local authority to schedule a school year which provides the statutory 190 pupil days and 195 teacher days in voluntary controlled and community schools. The structure for delivering this entitlement has been the subject of national and local debate in recent years

5. The Local Government Association (LGA) National Standing Committee on the School Year has, in the past, been active in seeking to establish a National School Year but this process has now ended.
6. Hampshire teachers' professional associations, represented by the Conditions of Service Working Party (CoSWoP), have worked closely with officers of the local authority over several years in order to secure an agreed approach to setting dates for the county's schools.
7. Children benefit from good attendance in school; in particular it supports educational achievement and lays the foundation for a positive contribution to society and economic well-being. Properly structured periods of learning and rest help children to remain healthy, enjoy their school time and achieve more. The publication of dates well in advance enables families to plan holidays and arrange childcare so that school attendance need not be compromised.

### **Consultation and Equalities**

- 7.1. Schools were invited to comment on their preferred pattern of dates via a Schools' Communication dated 18 November 2019, comments being required by 20 December 2019. The comments are provided below in Appendix 1. The concerns raised were from a very small number of schools. These were considered, but on balance the proposed term dates were not adjusted as it was considered they provided the best balance overall.

### **Conclusions**

8. The proposed pattern, in Appendix 2, is recommended to the Executive Member for Education and Skills as accepted by the schools that the year group applies to and best meets the requirements that are applied to designing the school year for 2021/22.



## Appendix 1 Consultation Responses

### **School A**

Looking at the proposed dates, we have found that starting term on a Thursday is very difficult as, if you want to have an INSET Day, it then leaves just the Friday. This is the pattern for next year and we are having to adjust all our INSET days as a result which is not ideal at all.

Also, breaking up so early for Christmas is not popular with parents, it would be better to go to Tuesday 21st and then come back on the 6th January not straight after the Bank Holiday.

I'm interested to know how the dates are set to start with as they really don't fit well with the operational needs of schools.

### **School B**

See below my thoughts regarding the proposed school year structure for 2021-22:

- Starting the academic year on a Thursday will result for many schools in the loss of 2 teaching days as many families will extend their holidays by these days, especially if schools decide, as most do, to have the first day as a CPD day.
- The structure as it stands, results in lots of Monday's where students are not at school. If a specific subject is timetabled on Monday's they will receive significantly less curriculum time

I hope this helps with the difficult decision that has to be made.

### **School C**

I have attached a highlighted copy which will probably make more sense than my ramblings above!

Other than that, there is a nice spread to the school year.

### **School D**

If the school term must start on 2nd September that provides an awkward scenario with an Inset day as a must at the beginning of term that means children return on the Friday - an odd day for a term start. Could the holiday day of the 1st be moved to the end of summer term?

I do not understand why the bank holiday must end the school holidays and why instead we can't end term on 21st December and return to school 6th January 2022.

### **School E**

We have considered the SC017249 calendar and consider it a very balanced academic year.

**Appendix 2**

**School Terms and Holidays 2021 – 2022- DRAFT**

Determined programme of school term and holiday dates for county and controlled schools for the academic year 2021/22

SEPTEMBER 2021							OCTOBER 2021							NOVEMBER 2021						
M		6	13	20	27		M		4	11	18	25		M		1*	8	15	22	29
T		7	14	21	28		T		5	12	19	26		T		2	9	16	23	30
W	1	8	15	22	29		W		6	13	20	27		W		3	10	17	24	
T	2*	9	16	23	30		T		7	14	21	28		T		4	11	18	25	
F	3	10	17	24			F	1	8	15	22#	29		F		5	12	19	26	
S	4	11	18	25			S	2	9	16	23	30		S		6	13	20	27	
S	5	12	19	26			S	3	10	17	24	31		S		7	14	21	28	
DECEMBER 2021							JANUARY 2022							FEBRUARY 2022						
M		6	13	20	27		M		3	10	17	24	31	M			7	14	21	28*
T		7	14	21	28		T		4*	11	18	25		T		1	8	15	22	
W	1	8	15	22	29		W		5	12	19	26		W		2	9	16	23	
T	2	9	16	23	30		T		6	13	20	27		T		3	10	17	24	
F	3	10	17#	24	31		F		7	14	21	28		F		4	11	18#	25	
S	4	11	18	25			S	1	8	15	22	29		S		5	12	19	26	
S	5	12	19	26			S	2	9	16	23	30		S		6	13	20	27	
MARCH 2022							APRIL 2022							MAY 2022						
M		7	14	21	28		M		4	11	18	25*		M		2	9	16	23	30
T	1	8	15	22	29		T		5	12	19	26		T		3	10	17	24	31
W	2	9	16	23	30		W		6	13	20	27		W		4	11	18	25	
T	3	10	17	24	31		T		7	14	21	28		T		5	12	19	26	
F	4	11	18	25			F	1	8#	15	22	29		F		6	13	20	27#	
S	5	12	19	26			S	2	9	16	23	30		S		7	14	21	28	
S	6	13	20	27			S	3	10	17	24			S	1	8	15	22	29	
JUNE 2022							JULY 2022							AUGUST 2022						
M		6*	13	20	27		M		4	11	18	25		M		1	8	15	22	29
T		7	14	21	28		T		5	12	19	26		T		2	9	16	23	30
W	1	8	15	22	29		W		6	13	20	27		W		3	10	17	24	31
T	2	9	16	23	30		T		7	14	21	28		T		4	11	18	25	
F	3	10	17	24			F	1	8	15	22#	29		F		5	12	19	26	
S	4	11	18	25			S	2	9	16	23	30		S		6	13	20	27	
S	5	12	19	26			S	3	10	17	24	31		S		7	14	21	28	

## Appendix 2

### School Terms and Holidays 2021 – 2022- DRAFT

Determined programme of school term and holiday dates for county and controlled schools for the academic year 2021/22

Bank and Public Holidays 2021/2022			
Christmas Day	25 December 2021	Easter Monday	18 April 2022
Boxing Day	26 December 2021	May Day Holiday	2 May 2022
New Year's Day Holiday	1 January 2022	Spring Bank Holiday	30 May 2022
Good Friday	15 April 2022	Summer Bank Holiday	29 August 2022

\* First day after break



School Holidays



Bank Holidays and National Holidays

# Last day before break

**Autumn Term 2021** starts on Thursday 2 September 2021 and ends on Friday 17 December 2021

(Half term from Monday 25 October to Friday 29 October 2021)

**Spring Term 2022** starts on Tuesday 4 January 2022 and ends on Friday 8 April 2022

(Half term from Monday 21 February to Friday 25 February 2022)

**Summer Term 2022** starts on Monday 25 April 2022 and ends on Friday 22 July 2022

(Half term from Monday 30 May to Friday 3 June 2022)

Term	Start date	End Date
Autumn 2021	2 September 2021	17 December 2021
	Half term 25 October- 29 October 2021	
Spring 2022	4 January 2022	8 April 2022
	Half term 21 - 25 February 2022	
Summer 2022	25 April 2022	22 July 2022
	Half term 30 May – 3 June 2022	

**Please note that the dates as published are correct.**

**It has now been agreed and confirmed that 3 September 2020 is the start date for the Autumn Term 2020/21.**

**Please also note that the first day of the Autumn Term in September 2022 will not be determined until the 2022/23 timetable has been consulted upon and approved in January 2023**

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>This proposal does not link to the Strategic Plan but, nevertheless, requires a decision because it is a requirement that the local authority sets the school year for all community and voluntary controlled schools.</b>

<b>Section 100 D - Local Government Act 1972 - background documents</b>	
<b>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</b>	
<u>Document</u>	<u>Location</u>
None	

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

The school year will apply to all voluntary controlled and community schools. It will form the basis for the school year in Hampshire academies, foundation and voluntary aided schools (which are able to set their own school year). Also it is utilised by sixth form providers. The setting of the school year has a neutral impact for all the protected characteristic groups and other policy consideration groups.

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## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Education and Skills
<b>Date:</b>	26 February 2020
<b>Title:</b>	Appointments to Outside Bodies
<b>Report From:</b>	Director of Transformation and Governance – Corporate Services

**Contact name:** Jackie Taylor

**Tel:** 01962 847479

**Email:** jackie.taylor@hants.gov.uk

#### 1. The decision (PROPOSED):

- a) That the Executive Member for Education and Skills makes an appointment to the Outside Body as detailed below. The term of office to expire at the County Council elections in May 2021.

Name of body and number of representatives	Previous appointment (for reference)	Appointment until May 2021
Christe's Hospital School Foundation, Winchester (1)	Currently vacant	

- b) That the Executive Member for Education and Skills notes that the John Hanson School Awards Foundation no longer require four County Councillor appointments and notes that the three current representatives remain as Councillors Martin Boiles, Kirsty North and Tom Thacker.
- c) That the Executive Member for Education and Skills agrees to no longer make an appointment to the Francia Trust.

#### 2. Reason for the decision:

- 2.1. To maintain County Council representation on committees and bodies within the community.

#### 3. Other options considered and rejected:

- 3.1. Not to make appointments, which would cease County Council representation.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:** None

**6. Reason(s) for the matter being dealt with if urgent:** Not applicable.

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

**26 February 2020**

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**Councillor Roz Chadd  
Executive Member for Education and Skills**